



HARBOUR VIEW HIGH SCHOOL

**305 Douglas Avenue
Saint John, NB E2K 1E5
Telephone: (506) 658 - 5359
Fax: (506) 658 - 4642
Website: www.harbourviewhigh.com**

Mission Statement

Our mission is to ensure that our students develop the skills necessary for success in the 21st century. We will ensure a work environment that supports collegiality, improvement and professional growth.

Notre mission

Notre mission est de garantir que nos élèves développent les compétences nécessaires afin d'assurer leur réussite au 21e siècle. Nous garantirons un environnement de travail qui soutient non seulement un esprit de collégialité mais aussi l'amélioration et la croissance professionnelle.

This agenda belongs to: _____ Homeroom teacher _____

SCHOOL CHEER

**BACK, BACK, STAND UP AND CLAP
Harbour View is where it's at!
Here we go, we're gonna fly,
So haul on back and kiss the sky.
We're gonna soar above the rest;
We're the best it's no contest.
Where are they going?
Why are they running?
Probably 'cause the Vikings are coming.
So when the battle comes to a stop...
Who do you think is standing on top?**

Harbour View!

ADMINISTRATIVE SERVICES

-The **Main Office** is located on the main floor to the right of the front doors. Services that are provided include:

- Transportation inquiries
- Announcements
- Student, class, and teacher location inquiries.

Leaving? Then you must SIGN OUT.

ALL STUDENTS ARE EXPECTED TO SIGN OUT AT THE MAIN OFFICE- If you are not signed out you will be considered to be absent without excuse/cuffing. Parents are asked to call the main office @ 658-5359 if written permission is not provided. The safety of your children is of our utmost concern and by **Signing Out** we can track their whereabouts and be informed in case of an emergency.

SCHOOL FEES

-Student Fee = \$40 includes student I.D. card (necessary to attend most school functions) and a student agenda (to all grade nines but only if requested by grades 10,11,12). A portion of the fee allows the Student Council to cover the costs of activities like dances, the Renaissance program, transportation for field trips, the Breakfast program, motivational speakers, Harbour Views, and sponsoring HV students in community activities. You may deduct \$5 for each additional child attending Harbour View High (1st child \$40, 2nd child \$35, etc.).

-Lockers are free and mandatory for all students. There is a one-time lock fee of \$7 (if you do not have a school lock; *all grade 9's will need this*). Upon becoming Graduates, students can return their locks for a \$5 refund.

-Special Yearbook purchase = \$45 (This special early bird offer is optional and only available for the month of September. Yearbooks regularly cost \$55-\$60.)

-Extra-Curricular Fees are based on what it costs to run the activity. The number of participants and outside facilities greatly influence fees. All participants **MUST** pay fees as soon as the activity begins. There are no refunds once an activity begins.

-Athletic Fees: All athletes **MUST** pay fees as soon as teams are determined in order to receive a uniform. There are no refunds once the season begins. The Athletic Director works hard to keep costs to a minimum. Fees are determined for each sport by calculating the cost to play out the season. The number of participants, the cost of referees and outside facilities will greatly influence fees.

-All cheques should be made payable to Harbour View High School; no post-dated cheques will be accepted.

STUDENT SERVICES

Guidance & Counselling Services

The Guidance Office contains a wealth of information for students on scholarships and bursaries, universities, colleges, and other post-secondary institutions. Material is also available on social and personal development, study skills, and job-search techniques. Students requesting counselling services must make an appointment before or after class, during the lunch hour or after school. Referrals can also be made to other community agencies, if necessary.

Tutoring

AIM – Academic Intervention Model

What that means for you:

Your teacher may assign you to AIM in room 301 when you do not complete an assignment on time or if you miss a quiz or test.

In this case you are to:

- Report when assigned
- Report on time (12:45 – 1:10)
- Bring required materials
- Complete the required work
- Work quietly
- Respect other students in the room
- You can bring your lunch but eat only at the tables

You are also encouraged to go to the AIM room if you have work to complete without being assigned.

Tutoring help is generally available before school, at noon and after school from subject teachers upon request. At noon, students can go to the Academic Intervention Model (AIM) room 301 to work and be offered assistance. Students should arrive prepared with specific questions or concerns. It is up to students to seek this help. Extra-help notices are often posted in class rooms and throughout the building. Those students who require more regular tutoring should consult a guidance counselor.

Student Council

The student government supports all Harbour View activities. It works to develop and present special events aimed at involving all students and promoting school spirit.

Student Representative Council

- President: Kayla Nice
- VP Administration: Tom Spencer
- VP Finance: Tom Delaney
- VP Spirit: Ian Logan
- VP General – Cameron Dick
- VP Grade 11: Madeleine Sundblad
- VP Grade 10: Colin Brown
- VP Grade 9 _____

Graduation Class Executive

- President: Madison Logan
- Vice President: Jessica Anderson
- Secretary: Rayann Robichaud
- Treasurer: Matthew Blackwood
- Spirit Rep: Sean Downing

Edline Communication Service

Edline is a service that enables students and parents to access updated grades, recent attendance, class content, assignments, and other useful resources in a completely secure environment. This web-based service provides feedback on student progress that is essential for continued improvement. New students and parents receive their Edline activation codes and instructions during new student orientation in September. The Edline site is accessible from any computer on the Internet at www.edline.net

If you need to obtain an Edline activation code, forgotten account information or have any other questions regarding Edline, please go to harbourviewhigh.com and click on Edline or contact us at:

hvhshedlinesupport@nbed.nb.ca

Grades will be posted on Edline bi-weekly. These reports will provide up-to-date graded coursework, as well as semester averages. It is important to remember that the bi-weekly report is a snapshot of progress, and the average may fluctuate throughout the semester. We hope that the reports will foster continued dialogue between students, parents and teachers.

EVALUATION POLICIES

Policy on Plagiarism

Plagiarism: "the act of using and passing off the work of another as one's own, [including] ideas and the expression of those ideas."

- *Oxford Canadian Dictionary*

- Paraphrased, summarized and quoted text sources **must** be acknowledged with parenthetical text references and works cited entries - *College Style Sheet*

***If a student is unsure of how to cite a source properly, it is the student's responsibility to ask the teacher.**

Should it be demonstrated that a student has plagiarized an assignment (oral, visual, or written) or any part of an assignment, the following actions will be taken:

First offence

- The teacher, subject department head, and vice principal will arrange a meeting to inform the parent and student of the occurrence.

- The student **will re-do** the assignment in a supervised setting.

- A note will be placed in the student's file to record the incident.

- The student will be informed of the consequences of a next offence, should one occur, by reviewing the Plagiarism Policy.

Next Offence

- Assignment will be graded a zero (0).

- The student and parent will be informed and a meeting for explanation purposes will be held, if necessary.

- A note will be placed in the student's file to record the incident

French Immersion Program

We are pleased to welcome your children to the French Immersion Program at Harbour View High School. We want you to know that our objective is for your children to achieve the highest possible level of excellence in French.

Our number one priority is to encourage your children's desire and ability to speak only French in the classroom. Their willingness to comply will not only improve their skills more quickly, but allow them to progress in the study of French. When students repeatedly choose to speak English in the FI classroom they are jeopardizing the success and the intent of the program.

We strongly believe that the benefits to all students will be immediately evident and, as a result, we look forward to the highest possible level of excellence in the French Immersion Program at Harbour View High School. In order to reach our goals, we would recommend extra exposure to the French language including: speaking to relatives and friends; listening to French television, radio and music. Also, reading in their second language should be encouraged.

With a view to attaining this objective, Harbour View High School Immersion Teachers would like parents to sign this document indicating their support for the following:

Students will be expected to speak only French during instructional time within the French Immersion classroom.

My child _____ and I have discussed the content of this letter.

Parent / Guardian Signature

Student Signature

Late and Missed Assignments

Students' Responsibilities for work completion:

It is the responsibility of students to provide evidence of their learning within established timelines. Zeroes will be given if assignments are not handed in by the deadline. It is never acceptable to hand in work after the deadline unless, in consultation with teachers, alternate dates have been set or students have demonstrated evidence of learning by some other teacher-approved method. Some deadlines may be absolute because of professional responsibilities and timelines, like the need to produce report cards.

Teachers' responsibilities for monitoring work completion:

Deadlines are used to allow teachers to deliver curriculum and manage the assessment of learning. The ability to meet deadlines is a highly valued skill, both in employment and life in general. It is critical, however, to remember the primary purpose of assessment, which is to improve student learning and to determine the level of achievement. Students who pass in work after deadlines demonstrate poor learning skills, but attaching academic penalties for late work does not provide a measure of the level of achievement.

-Subject teachers will make sure students are aware of when assignments and tests are due. These dates will be announced on the board (a daily space) and/or using some form of communication to the student (in-class oral announcements, EdLine.net, email, virtual schools, etc.). The goal is to develop essential time management skills by encouraging each student to meet deadlines.

-Teachers will require students to clarify reasons for not completing assignments. How this will be done is left to the discretion of the teacher. Students need to be held accountable for work missed.

-Teachers will plan for major assignments to be completed in stages, so students are less likely to face an all-or-nothing situation at the deadline.

-Contact with homes will be made when summative assignments and tests, which have a significant impact on students' grades, are missed. If email or phone communication is not successful, teachers will communicate the details of situations to the appropriate vice principal.

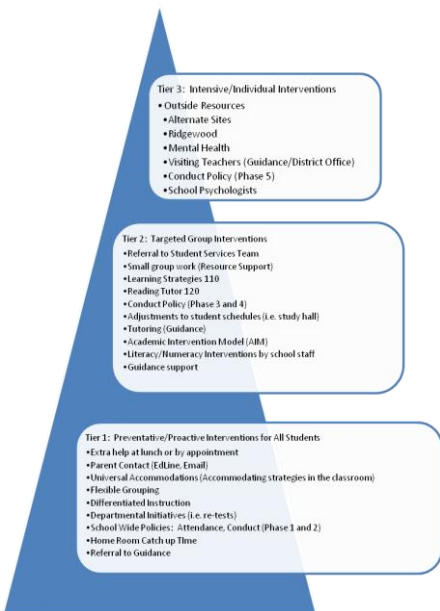
-If students are consistently not meeting academic expectations, subject teachers will refer those students to the Student Services Team, for progression to Tier 2 on the Academic Pyramid of Intervention (AIM Room).

-If students are consistently not meeting behavioural expectations, subject teachers will communicate the details of the situation to the appropriate vice principal and together they will determine an intervention.

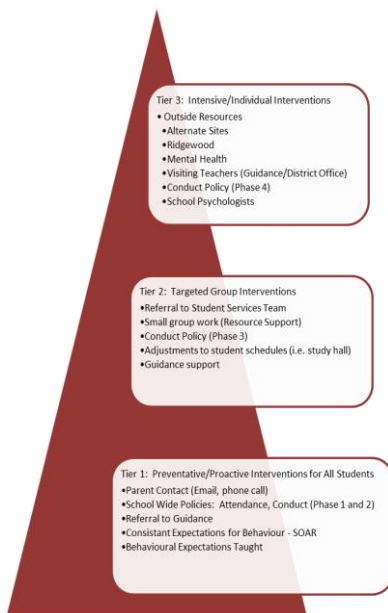
Grading/Assessment

- Student behavior will not be included in grades (participation, adherence to classroom rules, etc.) If skills and participation are a curriculum outcome then they can be measured and assessed using a rubric.
- Students will not be given points for extra credit or bonus points.
- For group scores, individual achievement evidence must be present.
- Attendance will not be used in grade determination. However, attendance is critical to meet with success. Prolonged absences will certainly affect grades.
- Clear descriptions of achievement expectations will be provided (rubrics, exemplars, etc.).
- Grades will be based on a student's individual achievement.
- Quality assessments developed in departments or from essential learnings will be used as evidence of learning.
- The most recent achievement will be used when learning is developmental.
- When possible, students will be involved in the grading process (developing rubrics, assessing exemplars, self-evaluating, etc.).
- Students are responsible for course work completion as per the guidelines on course syllabuses.

Pyramid of Interventions Academic Supports



Pyramid of Intervention Behavioural Supports



STUDENT RECOGNITION PROGRAMS

Undergraduate Awards

Medals are awarded in recognition of academic success. Deserving graduates receive their medals during the graduation ceremony. Undergraduates receive their medals during the Undergraduate Award Ceremony held each fall.

The criterion for these medals is:

Gold Medal – Academic Distinction - An average of 95% or higher

Silver Medal – Academic Excellence - An average between 85%-94%

Bronze Medal –Academic Achievement - An average between 80% - 84%

Renaissance Program

Here at Harbour View, we are committed to recognizing and reinforcing attitudes and actions which we value and respect. Our Renaissance program supports and rewards both students and staff for positive contributions to our school or community. We are focused on nurturing and enhancing the gifts and talents everyone possesses. Work hard and become a part of our A-Team with excellence in academics, attendance, attitude and involvement in school activities.

Activity Awards Program

HVHS believes it is important that **you** be recognized for your involvement in extra-curricular activities. Your participation is valued and in order to reward you, we need you to record what you do each year. Participation in any extracurricular activity is recognized and counts towards the HVHS school letter (V and Winged V) and our Award of Distinction, made available to those who have extensive involvement in both sports and various other activities. Points are set for activities and students are encouraged to strive for top honours. These awards are presented annually at a year-end ceremony in early June. STUDENTS MUST APPLY FOR AWARDS.

EXTRA CURRICULAR OPPORTUNITIES MIGHT INCLUDE:

Basketball	Light Crew	Student Council
Swimming	Choir	Harbour Views Newsletter
Free Thought	Golf	Cross Country Biking
Softball	Breakfast Program	Spirit Club
Field hockey	Drama Fest	Grad Class Ex
Baseball	Musical	Haunted Halloween
Football	Stage Crew	Yearbook
Rugby	Drama	Winter Carnival
Soccer	Band	Photography
Hockey	Sound Crew	Green Team
Badminton	Scenes	Chess
Volleyball	Cheerleading	Christmas Float
Rowing	Relay for Life	Open House
Curling	Envirothon	Timer/Scorekeeper
Cross Country	Track and Field	Renaissance
Ski/Snowboard Club	Library Reading Club	Key Leaders Club

SCHOOL POLICIES AND EXPECTATIONS

All school policies can be found on our website at harbourviewhigh.com. For additional policy information please go to Anglophone School District - South website at asd-s.nbed.nb.ca.

Academic Incentive Policy

1. A student, with the subject teacher's permission, who has a passing mark of **85%** or higher - unless otherwise specified in the course syllabus - will be permitted to exempt one non-provincial/district final exam.
2. The student's behaviour must be deemed positive and acceptable by the teacher in whose subject the exemption is being granted. Also, all assignments, tests, and projects must be satisfactorily completed.
3. The student must be passing **all** subjects with a minimum mark of 60%.
4. The student's mark on a course for which the final exam has been waived will be based on the student's cumulative class mark for the course.
5. A student must be enrolled full time during a semester to be eligible for an exemption.
6. A student may choose to exempt only one of two exams in year-long courses.
7. All fines, fees, and textbook records must be clear.
8. Students who are exempt may write the exam. The exam will count only if it raises their grades.
9. There are **NO** appeals for exam exemption purposes.
10. No District or Provincial exam may be exempt.

Attendance Incentive Policy

It is recognized that there will be circumstances beyond the control of a student that will cause that student to be absent. However, to evaluate fairly the merits of each absence is impossible. An attendance exemption is a privilege that must be earned based on set criteria. A student who has perfect or near perfect attendance during a semester will be allowed to waive one final exam for that semester, subject to the following conditions:

1. Any student, with the subject teacher's permission, who has a passing mark and near perfect attendance will be permitted to exempt one non-provincial/district final exam. Near perfect attendance is defined as no more than a total of 15 classes missed during a given semester. A maximum of three absences is allowed in any one class.
2. Two tardies will equal one absence. Note that a total of three absences and one tardy is sufficient to lose an exemption.
3. In the event of a death in a student's immediate family, that student is to contact the principal before or immediately after the absence. A note will be given to the student with a copy to each teacher concerned. A copy will be placed in the student's cumulative record. These absences will not count for this policy.
4. School suspensions will count against the student as it is the student's behaviour that caused the suspension.
5. A student who is absent from a class because of school sponsored co-curricular or extracurricular activities or because of other reasons for which the school or school district is responsible (e.g. late buses) will be deemed present for the purpose of this policy. Any other absences will be regarded as absences, without distinguishing between those which are acceptable and those which are not. If a student sustains an injury during a school activity and misses excessive classes, that student will not be eligible for an exemption.
6. It is the student's responsibility to advise the subject teacher before (if possible) or immediately after the absence if the absence is school related.
7. The student's behaviour must be deemed positive and acceptable by the teacher in whose subject the exemption is being granted. Also, all assignments, tests, and projects must be satisfactorily completed.
8. In the event of a discrepancy between the computer records and the teacher's records, the teacher's records will be considered the correct source of information.
9. A student cannot exempt an exam in a course which he/she is failing.
10. The student's mark in a course for which the final exam has been waived will be based on the student's cumulative class mark for the course.
11. A student must be enrolled full time during a semester to be eligible for an exemption.
12. A student may choose to exempt only one of two exams in year-long courses.
13. Consideration will be given to a student who attends diabetic or asthma teaching clinics or an out of town hospital appointment (e.g. IWK). These absences must be explained in detail on the exemption form so the committee has as much information as possible to determine approval or not.
14. A student who is absent from subject class because of participation on a Provincial team that is competing at a national competition will be deemed present for the purpose of this policy. It is the responsibility of the student to inform his/her subject teacher.
15. All fines, fees, and textbook records must be clear.
16. Students who are exempt may write the exam. The exam will count only if it raises their grades.
17. There are NO appeals for exam exemption purposes.
18. No District or Provincial exam may be exempt.
19. A minimum mark may be required by the subject teacher and in such case the minimum mark will be communicated on the course syllabus.

HVHS believes

In discipline: Discipline is a skill that is required in order for people to make choices that enhance their lives. Schools teach students the responsible qualities needed to be successful in life. We will have students practice these skills until they exhibit the highest form of discipline (personal discipline).

In Good Conduct and Courtesy: Students at Harbour View are expected to constantly demonstrate high standards of courtesy and good manners. Students should strive to develop and consistently practice a sense of honesty, fairness, loyalty, reliability and promptness in all matters.

Being good neighbours and citizens within the community:

You are a valued member of this school's community. Your actions reflect how people view the community of Harbour View. Acting in a respectful and considerate manner reflects positively on yourself, your family and your school. HVHS students are expected to conduct themselves properly both in and out of school. We should remember that we are situated in a residential area and see ourselves as visitors to the neighbourhood.

Acting responsibly and accepting consequences: The goal of any form of discipline is to ensure that negative behaviours diminish. Accepting consequences is the first step in establishing a pattern of positive actions. An important life skill involves following the rules, even the ones that we do not like.

Front stairs and foyer – Guest visiting our main office should enter to a welcoming and open space. Students are asked not to loiter or congregate on the front stairs (inside or outside) or the foyer space between both side doors of the auditorium.

Positive Learning and Working Environment Practices

The following are some examples of poor behaviours that will not be tolerated and typical consequences:

Bullying, Harassment, intimidation, or discrimination: HV students are expected to refrain from engaging in such unacceptable behaviours. When such behaviour is real the offender will receive an IMMEDIATE SUSPENSION from school. Our goal is to provide a safe and worry-free environment for all. Please be a good citizen and report incidents to an adult. When incidents occur consequences will be set accordingly. As young adults we expect that you accept responsibility for your actions. Integrity is imperative; we want you to be sincere, honest and willing to correct your behaviour. If a warning is issued, anyone not heeding it will be suspended until a meeting can be held with a parent and assurances of behaviour change are given.

Theft or Intentional Property Damage: All issues will be dealt with by involving the parent or guardian. Solutions for returning items or replacement will be the goal. Police may be contacted.

Failing to Report: When a teacher assigns a student to the AIM room (Academic Intervention Model), or requests that a student receive a noon detention, that student must report. Failing to do so is defiance and could lead to suspension until a meeting with a parent or guardian. "I forgot" is not an acceptable excuse.

Lying: Untruthfulness is unacceptable and often creates a larger problem. It will be treated in a punitive manner and parents will be contacted.

Swearing: Profanity is a part of “street behaviour” and is, therefore, not acceptable at school. Swearing that is meant to be insulting or threatening will not be tolerated and the consequences will be more severe. Incidental swearing is also not acceptable and students must make a sincere effort to make amends for their mistake (i.e. apologize). This encourages the skill of taking responsibility and will, hopefully, lead to self-monitoring.

Gauntletting: It is considered bullying to gauntlet. This is defined as two rows of persons administering an unsolicited action such as name calling, criticism, ridiculing laughter in an attempt to harass/irritate another. This occurs most often when students line the walls of the hallway and make remarks to those who pass through. Those engaging in or standing present for gauntletting may be subject to suspension.

Throwing snow balls: Throwing snowballs is certainly an activity that can result in serious injury and is strictly prohibited on or around school property for obvious safety reasons. Noon detentions will be issued for first offences; subsequent infractions will draw a suspension from school.

Smoking on school property: Smoking of any kind (including vapor cigarettes) is strictly prohibited. The standard consequence for those found smoking on school property is a two day suspension.

Creating or attempting to create a disturbance: This includes use of abusive language and speaking or acting in such a way as to impair the order of discipline on school property, and will result in IMMEDIATE SUSPENSION from school. Suspensions range from 1- 5 days.

Alcohol/Illegal drugs: There is Zero tolerance for either of these and will result in IMMEDIATE SUSPENSION from school.

All incidences of smelling, possession, use, or selling will result in a 5 day suspension and possible police involvement.

A referral will be made to Ridgewood Addiction Services to help inform the student about the dangers of drugs and alcohol.

All offences under the PLWEP will warrant some form of corrective intervention. Consequences range from a reprimand to suspension beyond five days (with the right to appeal), depending, of course, on the severity of the act.

Lockers are on loan

Students are responsible for the contents of the lockers assigned to them. Lockers and combinations should not be shared. All students must use school issued locks. Students should take their locks home in the summer and return with them the following year in order to avoid another lock fee (\$7). Upon graduation students may return their locks for a \$5 refund. Non-school locks or locks placed on lockers without permission will be removed.

NOTE: It is District policy that lockers be inspected periodically by school administration to ensure cleanliness and the absence of contraband materials. When deemed necessary, the police may use dogs to conduct locker searches at any time for contraband objects or substances

School Dances

Attending school dances is a privilege. Students who have violated the HVHS Conduct Policy may not be allowed to attend school dances, at the discretion of school administration. In order to attend dances, students must sign up and purchase admission tickets during the announced time frame. ID cards must be presented at the time of purchase. Tickets will not be sold during the week of the dance, so that the approved dance attendance list can be finalized.

At the dance:

- Students that are not on the approved dance attendance list will not be allowed entrance.
- Students who do not present valid student ID cards at the door will not be allowed entrance.
- Admission to the dance will be denied to any student absent from school that day.
- Students will conduct themselves at dances in a respectful and proper manner.
- Unless accompanied by an adult in authority, students will not be permitted to leave and re-enter the dance.
- All dances are 8pm -11pm and students are expected to be picked up at 11pm.
- Improper dancing including, but not limited to, grinding, will not be permitted. A warning will be issued and if not heeded parents/ guardians may be called to come and pick up students.
- If an HV student's guest is asked to leave a dance, then the HV student must also leave the dance.
- Any incident that includes possession or use of alcohol or drugs will result in a five day suspension from school and restriction from future dances.

Sign-in guests:

- A student may sign in a student who currently attends another high school in the Saint John Education Center or who graduated from Harbour View High School within the last 12 months.
- Students must provide the guests' names, parents/guardians' names and phone numbers at the time of purchasing the guests' admission
- Guests that are signed-in must bring valid student IDs from their high schools or other forms of valid ID in the case of former graduates.
- Students must arrive at the dance with their signed-in guests.
- Signed-in guests may not be allowed to attend the dance at the discretion of school administration. The Harbour View High School student hosts will be notified before the dance if their signed-in guests will not be allowed to attend.
- A student may only sign in one guest to each dance.
- All students that sign in guests to a school dance will take responsibility for their guests' behaviour. Any incidents involving signed-in guests will be reported to their school administration and/or parents/guardians at the discretion of Harbour View High School's administration.

Appropriate Dress

-Students are to dress in an appropriate manner at all times, realizing they are in a public school setting. Clothes should not expose undergarments and should not promote alcohol, drugs, profanity, sex, racism or violence. Shorts and skirts must be at least mid-thigh in length and all tops are to connect with bottoms and cover the waist and chest. No spaghetti straps, tied halters or tube tops.

-Bandanas are not permitted. These are usually knotted behind the head or tied around an arm or leg, or tied to a piece of clothing; they are often made of a triangular or square piece of cloth and frequently printed in a paisley pattern. This is an accessory we do not permit at school as this attire has a connection with gangs. Our communication with the community police supports this association in that a bandana of a specific color or pattern will often be worn as a means of communicating or identifying with a gang or group involved in illegal activity.

-Headbands are permitted as they are a clothing accessory worn in the hair or around the forehead, usually to hold hair back from the eyes. Headbands generally consist of a loop of elastic material or a horseshoe-shaped piece of plastic or metal.

-Head coverings, including hoods, are to be removed by both males and females upon entering the building unless a religious or medical reason has been previously presented and accepted by the administration.

Students found to be in violation of the dress code will be asked in private to fix the issue by covering up or accepting an article of clothing (T-shirt /sweats) to wear for the duration of the day. It should be understood that being asked once means not dressing in the same fashion again in the future.



Cell Phone/Electronics Policy

PRINCIPLES: The use of electronic devices during the instructional day may:

- detract from school safety and crisis preparedness;
- infringe on privacy legislation;
- contribute to bullying or harassment via inappropriate or unwelcome text messaging;
- contribute to cheating;
- contribute to inappropriate socializing during class time via text messaging;
- facilitate illegal activity.

The administration believes that maintaining the integrity of the learning environment is a priority, and that the use of cell phones and/or electronic devices might detract from that priority.

STANDARDS: Students will be permitted to have cell phones on school property.

- However, use of such devices will only be permitted prior to the beginning of the instructional day, during the noon hour break and after dismissal in the afternoon.
- Students must have cell phones turned off and out of sight during the instructional school day, unless otherwise instructed by the teacher for educational purposes.
- Students involved in before or after school programs shall observe school hour rules during these programs.
- Parents who depend on cell phones to contact their children during the instructional day should remind them to turn the cell phones off during class time, and check for messages after school is dismissed, or during the lunch break.

Consequences for cases of non-compliance:

Refusing to turn off and put away the phone or other electronic device, as well as repeated requests to adhere to the policy will be considered acts of defiance.

First incident of defiance:

- Teacher reports/sends student to administration for refusing to turn off phone or ignoring repeated requests to adhere to the policy.
- Administration will deal with student and assign detention.
- The parents/guardians are informed.

Subsequent incidents of defiance:

- Will result in suspension from school.
- Parents/Guardians are contacted.

Containment (securing the building)

Upon hearing the announcement to signal a lockdown, students will proceed, without hesitation, directly to the nearest safe classroom inside the school. Students must move away from windows and doors and listen to their teachers for further instructions.

Evacuation (Fire Alarm/Bomb Threat)

Students should always read the fire exit procedures posted inside the door of each classroom. Students are to proceed quickly in an orderly fashion outside and stand as a group away from the building so emergency vehicles can access all areas. If the alarm goes off between classes or at noon, students must exit by the nearest door and meet the homeroom teacher at the prearranged area. Students not assembling in designated areas will be assigned detention for failing to report during a safety exercise.

ANGLOPHONE SOUTH SCHOOL DISTRICT
2014-15 SCHOOL CALENDAR



2014

September 2 “Transition day” with grade 9 only attending on Sept. 2
 3 grades 10 – 12 attend and grade 9’s do not attend
 4 Classes for all students K-12 in the District

October 9-10 Professional Learning Days for Staff – No Classes
 13 Thanksgiving Day – No Classes

November 11 Remembrance Day – No Classes
 14 Parent Teacher Student Conferences K-12 – No Classes

December 19 Last Day of First Term – full day

2015

January 5 Professional Learning Day for Staff – No Classes
 6 First Day for Students
 19-23 High School Exam Week (Grades 9-12)
 26-27 Turnaround Days (Grades 9-12 Only – No Classes)
 28 Start of Second Semester

February 13 Professional Learning Day for Staff – No Classes

March 2-6 March Break – No Classes
 27 Grades K-12 Parent Teacher Student Conferences – No Classes

April 3 Good Friday – No Classes
 6 Easter Monday – No Classes
 20 Professional Learning Day for Staff – No Classes
 30 Saint John Ed. Centre only – AEFNB & NBTA Meeting - No Classes

May 1 Provincial Council Day – No Classes
 4 St. Stephen Ed. Centre only – NBTA Meeting - No Classes
 15 Hampton Ed. Centre only - AEFNB & NBTA Meeting - No Classes
 18 Victoria Day – No Classes

June 8-12 High School Exam Week (Grades 9-12)
 19 Last Day for Students
 22-23 Administration Days for Staff