

# FUNDY SHORES SCHOOL

## STUDENT HANDBOOK

2013-14



School Motto: Learning for Life

Fundy Shores School  
1095 Route 790  
Dipper Harbour, NB  
E5J 1W

Principal: Sean Gorman  
Telephone: 506-659-3943  
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### **Mission Statement**

The community of Fundy Shores School collaboratively fosters...

- The development of the whole individual
- A passion for lifelong learning

...in a supportive, respectful, and nurturing environment.

### **Message from the Principal**

I wish to take this opportunity to welcome returning students back to Fundy Shores School and to extend a special welcome to those students attending Fundy Shores for the first time. I sincerely hope all students have a positive experience while attending our school. The staff of Fundy Shores School works hard in co-operation with students and families to ensure that students reach their full potential in academics as well as extra-curricular activities. I look forward to another positive year for the entire school community.

Sincerely,

Sean Gorman  
Principal  
Fundy Shores School

## School Hours

7:50 am	School Begins
9:35 am to 9:50 am	Recess for Kindergarten through Grade 5 (Nutrition Break for Grade 6-8)
11:30 am to 12:10 pm	Lunch
1:05 pm	Dismissal for Kindergarten, Grades 1 and 2
2:05 pm	Dismissal for Grades 3 to 8

## Attendance

Regular attendance at school is very important for a student's education. If a student is absent from school, a **written** excuse must be presented upon returning to classes. The excuse **must** state the **date** the student was absent and the **reason** for the absence and must be signed by the parent or guardian of the student.

Students are expected to be at school on time. Parents will be contacted if this becomes a persistent problem.

## Dress Code

In keeping with Policy 307, The Positive Learning Environment Policy, the following dress code will apply.

- Hats will be removed upon entering the building
- Indoor shoes (for gym and class) must be worn. No outdoor footwear or boots.
- Clothing with inappropriate language, including but not limited to advertising for alcohol or drugs, will not be permitted
- Clothing must cover skin from neck to mid-thigh. Dresses, skirts, or shorts will come to at least the mid thigh. Sleeveless shirts are permitted during warm weather or physical activity but no spaghetti straps
- Flip-flop shoes, can present a safety hazard and are not permitted at any time. Parents should consider safety and comfort when buying footwear.
- Heelys (or any other shoe with wheels) are not to be worn at school and will be confiscated for safety reasons
- V-Neck or low-cut shirts will be appropriately covered underneath
- **School administration will make the final decision on whether or not clothing is appropriate**

Students should dress for the weather as all students are expected to be outside during the day.

## Supervision

Students are supervised by teachers from bus arrival until the last bus departure. Students who walk, bike, or are driven should **not** arrive at the school before **7:35am**. Please do

**not** send a note asking for your child to be supervised inside the building unless there is a serious medical problem. If there is a problem of this nature, please contact the principal.

### **Unexpected Happenings**

The school has an Emergency Measures Plan should a serious event occur. This plan includes transportation for the students to a safe location. Depending upon the nature of the event, the safe location would be either Fundy High in St. George, or Barnhill Memorial School in Saint John. This plan would only be put into action when the community was evacuated.

If a student becomes ill or is injured, an attempt will be made to contact the parents/guardians or the emergency contact. In the event of a serious injury the school will also contact 911.

If the school is closed unexpectedly, your child should know where to go if you are not home. Please make sure that he/she does.

### **Visitors**

- All visitors are asked to **sign in** at the office upon entering the school. Also, we have a new buzz-in system. The school asks that you press the button on the lower box to contact the office before trying the school bell.
- Parking must be in the **parking lot**.
- No vehicles except school buses and handicap vehicles are permitted in front of the school during school hours.

### **School Grounds**

The car park area is off limits to students at all times unless accompanied by an adult to or from a vehicle. The following activities are **not** to take place on the school grounds:

- Throwing rocks
- Throwing snowballs
- Fighting
- Rough play
- Inappropriate language
- Gum Chewing

### **School Equipment**

Lockers and desks belong to the Province of New Brunswick, Anglophone South School District, and Fundy Shores School and as such may be searched at any time by school personnel. Any willful damage to school equipment, including walls in the washrooms, will be paid for by the student responsible.

### **Volunteers**

In accordance with the Department of Education Policy 701 any adult including parents and volunteers must have a current criminal records check.

### **Extra-Curricular Activities**

We are pleased to offer a variety of extra-curricular activities to our students; however, it is **the responsibility of the parent** to arrange transportation to and from the event for their own child.

### **Smoking**

In accordance with legislation by the province of New Brunswick smoking is **not** permitted anywhere on provincial property. This includes schools, school grounds and cars parked on school grounds. “The Act makes provision for fines against persons who smoke where it is prohibited and also those responsible for the management of premises who do not enforce the smoking restrictions within their jurisdiction.”

### **Electronic Devices**

Electronic devices such as hand held video games, i-pods, cell phones etc. will not be brought to school. If found such devices will be confiscated by a staff member and returned at a later time.

### **Storm Days**

If school is closed due to inclement weather, the announcement will be made on the radio or you may call the Snow Line at 643-7669. If school is closed for any reason during the day we will be using a “fan-out” phone system whereby we call one parent in each community and they check to ensure that someone is home for your child. If for any reason you do not want your phone number given out please let us know immediately.

### **Derogatory Statements**

Inappropriate language of a derogatory nature which includes but is not limited to a sexual connotation will not be tolerated at this school. This will result in disciplinary action which may include but is not limited to immediate out of school suspension. Please support us in this statement as we endeavor to make Fundy Shores School a positive learning environment for all students.

### **Talk mail**

Our usual means of communicating with parents about upcoming events is by talk mail through the telephone company. As this service does not cost you any money to receive messages from the school, we anticipate that all parents/guardians will ensure this service is installed on their phone. If you choose not to have talk mail, it will be your responsibility to keep current on school activities and events. If you are not on our list, please contact the school so that we may add you.

### **Web Site**

Fundy Shores School maintains a web site to aid us in keeping parents better informed about school events. We encourage you to check this site on a regular basis at:

<http://fundyshores.nbed.nb.ca/>

### **Messages Left for Children**

Parents should note that we **cannot** guarantee that messages left for your child on our phone system will be heard immediately. If we do not call back to confirm we received the message parents should not assume that the message has been received.

### **Bike Helmets**

In accordance with the legislation with respect to bicycles, students are to wear helmets while riding their bicycles. Any student who chooses to bring his/her bike to school without his/her helmet will **not** be permitted to take the bike home until a helmet is available.

### **School Grounds After School Hours**

Children (under 19) are **not** permitted on school grounds or equipment after school hours unless accompanied by a responsible adult. This is for the safety of the children and the protection of the school property.

### **Request for Alternate Transportation Service**

[ie. pick up in the morning at home stop, delivering after school to day care]

Parents/Guardians may request to have their child/children delivered to an alternate address. Students **MAY** be permitted to travel to an alternate address providing all of the following conditions are met:

- a “*Request for Alternate Transportation*” form, with parent/guardian’s signature is submitted to and approved by the school; and
- the service requested is to be applied everyday to the same location (e.g. every afternoon to a babysitter); and
- the request can be accommodated by an existing route and stop; and
- the school bus has space for extra passengers.

In other words, we will make every attempt to accommodate such requests as long as there is a consistency to the service provided. **We will not approve alternate requests for multiple locations, such as delivery to home stop some days and to a daycare on other days.**

**Confirmation Statements:**

**Note to Parents**

The staff of Fundy Shores School wishes to acknowledge that the cooperation of parents is the key factor in assisting the school to foster academic growth and responsible behavior in students.

We value and appreciate the support given us in the past, and are confident that we may count on your continuing support and cooperation.

Informed parents understand and support school programs and policies; consequently you are requested to confirm with your signature that you have read the Student Handbook. Please sign the tear off section below and have your son or daughter return it to his/her homeroom teacher.

**Keep the rest of the handbook at home.**

If you have any questions regarding the information contained in the handbook, or if there is any other matter you wish to discuss, you are encouraged to phone or visit the school.

**Note to Students**

To confirm that you have received and read the Student Handbook, please **sign** and **return** the section below.



I have received and read the Student Handbook for the 2013-14 school year.

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

I have received and read the Student Handbook for the 2013-14 school year.

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date