Champlain Heights School - PSSC Meeting minutes –October 16, 2023

Standing Agenda items:

In attendance: Kathy Young, Matthew Martin, Lillian MacNeil, Amanda Abbott, Emma-Lee Evans. Regrets: Noha Rabie, Jillian Good. (Lindsay – could not get on virtually)

Meetings will be face-to-face with the option of virtual as well.

1. Welcome – New members were given the PSSC handbook and the Declaration. Brief explanation of the role of PSSC members.
2. Chairperson and Secretary This is tabled until next meeting as not all members were present.
3. Principal report.
	1. Kathy went over some of the data used in last Friday’s SIP Day with staff. Student/teacher perception surveys. Will be collecting our own in-house data from students on ‘there is at least one adult at school I can go to for help’. Students Grade 1-5 will be surveyed. The SIP will most likely include Wellness goal for both staff and students. Literacy and numeracy goals – since there are many new resources and staff, we will be taking a step back and be careful to ensure that all teachers have what they need to teach the Holistic Curriculum for both literacy and numeracy – resources and PL. Have created a survey for teachers about this.
	2. Kathy applied for an Art grant – Diversity – ‘This is us’ ($4000) will send application to members.
	3. Will send Perception surveys ‘snapshot sheet’ to committee members.
4. News from the DEC – Matthew Martin –
	1. Matthew explained his role as DEC member on our committee. Sub district 5, Superintendent is Derek O’Brien. With regards to the SIP, Matthew can advocate for the school. Not many updates as talks around policy 713 has taken a lot of the time at DEC meetings. (In court October 25th.)
5. Agenda items from members:
	1. Home and School, hot lunch. Kathy explained the history and why we do not currently have a hot lunch program. If there are volunteers to completely take it on, I will support to try 1 day/week.
6. Once around the table
7. Setting date for next meeting – Monday November 6th at 6pm.
8. Adjournment – 7pm