



## **M. G. TEED MEMORIAL SCHOOL**

**151 Black Street**

**Saint John, NB**

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**Principal, Mr. MARK CROWLEY**  
**Vice Principal, Mrs. Tanya McGrath**

**Administrative Assistant, Michelle McCaughan**

May 4, 2020

Good Morning Teed Families,

This week we will be seeing many of you during our student item retrieval process, which begins on Tuesday and runs until Thursday. Teachers have sent out their weekly learning plans to the students this morning. Due to the need to prepare and pass out materials to families, there will be no teacher phone calls this week. We are certainly there should you have questions, please send along your emails. Schedules have been set for the retrieval process and we would ask that you arrive at your time to gather up your child's items.

We will have pylons set up outside the main entrance, in spaces of 2 metres, please keep your distance and follow the social distancing rules as set by the Province of NB. If it is inclement weather, please wait in your car until it is your time to enter the school. Upon entering the school, sanitize your hands and proceed to the gym. The items have been placed in classroom piles according to your child's grade level. You will be met by two staff members, one will check off your child's name, while the other will collect your child's items. Once you have your child's items, please exit the gym through the double doors leading to the Community Centre (arrows are present to assist with the traffic flow). Once in the Community Centre follow the path to the Emergency Exit which leads to the front courtyard of the school.

We thank you for your cooperation in this process and look forward to seeing you this week, even if only for a few moments. Stay safe.

Mark Crowley