

Name \_\_\_\_\_

# **Barnhill Memorial School**

Monthly Themes:

2021-2022

September– Positive Attitude

October- Communication

November- Courage

December- Caring

January- Endurance

February- Relationships

March- Purpose

April- Peacefulness

May- Integrity

June- Determination

**Contact Information:**

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**Telephone: 506.658.5393  
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Principal: Ms. Jill Ferguson  
Vice-Principal: Mrs. Liza Muise**

**Website: <http://barnhill.nbed.nb.ca/>**

**Twitter: @BarnhillMiddle**

# **Barnhill Memorial School: Handbook – 2021- 2022**

## **SCHOOL VISION**

*Barnhill does their best. Better every single time.*

## **SCHOOL MISSION STATEMENT**

*The community of Barnhill Memorial School provides a variety of quality learning experiences to support students in reaching their potential and becoming contributing members of society.*

*L'école Barnhill Memorial offre une diversité d'expériences d'apprentissage de qualité pour aider les élèves à atteindre leur plein potentiel et de devenir des membres actifs de la société.*

## **Principal's Message**

As we enter the 2021-2022 school year, we will be able to grow together as we focus on academics through collaborative learning. Our dedicated and caring staff are working hard on plans for learning opportunities that engage critical thinking, problem solving, community awareness and, of course collaboration. As a school we will grow emotionally, socially and behaviourally; through being a restorative school and implementing our PBIS initiatives.

We are looking forward to a productive partnership and believe a successful way to maintain that partnership is through communication. Please use the agenda to stay informed, and our website is very helpful! We also have a weekly newsletter, "The Lightning News" in order to keep you notified of the events and activities for the upcoming week.

Middle school is an exciting time, but it can also be a challenging time with the increase in academic expectations. We believe that every student can develop their social awareness, self-esteem and of course their learning skills through positive interactions with others. We hope that each student is involved in at least one activity within the school and has an opportunity to develop healthy friendships and sound learning habits. As our school vision states Barnhill does their best. Better every single time. We believe every student can be the best they can be.

Go Lightning!

We wish everyone a successful year.

Ms. Jill Ferguson

## **Barnhill BOLT Matrix– Code of Conduct**

Barnhill Memorial School is committed to providing a positive learning and working environment for all members in accordance with Provincial Policy 703. We believe that all students and staff have the right to feel safe in, and around, their school. Classroom procedures will be discussed with the students at the beginning of, and throughout the school year, in order to ensure a safe and inclusive environment for all members. Possession, use, or selling of illegal or dangerous substances or objects such as drugs, alcohol, tobacco, vapes, or paraphernalia will not be tolerated. Items will be confiscated, suspensions will be imposed, police will be notified, and applicable fines may be applied (e.g. smoking/ vaping on school grounds is a provincial fine of \$172.50). Physical aggressive behaviour (e.g. fighting, physical assault, unwanted contact, etc.) will result in a suspension. Rough play is also prohibited as it often escalates or results in injury. Barnhill Memorial School follows a hands and feet to yourself policy, students not following this policy may be sent home or lose privileges.

### **Closed Campus**

Barnhill Memorial is considered a closed campus. Students are to remain on site when they arrive in the morning (by bus, car or foot) until they leave after school. During the lunch time students are not allowed off school property. Any student leaving school property at any time during the day **must be signed out of the school by a parent or guardian**. Students arriving after the start of the instructional day are to sign in at the office.

### **Medication**

Nonprescription medication (such as Tylenol) cannot be given to students by school staff.

Policy 704 forms will be sent home with students who require them.

### **Curriculum**

All teachers will follow the curriculum prescribed by the Department of Education and Early Childhood Development. Each teacher will prepare a course outline for their subject, and it will be available to all students and posted to the school website.

### **Plagiarism**

Copying published information and using it in your own work without proper citation is plagiarism. This is a serious academic offense and there will be consequences.

### **Pupil Work Standards**

All students are expected to work to the best of their ability in order to maintain a high academic standard. While teachers will make every effort to communicate student performance to parents, students must understand that it is also their responsibility to keep their parents informed of how they are doing at school. As students' progress through middle school, they must become increasingly more responsible for their own learning. It is up to each student to keep themselves (and their parents) informed of upcoming assignments and tests. Agendas are provided for all students for them to record homework or any assignments or deadlines that are coming up.

Report cards are distributed in November, March and June

## **Student Fees**

All students are asked to pay a student fee of \$30.00. This fee will help to cover the cost of student agendas, consumable materials for art, music, and technology supplies. This fee is also used for special events such as educational presenters and academic trips.

Student fees are to be paid on School Cash Online <https://asd-s.schoolcashonline.com/>

## **School Property**

Items such as textbooks, desks, lockers, sports equipment and computers, as well as the building itself, are the property of Barnhill Memorial School and should be treated respectfully. Students who cause damage or lose textbooks will be expected to pay for loss or repair. It should be noted that lockers and desks are subject to search at the discretion of teachers and school administration in accordance with Provincial Policy 712.

## **Lockers**

All students will be assigned a locker. Students are to bring their own combination lock and provide their homeroom teacher with the combination. We encourage students not to share their lock combination with classmates or friends.

## **Lost Items**

Students are encouraged not to bring sums of money or expensive items to school as the school will not assume responsibility for them. Items that are found may be turned into the office or the lost and found bin and students may check for them there.

## **Scent and Nut Free Policy**

Students are required to refrain from using scented products that may interfere with the health of others in the building. This is in accordance with the Anglophone South School District Scent Free Policy. Deliberately spraying or emitting a scented product is prohibited and will result in serious consequences. All facilities in Anglophone South School District are nut free and we appreciate you not sending food with nuts of any kind to school with your child.

## **Student Behaviour**

We believe that all students have the right to a safe and healthy environment. To achieve this, students are asked to develop and demonstrate a sense of responsibility and accountability for their actions.

## **Physical Education**

All students are required to participate in the physical education program unless they have a medical note. Each student is required to come to P.E. class prepared with the proper clothing and sneakers required by the Physical Education teacher.

## Technology

Computers are available throughout the school for educational purposes. All students will be adequately informed of, and expected to comply with, appropriate computer use in accordance with district and provincial policies (Provincial Policy 311). Each student will be provided with their own password in order to log on to any school computer. This password will change every year. Students are responsible for remembering their own password and must not share it with others.

## Student Dress Policy

Students are expected to dress appropriately for school. **The purpose of the dress code policy is to educate students that there are different expectations for dress in different environments, a lifelong lesson that will apply in many situations beyond school years.** Details are on our school website at <http://barnhill.nbed.nb.ca/>

## Phone Use and Messages

Phone messages from parents will be taken by the administrative assistant and delivered to the student during the next break. Please keep in mind that all phone calls by both students and parents should be of an important nature. Social arrangements for students to visit friends etc. after school should be prearranged. Phone calls for students from individuals other than parents or guardians will not be forwarded.

## Electronic Device Policy

We recommend that all electronic equipment **remain at home**. These are usually expensive, and the school will **not** be responsible for broken, lost or stolen items. However, we are aware that most students will bring their cellular devices to school. They can use these devices before the school day begins, at lunch and after dismissal. During class time and breaks, the electronic devices are to be turned off.

As above, cell phone use is not permitted during instructional time, unless authorized for educational purposes by the teacher. Students not adhering to this policy will have their phone confiscated as follows: 1<sup>st</sup> infraction ~ returned at the end of class by teacher; 2<sup>nd</sup> infraction ~ returned at the end of the day by administration; 3<sup>rd</sup> infraction ~ held in the office until a parent/guardian picks up.

At Barnhill Memorial School we believe in teaching students responsible use of technology. Details are on our school website at <http://barnhill.nbed.nb.ca/>

## Fire Drills and Emergency Procedures

When the fire alarm sounds (distinct continuous ringing) all students must leave the building. Directions are given to all students on the first day of school and practiced throughout the school year. Directions are also posted in each classroom. Students must assemble in an assigned place outside the building and wait for the signal to re-enter the building. The school doors always remain locked throughout the instructional day.

In case of an emergency or dangerous situation, in our school, specific *lockdown* or *evacuation* procedures will take place. Parents and guardians will be informed by phone or e-mail as soon as possible should these situations arise.

## **Guidance**

The Barnhill School Guidance and Counselling program provides support to all students. This is accomplished through school-wide initiatives, classroom guidance, small group intervention and individual counselling. The focus of school counselling services is to assist students in their social / emotional development through a better understanding of themselves, to be aware of the educational and career opportunities available to them and to learn to be responsible decision makers. Students may be referred to the counsellor by guardians/parents, teachers, administrators, peers, or they may self-refer.

## **PSSC – Parent School Support Committee**

Each September elections for our PSSC are held. Information regarding participation on this committee can be obtained from the school office or on our website. We encourage parents to become involved in this important panel.

## **Visitors to the School**

In order to ensure the safety of all, visitors must check in the office, pick up a visitor's tag, and sign in. Please sign out when you have completed your visit.

If you would like to meet with a staff member, please schedule a time in advance for a meeting.

## Barnhill Memorial School Calendar – 2021-2022

<b>September</b>	<b>7</b>	<b>Grade 6 students only</b>
	<b>8</b>	<b>Grade 6 &amp; 7 students only</b>
	<b>9</b>	<b>All students</b>
<b>October</b>	<b>11</b>	<b>No Classes – Thanksgiving Holiday</b>
<b>November</b>	<b>11</b>	<b>No Classes – Remembrance Day Holiday</b>
	<b>19</b>	<b>No Classes – Report Card Prep/Professional Learning Day</b>
	<b>29</b>	<b>Report Cards Issued</b>
<b>December</b>	<b>2</b>	<b>Parent/Guardian/Student/Teacher Conference (P.M.)</b>
	<b>3</b>	<b>No Classes - Parent/Guardian/Student/Teacher Conference (A.M.) – Staff Professional Learning</b>
	<b>23</b>	<b>Last Day of Classes (Full Day)</b>
<b>January</b>	<b>7</b>	<b>No Classes – School Improvement Planning</b>
	<b>10</b>	<b>First Day for Students</b>
<b>February</b>	<b>21</b>	<b>No Classes – Family Day Holiday</b>
<b>March</b>	<b>7-11</b>	<b>March Break</b>
	<b>25</b>	<b>No Classes – Report Card Prep/Professional Learning Day</b>
<b>April</b>	<b>11</b>	<b>Report Cards Issued</b>
	<b>13</b>	<b>Parent/Guardian/Student/Teacher – Conference (P.M.)</b>
	<b>14</b>	<b>No Classes - Parent/Guardian/Student/Teacher – Conference (A.M.) – Staff Professional Learning</b>
	<b>15</b>	<b>No Classes – Good Friday Holiday</b>
	<b>18</b>	<b>No Classes – Easter Monday Holiday</b>
<b>May</b>	<b>6</b>	<b>No Classes – Subject Council Day</b>
	<b>9</b>	<b>No Classes - NBTA Annual General Meeting</b>
	<b>23</b>	<b>No Classes – Victoria Day Holiday</b>
<b>June</b>	<b>24</b>	<b>Last Day for Students</b>

## Student contact with teachers....

<u>Subject</u>	<u>Teacher</u>	<u>Email Address</u>
English		
Math		
Science		
Social Studies		
French		
Physical Education		
Art		
Music		
Technology		
Personal Wellness		

**Barnhill Memorial 2021-2022 Bell Schedule:**

8:20 a.m. Start of the school day

8:25 a.m. – 8:35 a.m. Homeroom

8:35 a.m. – 9:00 a.m. Foundations

9:00 a.m. – 10:00 a.m. Period 1

10:00 a.m. – 10:05 a.m. Break

10:05 a.m. – 11:05 a.m. Period 2

11:05 a.m. – 11:10 a.m. Break

11:10 a.m. – 12:10 p.m. Period 3

12:10 p.m. – 12:50 p.m. Lunch

12:50 p.m. – 1:50 p.m. Period 4

1:50 p.m. – 1:55 p.m. Break

1:55 p.m. – 2:55 p.m. Period 5

2:55 p.m. Dismissal of the school day