**Champlain Heights School**

**PSSC Meeting**

**Minutes of Meeting October 3rd, 2016**

**Present:**

Kathy Young, Alyson Munn, Brian Gaudet, Jennifer Eagles, Eric Daley, Julie Jeffrey, Amanda Bennett, Patience MacLean, Lindsey Grant, Crystal Wright-Boyer, Heather Gillis (DEC).

**Regrets: None**

* Meeting was called to order by Eric Daley at 5:30pm and Kathy offered a warm welcome to our 4 new members (Amanda, Patience, Lindsey and Crystal) and to our DEC Representative, Heather Gillis.

1. Approval of Agenda: Julie seconded by Jennifer.
2. Approval of Minutes: Under “Once Around the Table”, correction was made to Eric’s inquiry to the School Calendars. With the pending changes, Allyson seconded by Amanda.
3. **Curriculum** –

* Kathy addressed the concerns, regarding Homework. Advised that main goal for Homework was 15mins of Reading per night. Unfinished work from school day would be sent home. Looking for a Happy Medium, realizing that most parents are just arriving home around 5:30pm. Concerns were raised in regards to Homework instruction was a bit confusing at times. Some asked if the practice of sending parents a monthly review of what the students were covering be continued for all grade levels. Possible online solution.
* Review of new Attendance Policy and stressing the importance of having students arrive on time for class. Mentioned that the Bus concerns are still being addressed by Steve Evans.
* Elf Tutors – Currently 8 Tutors working with Grade 2 Students.
* We have a Literacy Lead (0.5) that will be focussing their attention on K-2 and a Math Lead (0.5) focussing on K-2, as well.

1. **Climate/Community –**

* Family Literacy Night to be held Oct.27th at 6pm. Halloween (Pirate) Theme.
* Change to K-2 Dismissal. Walkers to be dismissed at 1:55pm from side door (K-1) area. Parents will no longer be allowed to wait in Lobby. Teachers complained of noise level and Kathy mentioned concern of privacy of students of what occurs in the office.

1. **Once Around The Table –**

* Kathy advised that Christina Vibert would be attending in her place, as she will be away for the next scheduled meeting on Nov.7th/16.

1. **Meeting was adjourned at 6:35pm.**