PSSC Minutes

October 21, 2013

Attendance: Mike Wilson, Bridget Guthrie, Deborah Stafford, April Worden,

Tanya Logan, Steve Green, Sarah Buckingham, Audrey Estey

1. New Calendars passed out to PSSC Members

2. Declaration and Education Act- signed & witnessed

 Summary of duties

 Advise on school policies

 Protect interest of school

 Adapt & suggest new initiatives

 Follow same code of conduct as teachers

3. Update contact information- corrections mode on the contact sheet

4. PSSC Chair Election- Bridget Ellis, volunteered & elected

 Responsibilities:

 Liaison between H&S and principal

 Agenda items for meeting sent to principal

 Feedback from H& S & provide

 Meet with principal weekly or bi-weekly

5. New members- 12 max. #, 8 currently

 Amanda Duplessis, Bridget Ellis will

 Sue Palmer- interested in knowing more.

 Sharon Stevens

 Vote 10 max. don’t turn anyone away

 Decision: willing to accept 4 new members

 Vote- first come, first serve

 Election

 Decision: first come, first serve

6. State of H&S

 Executive meeting last Wednesday

 President- Bridget Ellis

 V.P. - Deborah Stafford

 Treasurer- Steve Green

 Secretary- Sue Palmer

Next general meeting- Wednesday, October 23

Agenda: Christmas Parade, Book Fair, Hot Lunch

Mike will post the H&S Newsletter on the St. Pat’s Website

Mike asked that the PSSC & H& S to encourage parents to visit the website for new information.

7. New Vision Statement- important for PSSC to become better acquainted with the Vision and Mission Statement

 Understand individual strengths of each student and include them based on need and there is always something for everyone.

 Accommodations, appeal to learning styles, help students learn their style.

 Next month- review of assessment data.

Vision Statement- what we want students to have when they leave Gr. 5.

 Responsible- leadership opportunities

 Productive- get the best work, independent & accountable for learning

 Independence- student self-assessment, set goals.

 Global Minded- out of lower west and out into the world- adopt 2 kids from Swazi World and encourage communication across the globe.

These goals are teacher driven.

Mike will give the PSSC a color copy of both Vision & Mission Statements.

8. Statement of School Improvement Plan

 PSSC suggestions are part of the SIP, in final stages

 Before Parent Teacher will review & set time line and how to determine if goals are met?

 Lasts for 3 years

 Once it is finalized, we will review it with Mike in as much detail as we like.

 Presentation in January. It will become official once PSSC approved.

 9. Parent Communication- website, literacy link, each child has a code re: how parent wants to be communicated with.

 On website- parent info- literacy @ home, Jacqueline Schroeder – literacy lead will update this.

 Student samples sent home more frequently- this will be part of the SIP

 Permission slips on the website, with pick up details.

 Teacher email address on the site.

 Mrs. Aucoin sends home a class newsletter- what students are working on this month- i.e. reading strategies, what their work should look like.

 Each month, provide detail about ongoing programs in each class, such as Roots of Empathy.

 Lunch menu, clubs going on

 Link the St. Pat’s website on the Facebook site for the Shamrock Volunteers.

10. Parent Forum- moved to November 13th @ 6:00. Discussed names of parents.

11. Questions or Concerns- action plan when kids are late getting home.

 Escalated to district to develop a plan to contact teachers with an update for parents when the bus will be late.

 Emergency contact # getting the Connects messages also.

 Keep phone #s up-to-date

 Have a second contact #

 After school clubs- parent should be at home during club time, in case of late cancellation and child needs to be sent home

 Question- Hot Lunch- add another day?

 Add an item from another restaurant, such as Subway, Bear’s Den

12. Next meeting and Agenda- Monday, December 2nd 6-7

 Let Bridget or Mike know of agenda items.