

August 24, 2020

HVHS parents/guardians,

As you prepare for your student(s) to return to school in September, we wanted to update you on several areas where there will be changes to our normal practices. Some of this information has previously been sent through the school district, or announced by the Department – but we want to ensure that, as much as possible, students and families know what to expect when school resumes.

### **Rotational Attendance**

In order to provide for increased physical distancing in classrooms and common spaces, our students will attend in person every second day. Students are divided into two alphabetical cohorts based on last name. At Harbour View High School our two cohorts are A-L and M-Z. A calendar for September and October is found at the end of this document which specifies exactly which days each group will attend school.

*Note:* The first week for students (September 8 – 11) is a transitional week. This time will be spent reviewing policies and procedures, ensuring students can access the Microsoft Teams site, etc.. Each student is scheduled to attend only one day during that week.

September 8	Grade 9 students, Last names A-L
September 9	Grade 9 students, Last names M-Z
September 10	Grades 10 – 12 students, Last names A-L
September 11	Grades 10 – 12 students, Last names M-Z

### **Transportation**

Information regarding specific bus routes, along with pick-up and drop-off times, will be available within the coming days from the school district. For high school aged students, masks are required when entering and exiting the bus, as well as while seated unless they are alone in a seat or sharing with a member of the same household.

Students will be assigned a specific seat on the bus – and this seating plan must be adhered to in order to allow for contact tracing if required. Students are only permitted to use school transportation on days they are attending school in person.

### **Daily Schedule**

Currently, we believe our daily schedule will be very close to that of previous years. Homeroom will begin at 8:55 with the day ending at 3:30. If this schedule is to change slightly when bus routes are finalized, we will communicate that with families.

### **Student Fees**

Student Fees have been reduced for the current school year. The fee will be \$30/student. This fee can be paid through SchoolCash Online – a link is on our school website ([hvhs.nbed.nb.ca](http://hvhs.nbed.nb.ca)). This fee also includes the use of school-issued locks for the year.

While co-curricular and extra-curricular activities will look different this year, our goal is to continue to provide as many opportunities as possible for students to experience those activities which add so much to their high school experience. Student Fees help to pay for, or subsidize, those opportunities – as well as ongoing maintenance and repair to student lockers.

### **Lockers**

Lockers will be assigned by homeroom teachers after a student has paid their Student Fee. Only school issued locks are permitted unless a student has a specific accommodation which requires a different lock type.

Students are encouraged to keep valuables locked in their assigned locker when they are not needed. However, we would also encourage students to take home needed items at the end of each day. In the event that schools may need to close due to an outbreak of COVID-19, it is best if all personal and school materials are taken home each day.

### **Cafeteria**

Chartwells, our food service provider, will resume operations during the month of September. However, this service will not be available during the first weeks of school so students should plan accordingly.

### **Masks**

At the high school level, masks are required in all common areas of the school (outside of classrooms). Within classrooms, seating will be arranged to ensure 1m of distance between students. If there are occasions where students will not be able to maintain this distance within a classroom, a mask will be required. Masks are to be provided by families and should be washed daily.

### **At-home learning days**

On days when students are not assigned to attend school in person, they will be provided work to either follow up from previous instruction or to prepare for upcoming instruction. This blended approach to in-person and at-home learning will evolve as the year progresses. Some courses may use synchronous teaching where students will be asked to connect live to a lesson while at home. At-home days are part of the instructional year and students will be accountable to complete the work assigned during those times.

### **Visitors**

Visits to the school will be closely monitored and kept to a minimum. If a family member wishes to pick up a student from school, they should call the main office (658-5359) to arrange for the student to meet them outside after signing out. If there is a desire to have a discussion with a staff member, this should be requested by phone call or email and arrangements will be made. Most meetings will take place either over the phone or virtually.

## Operational Plan

Each school is creating a detailed Operational Plan which will be approved by the district's Occupational Health and Safety Coordinator. When this plan is completed and approved it will be accessible through the school website. This is anticipated to be Thursday, September 3.



HARBOUR VIEW HIGH SCHOOL

# COVID SCHEDULE



## September

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
06	<b>07</b> Labour Day (No School)	Grade 9 Students last name A-L	Grade 9 students last name M-Z	Grades 10, 11, 12 Last name A-L	Grades 10, 11, 12 Last name M-Z	12
13	14 First day with all grades; Last name A-L	15 First day with all grades; Last name M-Z	16 In School A-L; Online M-Z	17 In School M-Z; Online A-L	18 In School A-L; Online M-Z	19
20	21 In School M-Z; Online A-L	22 In School A-L; Online M-Z	23 PICTURE DAY In School M-Z; Online A-L	24 PICTURE DAY In School A-L; Online M-Z	25 In School M-Z; Online A-L	26
27	28 In School A-L; Online M-Z	29 In School M-Z; Online A-L	30 In School A-L; Online M-Z	01	02	03

## October

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
27	28	29	30	01 In School M-Z; Online A-L	02 In School A-L; Online M-Z	03
04	05 In School M-Z; Online A-L	06 In School A-L; Online M-Z	07 In School M-Z; Online A-L	08 In School A-L; Online M-Z	09 In School M-Z; Online A-L	10
11	<b>12</b> Thanksgiving (No School)	13 In School A-L; Online M-Z	14 In School M-Z; Online A-L	15 In School A-L; Online M-Z	16 In School M-Z; Online A-L	17
18	19 In School A-L; Online M-Z	20 In School M-Z; Online A-L	21 In School A-L; Online M-Z	22 In School M-Z; Online A-L	23 In School A-L; Online M-Z	24
25	26 In School M-Z; Online A-L	27 In School A-L; Online M-Z	28 In School M-Z; Online A-L	29 In School A-L; Online M-Z	30 In School M-Z; Online A-L	31