



# BAYSIDE MIDDLE SCHOOL

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## School Policy – Co-curricular Field Trips

### Background:

Bayside Middle School recognizes the importance of field trips in allowing students to explore and learn from the world around them. These excursions are also opportunities for students to apply the standards of respect and personal conduct that we cultivate at our school. This policy is intended to bring clarity and predictability to the expectations we place on students regarding conduct and participation in off-campus school activities. Students who take part in field trips are representing the entirety of Bayside Middle School out in the community. It is important that all students are on their best behaviour in order to get the most out of these activities.

### Policy Statement:

Participation in these activities will be based on student behaviour during the 10 school days leading up to the field trip. Specifically:

- Students are expected to adhere to the principles of STOMP (Success, Team Player, Ownership of Behaviour, Motivation, and Prepared).
- Our District has a very clear attendance policy. Students are expected to attend school regularly at least. Students who have missed an excessive amount of days (10% of school days) may forfeit the privilege of attending the outing.
- Students who have been assigned either in-school or out-of-school suspension within ten school days of the trip will automatically be held back.
- Students who are held back from a field trip will be given appropriate work, reinforcing the same curricular outcomes that are being reinforced on the field trip itself.

Students who choose not to adhere to the rules while on a field trip may not be invited to attend the next field trip. In cases of more severe misbehaviour students could also not be invited on *any* field trips for the remainder of the year. Future eligibility will be contingent of their choices and actions.

### Specific Actions:

The decision to withhold participation in a co-curricular field trip will be made by the **teaching team** in consultation with **school administration** during the CPT (Common Planning Time) meeting the week prior to the field trip.

It is the responsibility of the **homeroom teacher** to contact the parent/guardian of the student to inform them of the decision and the reasons why it was made.

In the case of severe, tier 3, behaviours that occur in the short term prior to a field trip, the decision to withhold participation in a co-curricular field trip shall be made by **school administration** who will also contact the home.

A **parent/guardian** is able to appeal this policy by contacting the student's homeroom teacher to arrange a meeting with the teacher team and administration.