

WESTFIELD SCHOOL SEPTEMBER NEWSLETTER

WES Schedule

8:00 Duty Bell – students should be dropped off between 8:00 and 8:30.

8:35 O Canada

2:00 Busses load. K-2

Parent pick up 2:00

3:00 Busses already present start loading

Other busses will load and pull out as they arrive from RVMS.

Parent Pick up between 3:05 and 3:10

*this may change depending on week one of school.

- Pick up and Drop off:** Due to the heavy volume of students getting dropped off or picked up, we ask that you carefully watch for students who are exiting or entering cars. Adults with safety vests are there and helping and it has been going quite smoothly! This should only be done in the parent turn around area. Please do not park at the other end of the school. That is only for pick up at times when students are out playing or if you have to enter the building. Call ahead if you are picking up your child during the day and we will bring the child out to you.
NOTE: Please do not call a few minutes before dismissal or send an email to a teacher to let them know you are picking up your child. The best method is to send a note with your child in the morning.
- Bussing:** All transportation concerns need to be addressed through the District Transportation Department. We do not have the ability to change things within the bus portal. Children are not permitted to travel on buses to friends' houses.
If a student is regularly getting picked up or dropped off at an alternate location (eg. Daycare), a form needs to be filled out on the District Website.
- Sickness:** A letter went home from the office of the Superintendent last week through the voicemail-email system. Some people might have missed it. It contained a few things to note that we will be expected to follow.
 - **Two symptoms- a child should be at home**
 - **One symptom – a child can remain at school but will wear a mask**If we call to let you know that your child is experiencing two COVID symptoms, please come to pick up your child in the office within one hour.
- Masks:** Masks will be worn in all common areas of the school and on the bus. They do not have to wear them outdoors but they will wear them until they are outside. I did send a voicemail and email suggesting that students have a fanny pack or a running belt that they can put them in whenever the mask is not on their face.

ASD-S Twitter feed gives closure of schools and late buses as well. We also send voicemails on Fridays or in cases where we need to get the word out quickly. Please make sure your info. in the office is up to date.

The Westfield **Handbook** can be found on the Westfield School Website. It contains a lot of important information and I encourage you to take a look.

PSSC- The Parent School Support Committee advises the principal on policy and are instrumental in the creation and monitoring of The School Improvement Plan. We meet bi-monthly. If you are interested in serving on this committee, email louise.johnson@nbed.nb.ca

Cashless Schools – on our website



DO NOT FORGET TO PAY YOUR STUDENT FEE.

\$22 CAN BE PAID ON THE CASHLESS SCHOOL SITE. If you require a payment plan, just let Mrs. Johnson know.

Student Medications: If your child requires medication of ANY kind to be taken at school the parent/guardian must complete a medical information form available at the office. If your child suffers from an allergy that requires an epi-pen, **Epipens should be worn ON the child.** There is a form to fill out should you not want this to be done.

Home and School Meeting

September 14– 6:30 Physical distancing in effect.

Masks are to be worn. Children can not come due to sanitizing procedures required.

SafeArrival & Attendance

September, 2021

Dear Parents/Guardians,

In ASD-S one of our greatest priorities is ensuring that all our students arrive safely at school each and every day.

To enhance our existing absence-checking procedure, we have a student absence reporting system called **SafeArrival**. This system will reduce the time it takes to verify student attendance, make it easy for you to report your child's absence and easy for staff to respond to unexplained student absences.

With **SafeArrival**, you are asked to report your child's absence in advance using any of these 3 convenient methods:

1. Using your mobile device, download and install the **SchoolMessenger app** from the Apple App Store or the Google Play Store (or from the links at <https://go.schoolmessenger.ca>). The first time you use the app, select **Sign Up** to create your account (use the email address you have on file with the school). Select **Attendance** then **Report an Absence**.
2. Use the SafeArrival website, <https://go.schoolmessenger.ca>. The first time you use the website, select **Sign Up** to create your account. Select **Attendance** then **Report an Absence**.
3. Call the toll-free number **1-833-219-9065** to report an absence using the automated phone system.

These options are available 24 hours/day, 7 days a week. Future absences can be reported at any time.

In addition, we will use the **SchoolMessenger Communicate** automated notification system to contact parents whose child is absent when the absence was not reported in advance. The automated notification system will attempt to contact parents at multiple contact points until a reason is submitted for the absence. If our system is unable to reach the designated contacts, office staff will follow up.

If you report your child's absence in advance using the **SafeArrival** toll-free number, website or mobile app, you will **NOT** receive these notifications.

Thank you for your patience and cooperation as we implement this new system.

**If you have questions, contact Kim Albert, the
WES Administrative Assistant.**