

WELCOME
TO
PRINCE CHARLES
SCHOOL



2012-13

“MISSION STATEMENT”

Our school community believes Prince Charles School is a welcoming and safe community school with high academic and behavior expectations for each student. Each student is required to be Responsible, Respectful, Safe and Prepared (RRSP) in our Positive Learning Environment. We will all work together to ensure each student experiences success.

We all embrace our-CODE OF CONDUCT

I AM A MONARCH, THEREFORE I AM...

R-RESPONSIBLE

R-RESPECTFUL

S-SAFE

P-PREPARED

As a Monarch I must use appropriate language, therefore I will always use:

- **Polite language--A respectful voice level--A respectful tone**

As a Monarch I must dress in an appropriate way, therefore I will always:

- **Remove my outdoor wear during instruction**
- **Wear clothing free of offensive language**
- **Wear clothing that is not revealing**
- **Dressing appropriately does not include my;**
- **Allowing my undergarments to show or wearing pj pants**
- **Wearing shirts that show my midriff**
- **Wearing tank tops or shirts with spaghetti straps**
- **Wearing offensive clothing, headgear, or ball caps**

REMINDERS:

- All personal belongings are to be labeled to assist in identifying lost items.
- When students are in the playground they are to remain in view of the outdoor supervisor.
- If there is any change to a student's daily routine parents/guardians must notify the school in advance in writing (lunchroom, dismissal).
- It is compulsory that all students wear some type of shoes at all times, in case of fire drills or emergencies. This is especially true in winter when boots are worn to school and must be removed before entering the classroom.
- If you are assigned a locker, you may only use it **before homeroom, during break, during lunch and after school.**
- As a sign of respect and courtesy we all will remove our hats when entering the school.
- It is expected that students show respect to each other, teachers, school staff and guests.
- Students are asked not to arrive before 8:10am, and to enter and exit using the appropriate doors.
- Students are expected to be on time and attend school daily. For safety reasons, it is requested that parents/guardians notify the school by phone (leave message) early on the day of a student's absence. (658-5355)
- When a student returns to school, a note from a parent or guardian should accompany the student explaining the absence.
- No cell phones in school- all grades
- We must all conduct ourselves in such a way that we support a Positive Learning and Working Environment.
- Students may bring a water bottles in class during instructional time

- Parents & guests are asked to report to the office sign when coming into the building. We also ask that parents meet their child outside at the back or side door entrance at dismissal time.
- All K-2 children should be dropped off & picked up by an adult.
- PCS is a scent free school.
- No smoking on school grounds.

DAILY SCHEDULE

8:10	Students come in from yard/Breakfast Program opens at 8 am
8:30	Classes begin
10:15 – 10:30	K – 5 Recess- please send a snack
10:10	Middle School Break of ten minutes
12:00	Dismissal for lunch
12:40	Students come in from yard
12:45	Classes start
1:45	K – 2 Dismissal
2:45	3 – 8 Dismissal

***** Permission Slips*****

We often had many children who forget to bring in permission slips for activities or trips. We are sure you understand that this causes MEGA confusion on trip/event days. We will not be able to accept any permission slips after 8:30 am on the day of the trip/ sporting event, and will not be able to make phone calls looking for permission slips. Verbal permission is not acceptable; a parent’s signature is required. Thanks for your help with this concern.