



# Simonds High School

*Thank you for respecting our  
Smoke Free Campus*

## STUDENT HANDBOOK

1490 Hickey Road  
Saint John, NB  
E2J 4E7

(506) 658-5367  
Telephone

(506) 658-4641  
Fax

*This agenda belongs to:*

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/TOWN \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE \_\_\_\_\_

STUDENT NO. \_\_\_\_\_



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

Printed on recyclable paper



## TABLE OF CONTENTS

Academic Information.....	14-17
Alumni .....	23
Athletic Letter/Distinction.....	21
Attendance Policies.....	6-8
Broad Base Technology Lab .....	17
Cafeteria.....	21
Conduct.....	12
Co-operative Education.....	17
Daily Schedule.....	25
Discipline.....	9-10
Distance Education.....	22
Dress Code.....	11
Enriched Studies Program (ESP).....	14-15
Entering/Leaving School Daily.....	8
Extra-Curricular Activities.....	19-20
Faculty List.....	4-5
Fees.....	18-19
Graduation Photos.....	19
Graduation Requirements.....	16
Graduation Rings.....	19
Guidance.....	23
High Honours/Honours.....	16
Inter-Scholastic Athletic Policy.....	13
Introduction.....	3
Library.....	22
Lockers.....	12
Math Help Centre.....	17
Non-Smoking Environment.....	12-13
Outstanding Achievement.....	16
Perfect Attendance.....	16
Physical Facilities.....	23-24
Plagiarism.....	10
School Pictures.....	21
School Services.....	21-23
Social Letter/Distinction.....	21
Student Parking.....	22
Telephones.....	22
Textbooks.....	11
Transportation.....	22
Vending Machines.....	21
Yearbook.....	20

## INTRODUCTION

This information has been prepared for you and your parents to introduce you to Simonds High School; its traditions, courses, extra-curricular activities, and unique features.

Since its beginning in 1950 Simonds High School, located in east Saint John, has been and continues to be a comprehensive co-educational school committed to the development of the all-round student. Its emphasis is excellence in all aspects of education and stresses involvement and school pride in academics, student affairs, social and community activities, as well as athletics. In all areas, we seek to develop in our students: responsibility, commitment, and respect for self and others.

**LOCATION:** 1490 Hickey Road  
(Off Loch Lomond Road)

**MOTTOES:** \*Education Today For Tomorrow  
\*United To Learn

**THEME:** “Simonds Pride Continues”

**COLORS:** Green and Gold

**STUDENT POPULATION:** 1000 (2013-2014)

**FIRST TWO YEARS OF HIGH SCHOOL:** Students in grade 9 will enter the first year of the four year high school program. Those students who successfully complete their first year will enter grade 10, the second year of the high school program. All of these students will be working towards specified goals in a variety of subjects, leading to the graduation years (11-12).

Students in grades 11-12 complete five courses in each semester for a total of ten in one school year.

First Semester: September to January

Second Semester: February to June

## FACULTY LIST

### **ADMINISTRATION**

Mr. G. W. Keating ..... PRINCIPAL  
Mr. A. M. Dumas ..... VICE-PRINCIPAL  
Mr. T. N. Langille ..... VICE-PRINCIPAL  
Mrs. J. Eckstone ..... VICE-PRINCIPAL

### **POSITIONS OF RESPONSIBILITY**

All Supplementary Positions of Responsibility are indicated by an \* in the staff list below.

### **GUIDANCE DEPARTMENT**

Mr. B. MacDonald ..... GUIDANCE COUNSELLOR  
Mrs. E. Taylor ..... GUIDANCE COUNSELLOR

### **STAFF**

Ms. D. Adams ..... Life Skills  
Mr. R. Allain ..... Physical Education/Science  
Ms. S. Allain ..... F.I.L.A./F.I. History  
Ms. M. Banks ..... F.I. Math  
Mr. C. Blakney ..... Science  
Mr. M. Boyle ..... Construction/Co-op  
\* Mr. J. Brown ..... Math  
Mr. P. Collrin ..... English  
Ms. N. Comeau ..... English  
\* Ms. E. Cormier ..... F.I.L.A./F.I. History  
Mr. F. Cucinelli ..... Music  
Mr. A. Dalling ..... Math  
Mr. P. Dalton ..... Resource  
Mr. D. Deering ..... Humanities  
Mr. T. Doiron ..... English  
\* Miss S. Downey ..... English  
Mrs. C. Ferris ..... English/Math  
Mr. D. Fowler ..... Art  
Mrs. N. Fulton ..... Library Assistant  
Mrs. C. Furlong ..... Health Care/English  
Mr. M. Gallagher ..... Science  
Mrs. S. Gillis ..... Science  
Mrs. J. Godwin ..... Administrative Assistant  
Mrs. K. Gordon ..... English  
\* Mr. K. Gordon ..... Metals  
Mr. G. Gray ..... Science  
Mrs. C. A. Haggarty ..... Resource  
Miss K. Haughn ..... Humanities  
Mrs. L. Hayes ..... Humanities  
Mrs. S. Hendra ..... French  
Ms. J. Jamieson ..... Math  
Ms. D. Kneeland ..... Math

\* Ms. D. Johnston ..... Physical Education/Wellness  
 Mrs. J. LeBlanc ..... Humanities  
 Mr. G. Leger ..... Humanities/Co-op  
 Mr. M. Leger ..... F.I. Science/English  
 Mrs. A. MacDonald ..... Resource  
 Mrs. H. MacLeod ..... Math  
 Mrs. B. MacPherson..... Culinary Tech/Child Care  
 Ms. A. Mazerolle ..... English  
 Ms. M. McCarty ..... Math  
 \* Mr. P. McDade ..... Humanities  
 Mrs. S. McMullin ..... Resource  
 Mrs. I. Michaelsen ..... English  
 Mr. T. Munn ..... French/Social Studies  
 Mr. M. Murchison ..... Science  
 Mrs. L. Murphy ..... English  
 Mrs. M. Nofzell ..... Administrative Assistant  
 Ms. L. O’Blenis ..... Math/Technology  
 Ms. B. Phillips ..... Humanities  
 Miss M. Quapp ..... Library/Distance Education  
 \* Mrs. K. Reinhart ..... Resource  
 Mrs. C. Robichaud ..... Culinary Tech/Nutrition  
 Mrs. N. Ryan-Henderson ..... Humanities/Co-op  
 Mr. J. Scott ..... Technology/Music/Art  
 Mr. D. Sleep ..... Visual Arts  
 Mrs. J. Smith ..... Math  
 Mrs. M. Smith ..... Science  
 Mr. H. Stewart ..... Construction/Technology  
 Mr. P. Woytiuk ..... Technology  
 Mrs. P. Yeo ..... French/Social Studies

**SCHOOL POLICIES**

## **ATTENDANCE INCENTIVE POLICY (EXEMPTION)**

In order for a student to benefit from the curricular objectives established in his/her classes, regular attendance is essential. Therefore, Simonds High School has adopted the following Attendance Incentive Policy in order to encourage consistent attendance.

An attendance exemption is a privilege that must be earned based on the following criteria:

- A student who has perfect or near perfect attendance during a semester will be allowed to waive one of his/her final exams for that semester, subject to the following conditions: Students taking courses in which there is an AP exam will not be granted an exemption. Exemptions for Provincial or District exams will not be granted.
- A student **MUST HAVE A MARK OF 65% IN ORDER TO QUALIFY FOR AN EXEMPTION** and cannot eliminate an exam in a course which he/she is failing.
- The student's mark on a course for which the final exam has been waived will be based on the student's class mark for the course. A student must take five courses during a semester to be eligible for an exemption. A student may choose to exempt only one of two exams in year long courses.
- A student must pay his/her student fee, in order to be eligible for a course exemption.

**Absence Defined: A student who has failed to attend class for any reason is deemed absent. It is the student's responsibility to provide written excuses within three days of missing school in order to be considered for an exemption.**

**A STUDENT CANNOT EXCEED FIVE EXCUSED ABSENCES IN ANY COURSE DURING A SEMESTER, IN ORDER TO QUALIFY FOR AN EXEMPTION.** Students are expected to be punctual for classes; therefore, **three tardies will equal one absence.**

Excused classes are defined as documented illness, religious holidays, or circumstance of a compassionate nature (New Brunswick Schools' Act). **Any event, which is coded as "school sponsored," in e-class will be exempt from attendance tracking. It is the student's responsibility to advise the subject teacher before (if possible) or immediately after the absence if the absence is school related.**

In the event of a death in a student's immediate family, that student is to contact the Principal before or immediately after the absence. A note will be given to the student with a copy to each teacher concerned. A copy will be placed in the student's cumulative record. These absences will not count for this policy.

Absences because of school suspension will count against the student because it is the student's behaviour that caused the suspension.

The student's behaviour must be deemed positive and acceptable by all teachers in order to be granted an exemption. Also, all tests and projects must be satisfactorily completed. In the event of a discrepancy between the computer records and the teachers' records, the teachers' records will be considered the correct source of information. An exemption can be refused based on a student's behaviour.

**Students must fill in the Request for an Exemption Form prior to being granted an exemption.** The student must indicate on this form which course is being selected for the exemption. All subject teachers of the student must sign the request and indicate course mark and indicate the number of missed classes. The completed form will be submitted to the appropriate subject teacher. Once an exemption has been granted it is possible for the student to lose the exemption because of inappropriate behavior, failure to complete assigned work, or lack of attendance.

If a student is refused an exemption, it is possible to complete an appeal form which would be submitted to the Principal. A committee would assess the merit of the appeal prior to making a ruling. Should further judgment be required, a tribunal would be established to consider the case and render the definitive decision. Student fees must be paid in order to receive an exemption.

## **ATTENDANCE POLICY**

Semestered courses are completed in approximately ninety class periods of sixty minutes, and regular attendance is an essential criterion of academic achievement. In order to encourage consistent attendance, Simonds High School has adopted the following policy:

A student who misses fifteen (15) class periods in a course will meet with an administrator and/or an attendance committee. The meeting will determine whether that student should be allowed to continue attending classes or be suspended for the remainder of the semester. If the student is allowed to continue attending she/he will not be permitted to miss any class period without an acceptable excuse.

- Documented illness, religious holidays, or circumstances of a compassionate nature (as outlined in the New Brunswick School Act).

Students must consider the effect on their attendance of participation in such activities as family trips, sports, and other extra-curricular interests. Students are also expected to be punctual and to be in their classrooms before the final bell.

Any missed class or classes will result in a phone call to the student's home via an auto dialer system. If parents or guardians are aware of the absence and a written excuse is provided (other than school sponsored activities), then no further response is necessary.

A second contact with the student's home will be made when a student has missed five (5) class periods in a subject. A letter will be mailed and a phone call will be made by the homeroom teacher.

A further contact will be made when a student has been absent for ten (10) class periods in a subject (same as above). The student will be interviewed by a vice-principal (parents will be encouraged to attend this interview) and/or referred to a guidance counsellor.

#### **APPEAL PROCEDURE**

The District Appeals Committee is the first level of appeal regarding the suspension of students from school.

#### **ENTERING/LEAVING SCHOOL DURING THE DAY**

Students arriving late for school will report directly to the appropriate class period.

Students leaving school early for appointments are to bring a note from home in advance and present it to the homeroom teacher. Parents, guardians, or designates who wish to pick up students for appointments are to report to the school office—students will then be notified to come to the school office. Under semestering, time in class is critical.



## **DISCIPLINE**

### **Level 1 – Subject Teacher Addresses**

According to the subject teacher's individual classroom management style, the teacher will respond to the problem behaviour. Ex: speak to student, seating plan, contact home, detention, etc.

- Disruption
- Dress code violations
- Electronic devices
- Profanity
- Tardiness
- Truancy
- Unpreparedness

### **Level 2 – Behaviour Report**

After Level 1 responses have been exhausted, the subject teacher will contact the homeroom teacher to have the student placed on a week-long behaviour report.

- Chronic Level 1 Behaviours
- Cheating/Plagiarism
- Disrespect

### **Level 3 – Referred directly to an Administrator**

These are behaviours that teachers indicated should always result in the student being sent to the Office.

- Bigotry
- Bullying
- Defiance
- Drugs/Alcohol
- Profanity Directed at Teacher/Student
- Sexual Misconduct

## **BEHAVIOUR REPORT GUIDELINES**

### **Behaviour Report Process:**

1. Any teacher can contact the homeroom teacher to have a report put in place.
2. The assigning teacher will notify the parent that a behaviour report is being issued.
3. The homeroom teacher will give the report to the student.
4. The student must bring the report to each subject teacher to be initialled every day.
5. The student will show the report to his/her homeroom teacher each morning.
6. If the student has the report signed by all subject teachers with appropriate ratings each day for one week, the student's report is done.

### **Infractions:**

- An infraction includes the following:
  - (1) Failure to present the report to any teacher
  - (2) Two or more inappropriate ratings in one day
- One infraction will result in a *detention assignment*. The detention teacher will initial the report if the student attends the detention. If the student attends the assigned detention, he/she may continue with the report as usual.
- The following behaviour will result in a referral to the appropriate administrator:
  - (1) Two infractions during the week-long report
  - (2) Failure to attend an assigned detention

### **PLAGIARISM**

Plagiarism is the act of using another source/person's ideas or expressions in your writing without acknowledging the source (MLA Handbook for Writers of Research Papers, 3<sup>rd</sup> ed.).

When a teacher suspects a student of plagiarism, the process is as follows:

The teacher will:

- Inform the student that he/she is suspected of having plagiarized and that it will be documented in the office.
- Inform the SPR about the incident.
- Inform the student's parents/guardians about the incident.
- If necessary, a meeting between the student, teacher, SPR, and parents/guardians may be arranged.

The consequences for plagiarism are as follows:

- 1<sup>st</sup> incident – the student will receive a grade of zero for the assignment.
- 2<sup>nd</sup> incident – the student will receive a grade of zero and a possible suspension.
- All subsequent incidents – the student will receive a grade of zero and will be suspended.

It is important for students and parent/guardians to recognize that due to the weight of some assignments receiving a zero could result in the student failing the course.

## **DRESS CODE**

Parents and staff of Simonds High School believe that academic competency alone is not sufficient to ensure success, both in school and after graduation. Knowledge regarding dress that is appropriate in business and in social situations is important.

### **Policy**

A student may not attend class wearing apparel which:

- Creates a safety hazard
- Distracts from learning
- Disrupts any school activity

### **Guidelines**

The following are not permitted on campus:

- dresses and shorts which are shorter than mid-thigh
- tops which do not cover from shoulder to waist ( i.e. tops and bottoms must meet)
- body piercing that creates a safety hazard
- items referring to illegal drugs
- clothing with profanity or suggestive words or images
- any attire which is extremely low cut or which exposes undergarments
- transparent tops unless worn over another top

In addition, all headwear is to be removed upon entry to the building.

### **Responsibilities**

Parents share the responsibility of seeing that students are dressed properly for school. School personnel have the responsibility for maintaining and enforcing an appropriate dress code that is conducive to learning.

## **TEXTBOOKS**

All textbooks are the property of Simonds High School and are loaned to the students for the duration of the courses. It is the responsibility of the student to look after the books assigned to him/her. Students who damage or lose textbooks will be required to pay for them.

## **CONDUCT**

Students are expected to demonstrate courtesy and respect in and around the school.

1. Students are expected to be punctual, to bring all necessary materials for class, and to do all assignments.
2. Our school has a zero tolerance policy on acts of bullying, physical violence, threats, harassment, vandalism, and the use of drugs. Any student involved in such acts faces immediate suspension from school and possible police charges. Financial restitution will be expected for any damage to school property.
3. Use of *personal music devices, pagers, and cell phones* are not encouraged and are not permitted during instructional time. Laser pointers are not allowed on school property.
4. The wearing of CAPS or HEADGEAR is PROHIBITED in the school.
5. Skateboards are not to be used on school property.
6. The winter presents the students and staff with an ongoing yearly problem, namely snowball throwing. Our policy prohibits the throwing of snowballs on school grounds. Disciplinary action will be applied.
7. Students are to exercise due care and caution in bringing valuable personal items to school. It is impossible for the school to bear the responsibility for the safekeeping of all personal property.

## **LOCKERS**

Lockers and combination locks will be loaned to students who have paid their fees or have made arrangements with the office for payment. Only school locks may be used. Each student is responsible for the care and maintenance of his/her assigned lock and locker. **NO STUDENTS ARE TO SHARE LOCKERS.** Lockers should be locked at all times. Each student is to return his/her lock at the end of the school year.

NOTE: It is District policy that there will be periodic searches of lockers and their contents by the school administration to ensure cleanliness and absence of contraband materials. The police may use dogs to conduct locker searches at any time for contraband objects or substances.

## **NON-SMOKING ENVIRONMENT**

Simonds High School is a smoke free environment. Therefore, smoking is not permitted anywhere on school grounds. Each homeroom teacher is provided with a map of the school property which indicates the smoke free area.

Consequences for not abiding by this policy are:

- 1<sup>st</sup> offence                      Warning
- 2<sup>nd</sup> offence                     1-day suspension
- 3<sup>rd</sup> offence                     3-day suspension

To assist students with their efforts to stop smoking, Simonds High School is working with Ridgewood Addiction Services and the Canadian Cancer Society to provide programs and support.

**\*\*PLEASE NOTE:**

This policy applies district wide and is in effect 24 hours a day, seven days a week. It applies to visitors as well as students and staff.

### **INTER-SCHOLASTIC PARTICIPATION/ATHLETIC POLICY**

Participation in extra-curricular activities contributes positively to a well-rounded education and to school life in general. We encourage students to take part in the many activities offered here at SHS while maintaining high academic expectations and acceptable standards of conduct.

Participation will be contingent upon students' academic success. Hence, students must demonstrate that they are actively engaged in learning and must, at all times, have passing grades in four of five courses. Attendance and conduct and all other school policies must be followed.

In order for the Participation Policy to be effective, communication must be clear and consistent.

Every teacher has access to the names of students who are involved in extra-curricular activities. When concern arises about marks, conduct, etc., the classroom teacher is to contact the faculty advisor of the activity. The faculty advisor will work with administration in gathering further information on the student.

If the student is failing more than one course, an administrator will meet with the student to issue a verbal warning and will review the student's grades after a week. If no improvement in achievement/effort occurs, the student will be suspended from the extra-curricular activity for one week. If there is still no change, the suspension will continue for a second week.

The student will be re-instated when expectations have been met. After re-instatement, the student will be monitored on a weekly basis to determine whether or not his/her membership in the activity will continue.

## ACADEMIC INFORMATION

Grades 9 and 10: Evaluation of students is based on homework, projects, classwork, unit and mid-term tests, and on final examinations. It is expected that students achieve a common pass mark of 60% to move to the next level. There are four reports:

Semester I:   November  
                  January  
Semester II:   April  
                  June

Grades 11 and 12: Evaluation of students is based on homework, projects, classwork, unit and mid-term tests, and on final examinations. There are four evaluation reports:

Semester I:   November  
                  January (final mark) Exception Math and English 111,  
                  112, 113  
Semester II:   April  
                  June (final mark)

### **NUMERIC RATING FOR ALL GRADES**

85 – 100	High Honours
75 – 84	Honours
60 – 74	Pass
below 60	Failure

A minimum mark of 60% is required to receive credit in a subject.  
A minimum mark of 65% is required to receive an exemption.

### **ENRICHED STUDIES PROGRAM (ESP)**

The Enriched Studies Program (ESP) encourages and recognizes students of outstanding academic abilities and social involvement. During their final two years of study at Simonds High School, students elect a concentration of enriched-level courses. Students must also participate in a wide range of extra-curricular and volunteer activities which provide for social/cultural enrichment. The goal of the program is to develop well-rounded students and to better equip them for post-secondary study.

The program offers students the opportunity to learn and grow in a challenging academic environment. It promotes both self-confidence and a sense of responsibility. It assists students in obtaining scholarship funding by emphasizing the academic and extra-curricular backgrounds preferred by scholarship committees.

The Certificate of Enriched Studies is presented to the successful candidates at Graduation.

## REQUIREMENTS FOR THE ENRICHED STUDIES PROGRAM

1. To qualify for the certificate, a student must attain a minimum of honour standing (75%) in 10 enriched credits. Any compulsory course offered at the enriched level MUST be included in these 10 credits. (i.e. English 111(2 Credits), English 121, History 111, F.I. History 110, Geometry and Applications in Math 111, and a science).

<b>HUMANITIES</b>	<b>MATH/SCIENCE</b>
English 111, 121	Foundations of Math 11
F.I. Language Arts 110, 120	Pre-Calculus 11
French 111, 121	Pre-Calculus 12A
History 111, 121	Pre-Calculus 12B
F.I. History 110	Calculus 12
Advanced Placement English*	Biology 111, 121
	Chemistry 111, 121
	Physics 111, 121

\*Other Advanced Placement courses accepted as available.

2. The student must maintain an excellent record of attendance.
3. The student must be a regular active participant in some creative, athletic, social, or cultural endeavour within the school.

A minimum of two of the following is required.

### Options to be Considered

- a. Volunteer service (school or community), a minimum of 75 hours in a position of leadership or responsibility, during a school year.
- b. Simonds High athletic involvement – 180 points accumulated over 2 years.
- c. Simonds High social involvement – 55 points accumulated over 2 years.
- d. A combination of athletic and social involvement – 180 points accumulated over 2 years.
- e. Achievement in some field of personal development outside school (i.e. cultural activities, various hobbies, karate, photography, music proficiency, sports team, etc.).
- f. Duke of Edinburgh Award (Silver).
- g. Junior Achievement Program – a minimum of two years involvement, with an outstanding contribution to the program (to be determined by the E.S.P. Committee in conjunction with J.A. personnel).

## **ADVANCED PLACEMENT EXAMINATIONS**

Students in grade twelve will be able to write these highly competitive examinations in Mathematics, English, French, and Science.

## **OUTSTANDING ACHIEVEMENT**

Each semester, students are awarded certificates for the highest mark in every subject area, grade, and level (i.e. English 111, Math 10). Presentations are made at special school assemblies.

## **PERFECT ATTENDANCE**

Certificates for perfect attendance are awarded annually.

To be successful in meeting high school **GRADUATION REQUIREMENTS**, students must complete 17 credits.

The following list includes the compulsory subjects for the Graduation Program:

- English 111, 112, 113 (one of) – Full year course – 2 credits
- English 121, 122, 123 (one of)
- Financial and Workplace Math 11 or Foundations of Math 11
- Science (one course) from any Physics, Biology, Chemistry, Environmental Science, Robotics 120, Micro Electronics 120, Introductory Electronics 110, and Physical Geography 110
- Modern History 111, 112, 113 (one of)
- One from Fine Arts/Life Role Development cluster
- Five Grade 12 credits are required

## **HIGH HONOURS/HONOURS**

HIGH HONOURS standing is based on a minimum of 85% in the 12<sup>th</sup> year.

HONOURS standing is based on a minimum of 75% in the 12<sup>th</sup> year.

Honour Standing for students graduating from District 8 high schools will be determined as follows:

1. A student will be registered for 10 credits in his/her graduating year. Only courses taken in the graduating year will be counted for Honours.
2. In calculating the average, English 12 must be counted. Of the other courses, the lowest mark will be dropped.
3. Courses with multiple credits (Co-op 120, Math 11) will have a single mark counted for each of them (that is, a Co-op 120 mark of 80 in a 2-credit program will be counted as 80 not 80 and 80).



4. To determine honours, the sum of the marks on the courses counted (English to be included) will be divided by one less than the number of courses taken.
5. High Honours is for averages of 85% and higher. Honours is from 75% to high honours.

### **ENRICHMENT/RESOURCE**

Programs are in place to consider the needs of those students who require individual assistance through enrichment or resource.

### **UNIQUE EDUCATIONAL FEATURES**

#### **BROAD BASE TECHNOLOGY LAB**

Broad Base Technology is a 9/10 program designed to give students an introduction to a wide range of technology subjects. The knowledge and skills gained in this course will help young people make decisions affecting their future. Students will work at their own pace, in teams of two, while completing a number of modules or learning packages. Each package allows the team members to explore an exciting technological area. It will be possible for each student to complete six or seven learning packages during the school year. A few examples of the areas of study include Computer Aided Drafting, Desktop Publishing, Graphic Design, Web Design, Audio, Video, Multi-Media Presentations, and Meteorology.

#### **CO-OPERATIVE EDUCATION**

Co-operative Education 120 allows Grade 12 students the opportunity to earn two or three high school credits based on learning which takes place outside the school. In a given semester, students spend half their day at a job site selected by the school. This allows students to learn more about a subject in which they have a particular interest and to explore career possibilities before going to post-secondary study.

#### **MATH HELP CENTRE**

The Math Help Centre, located in A122, is available for any students from Grades 9 to 12. If you are experiencing difficulty in math, need to get caught up after being out, need some assistance preparing for an upcoming math test, or need some help completing or understanding your math homework, we are here to help you. Qualified math teachers are in the Math Centre on Tuesday, Wednesday and Thursday from 3:35 pm to 4:15 pm to assist you with your math needs. This extra math help is available at no cost for Simonds High students.

## FEES

If any student has a family situation that prevents him/her from paying any of the required fees he/she should make an appointment with Mr. Dumas or Mr. Langille.

Following are the fees applicable to students attending Simonds High School:

**STUDENT FEE** \$25.00 per student/family rate \$45.00 – Payable as soon as school begins. This fee provides: rental of lock and locker, I.D. Photo (taken in Sept.), agenda booklet, and student council fee. Must be paid before student participates in any extra-curricular activities.

**YEARBOOKS** – A yearbook cannot be purchased without payment of student fee. The price for the yearbook is \$55.00. The deadline to purchase a yearbook is the end of January.

**ATHLETIC FEE** (varsity and junior varsity sports) – As a result of rising transportation and equipment costs, an Athletic Fee must be charged for those students participating in interscholastic sports. The amount of the fee is determined by the length of the season and operating cost of that particular sport. All students must pay their student fee in order to participate in the athletic program.

Sports are classified in the following divisions:

“A”	\$250.00	-	Football
	\$200.00	-	Basketball
	\$550.00	-	Hockey (boys)
	\$425.00	-	Hockey (girls)
“B”	\$125.00	-	Cheerleaders
	\$75.00	-	Soccer
	\$125.00	-	Volleyball
	\$60.00	-	Swimming
	\$75.00	-	Baseball (boys)
	\$100.00	-	Rugby
	\$30.00	-	Curling
	\$70.00	-	Softball (girls)
\$75.00	-	Field Hockey	
“C”	\$40.00	-	Badminton
	\$25.00	-	Track and Field
	\$30.00	-	Cross Country

All athletes are required to pay these fees before the season starts. This fee includes the athlete’s ticket to the awards ceremony in June.

**GRADUATION FEE \$45.00** – This fee helps to cover the costs of gown rentals, caps/tassels, graduation diploma/folder, programme, decorations, graduation dinner, and reception costs. This fee alone does not cover the complete cost of graduation exercises so the grad class committee usually conducts different fundraising activities throughout the year. Student fee must be paid prior to graduation.

**GRADUATION RINGS** may be purchased at the students' discretion from one of our two recognized suppliers:

- Jostens Canada Ltd.
- Birks Jeweller

**GRADUATION PHOTOS** may be taken at the discretion of the student by Photography Flewwelling. There are two opportunities for sittings. The first is a summer sitting at their studio on Prince William Street, and the second is a fall sitting at the school. In order to have consistency in photos that appear in the yearbook and in the wall composite, students must have their photos taken by Flewwelling. However, any student may choose to have his/her complete photo package taken elsewhere. Photography Flewwelling charges sitting fees at the school for six poses or nine poses. A variety of packages from which to choose are available. A fee is charged for the composite shot only. Taxes are included in the sitting fee price.

**EXTRA-CURRICULAR ACTIVITES**  
**EVERYONE IS WELCOME!**

Simonds High School has a very active student body—students who are not afraid to get involved. Our students are encouraged, from the time they enter our school, to belong to and participate in the activities and clubs that make up the heart of our Simonds family. Such activities and clubs are in no way restricted to persons with special skills or abilities.

**DAILY ACTIVITIES**

Gifted Art  
Guidance Centre  
Intramurals  
Math Centre  
Pool Room (noon)  
Reading Lounge (Library)  
Science Centre  
Skating (noon)  
Swimming (noon)  
Weight Room (noon)

**COMMITTEES**

Light and Sound Crew  
Peer Helpers  
Peer Tutors  
Recycling  
School Guides  
Social  
Spirit  
Tournament  
UNICEF  
Yearbook

**SPECIAL EVENTS**

Award Assemblies  
Athletic/Social Awards  
Boys/Girls Tip Off Tournament  
Cheerleading Competition  
Christmas Cabaret  
Christmas Float  
Fashion Show  
Remembrance Day Observance  
Science Olympics Team  
Spring Fling

**GENERAL**

Band  
Cafeteria  
Canteen Assistants  
Choir  
Drama  
Grad Class  
Junior Achievers  
Mock Trial  
New York Trip  
Overseas Trip  
Relay for Life  
Seabee Idol  
Simonds' Got Talent  
Sound Crew  
Student Council  
Team Statisticians  
Theatre Crew  
Video Crew

**YEARBOOK**

This is a major undertaking at the school that requires the dedicated involvement of several teachers and many students. The yearbook staff is always looking for students who can make a commitment to this very worthwhile activity. The yearbook, PRYTO, is not just a book for graduates, but is a collection of the year's memories for students in grades 9 – 12.

**SPORTS**

Badminton  
Baseball  
Basketball  
Cheerleading  
Cross Country  
Curling  
Field Hockey  
Football  
Golf  
Hockey  
Intramurals  
Pool Tournaments  
Rugby  
Softball  
Swimming  
Tennis  
Track & Field  
Volleyball  
Weight Training  
Wrestling

## **SOCIAL LETTER/SOCIAL DISTINCTION AWARDS**

Recognition for student involvement is made on the basis of a point system. Students are rated by a number indicating their level of commitment, 1-assisted, 2-active, 3-leadership role. In the spring of each year, students will be asked to submit an application form indicating the activities in which they were involved over the years. Points will be awarded by the contact teacher. A social letter will be given to those students who accumulated 40 points and a social distinction award will be given to those who obtain 55 points.

## **ATHLETIC LETTER/ATHLETIC DISTINCTION AWARDS**

Points are awarded to each participating athlete for every sport played. These points vary from sport to sport. Athletic Letters are presented to athletes who accumulate 350 points. Athletic Distinction Awards are given to athletes with 500 points, and the 'Over 700 Club' trophies will be awarded to anyone totalling more than 700 points throughout their high school career.

Male and Female Athlete of the year awards are voted on by the coaching staff of the school each year. Junior Male and Female Athlete of the year awards are given to two outstanding grade nine or ten athletes. These prizes are presented at the Awards Ceremony in June. All participating athletes and parents are welcomed and encouraged to attend this event.

## **SCHOOL SERVICES**

### **CAFETERIA**

Open for breakfast from 8:15 am to 8:50 am as well as for lunch from 12:34 pm to 1:20 pm. The cafeteria, located on the bottom floor of B Building, provides a choice of hot meals daily, as well as a wide range of snacks and sandwiches. This large facility provides enough room for students to eat whether they buy their lunch, or bring their own.

### **VENDING MACHINES**

Vending machines, which are located in D lobby, provide snacks and refreshments.

### **SCHOOL PICTURES**

Photography Flewwelling will be taking school pictures in early September. Pricing and payment procedures will be described on the proof envelopes.

## **TRANSPORTATION**

Simonds High School is served by school buses and City Transit. Those using City Transit buses are issued a pass, and if it is lost, there is a \$30.00 fee to replace the pass.

## **STUDENT PARKING**

All students who drive motor vehicles to school are asked to park in the student parking lot provided beside "A Building." Motorcycles and bicycles may be parked on the cemented area next to the theatre. Any student driving in a dangerous or erratic manner may lose the privilege of bringing his/her vehicle to school.

## **TELEPHONES**

There are "pay phones" for students' use in the gym lobby across from the theatre and in the lobby of B Building on the second floor. Phones are to be used outside of class hours.

## **LIBRARY**

Simonds High School Library, which serves both students and staff, is located off the school's main entrance to the left. The library strives to support and enrich the curriculum and teaches patrons how to access, evaluate, and effectively use information.

The library is open daily from 8:15 am to 4:00 pm and boasts over 19,000 books and numerous other print, non-print, electronic, and on-line resources. It has a 29 station computer lab, and an electronic catalogue of its resources.

## **DISTANCE EDUCATION**

The Distance Education is located in the library and is open each day from 8:30 am to 4:00 pm. Through the use of technology and the Internet, students have an opportunity to take on-line courses. Distance Education adds flexibility and availability for the independent learner. Students have personal contact with the in-school facilitator, as well as their on-line instructor and classmates through email, chat, and discussion boards.

To inquire about on-line courses, students should see the Guidance Counsellors or the Distance Learning Registrar.

## **THE WORK ROOM**

The Work Room will help students to explore and develop career plans that will assist them in what they will do after high school. Students will explore career options, identify skills, prepare resumes and portfolios, learn how to prepare for interviews, find job opportunities, and much more.

Drop into The Work Room located off the main lobby near the Library. It offers ten computer workstations for your on-line career research as well as a variety of software and multi-media equipment to assist with portfolio development.

## **GUIDANCE**

Open from 8:30 am to 4:00 pm. The Guidance Centre is located on the main floor of C Building adjacent to the administration offices. Information is available on career opportunities, career planning, post-secondary institutions – universities, colleges and specialist schools, financial assistance and scholarships, job search techniques, the job market, academic skills, and personal issues. Two guidance counsellors provide educational, vocational, career, social and personal counselling, and guidance.

## **HEALTH**

Emergency first-aid services are available. Staff and students comprise the first-aid team.

## **ALUMNI**

Simonds High School has an active Alumni. It is made up of graduates of the school whose concerns and interests center around the present student body and the maintaining/upgrading of the school and the school grounds.

Their activities include sponsoring on-going scholarship and bursary programmes for deserving students, supporting various academic, social, cultural, and athletic programmes of the High School and carrying on the tradition of Simonds High School in the Community.

For more information, please contact SHS Alumni President, Derrick Brien, at 647-4149 or visit [www.simondsalumni.com](http://www.simondsalumni.com).

## **PHYSICAL FACILITIES**

The school is large and modern, comprised of four buildings interconnected by breezeways and tunnels. It is situated on 25 acres of land. Of special interest are:

**THEATRE:** Seating capacity 255.

Well-equipped Science, Technical Industrial, Home Economics, and Business Labs.

**MULTI-COMPUTER LABS:** Business Technology Lab, Computer Education Lab, Science Computer Lab, English Writing Computer Lab, Computer Aided Drafting, Machining Lab, Robotics Technology Lab, and the Broad Base Technology Lab.

**MUSIC ROOMS:** Two fully equipped areas that are available to interested students during designated noon hours.

**GYMNASIUM:** A double-sized gymnasium located on the main floor of D Building. Gym is equipped for all major school sports.

**POOL:** A 25 metre, four lane swimming pool located on the bottom floor of D Building. The pool's facilities include diving blocks, bleachers, changing rooms, and showers.

**BILLIARDS ROOM:** Six tables located on bottom floor of C Building.

**TENNIS COURTS/BASKETBALL COURT:** Located by the football field.

**PLAYING FIELDS:** Football, Rugby, and Soccer.

**WEIGHT ROOM:** This well-equipped fitness centre is located near the billiards room.

**WRESTLING ROOM:** Fully equipped and self enclosed, it is located off the gymnasium.

**STU HURLEY ARENA:** City owned, within walking distance, and accessible.



## DAILY SCHEDULE

8:40 Classrooms open  
8:55 Students proceed to Period 1  
9:00 Period 1 begins (O Canada)  
9:15 Period 1 ends

(4 minute class change)

9:19 Period 2 begins  
10:18 Period 2 ends

(4 minute class change)

10:22 Period 3 begins  
11:21 Period 3 ends

(14 minute break)

11:35 Period 4 begins  
12:34 Period 4 ends

**LUNCH - 12:34 to 1:24 (50 minutes)**

1:24 Students proceed to Period 5  
1:28 Period 5 begins  
2:27 Period 5 ends

(4 minute class change)

2:31 Period 6 begins  
3:30 Period 6 ends

*Students Dismissed*

**\*School Office Hours: 8:00 am to 4:00 pm**