

	BE RESPECTFUL	BE RESPONSIBLE	BE SAFE
ARRIVAL/ DISMISSAL	<ul style="list-style-type: none"> -Treat other people's belongings with care -Follow directions of the teachers/staff on duty and in hallways -Wait for your turn to enter or exit school -Assist those who are in need. 	<ul style="list-style-type: none"> -Put belongings in appropriate area (classroom, hook, locker) -Promptly enter the building upon hearing the bell and report to homeroom in a timely fashion -Leave all electronic devices at home or turned off in locker -Be ready to learn -Sign in at office if you are arriving late. 	<ul style="list-style-type: none"> -Arrive at no earlier than 8:15 when supervision begins. -Walkers should leave school ground at dismissal time and go straight home and bus students to their designated area -Use side walks, crosswalks and follow school bus rules. -Enter/exit in a orderly manner (no running, hands off others) -Keep hands, feet and hurtful comments to self
HALLWAY/ TRANSITION TIME	<ul style="list-style-type: none"> -Wait until you are dismissed by your teacher -Wait in a straight line against the wall until you are invited into the classroom -Quiet in the hallways 	<ul style="list-style-type: none"> -Middle School students sign out and take hall pass before leaving classroom -Pick up any litter you see -Report any incidents of hallway bullying to your teacher 	<ul style="list-style-type: none"> -Keep hands to self -Walk in a straight line facing forward -Obey student traffic laws -Stay to the right
CLASSROOM	<ul style="list-style-type: none"> -Be polite -Be a good listener -Work quietly -Use quiet voices -Address adults and peers appropriately -Be tolerant and patient -Be helpful -Follow directions - Include everyone - Share - One person speaks at a time - Raise your hand to speak - Use manners 	<ul style="list-style-type: none"> -Middle School students sign out and take hall pass before leaving classroom -Be prepared -Follow classroom rules -Be a problem solver -Take care of desk, classroom supplies and belongings -Place chairs on desk at the end of the day -Clean up classroom - Follow instructions - Complete assignments - Use time well 	<ul style="list-style-type: none"> -Walk at all times -Keep hands, feet and objects to yourself -Keep items off floor -Use equipment properly -Keep chairs on floor - Keep your area clean - Wear proper footwear - Eat only your own food
BATHROOM/ CHANGING ROOM	<ul style="list-style-type: none"> -Indoor voice -Always friendly to fellow Falcons 	<ul style="list-style-type: none"> -Wash hands -Keep washroom clean -Always have your hall pass -Report anything out of place -Use proper amount of Paper towel -Place trash in garbage can 	<ul style="list-style-type: none"> - Keep water in sink and toilet - Keep feet on the floor - Use facilities appropriately -Report unsafe behaviour and conditions -One child per stall -Go right back to class
CAFETERIA/ GAMES ROOM	<ul style="list-style-type: none"> -Keep facility clean -Follow adult directions -Use quiet voices -Share 	<ul style="list-style-type: none"> -Be cooperative -Respect space and equipment -School property stays in place 	<ul style="list-style-type: none"> -Keep hands and feet to yourself -Use games or equipment as intended -Place chairs on tables when finished
COMPUTER LAB	<ul style="list-style-type: none"> -Use quiet voices -Wait quietly until you are invited in to the lab -Do not eat or drink in the lab 	<ul style="list-style-type: none"> -Leave your workstation neat and tidy 	<ul style="list-style-type: none"> -Put chairs under your workstation when you are finished -Beware of suspicious websites -Use equipment as intended
LIBRARIES	<ul style="list-style-type: none"> -Use appropriate tone of voice -Treat books and equipment with care -Be aware of those working around you and respect personal space 	<ul style="list-style-type: none"> -Return books on time -Follow sign out procedure -Use equipment for its intended purpose -Leave area clean -Know your purpose and have the required materials 	<ul style="list-style-type: none"> -Sit properly -Place chairs on tables when finished -Move in and orderly manner
ASSEMBLIES/ PRESENTATIONS	<ul style="list-style-type: none"> -Be a good listener -Sit flat so others can see -Listen quietly to the presenter -Clap at conclusion -Show appreciation in an appropriate manner - Use manners 	<ul style="list-style-type: none"> -Follow directions. -Use polite applause. - Sit quietly - Follow directions from adult in charge -Line up quietly - Enter/exit quietly 	<ul style="list-style-type: none"> -Walk at all times. -Keep hands and feet to yourself. -Stay seated during presentation -Keep a center aisle open. -Remain seated in a row until dismissed by your teacher -Ascend and descend bleachers carefully and calmly
PLAYGROUND	<ul style="list-style-type: none"> -Share equipment -Apologize for accidents - Follow the commands of teachers and TAs 	<ul style="list-style-type: none"> -Follow equipment rules -Take turns -Line up calmly when recess ends 	<ul style="list-style-type: none"> -Know your limits -Understand the dangers -Be patient while waiting to use equipment -Keep your hands to yourself
MUSIC/ART ROOM/TECH/GYM	<ul style="list-style-type: none"> -Respect equipment (use not abuse) 	<ul style="list-style-type: none"> -Be responsible for each other -work in groups or by yourself as requested. 	<ul style="list-style-type: none"> -Keep hands and feet and equipment to yourself
OFFICE	<ul style="list-style-type: none"> - Enter quietly - Wait patiently 	<ul style="list-style-type: none"> - Use phone pass for appropriate reasons 	<ul style="list-style-type: none"> - Walk to and from the office

