



September 5, 2018

Dear Parents/Guardians of Students at Forest Hill Elementary School,

On May 24, 2018, the Anglophone West School District Education Council (ASD-W DEC) voted in favor of engaging a sustainability study of Forest Hill Elementary School, under the process outlined in the Department of Education and Early Childhood Development Provincial **Policy 409: Multi-year School Infrastructure Planning**. This policy serves as a foundation for determining the sustainability of a school, taking into account many aspects, such as:

**Enrollment
Impact on Community**

**Health and Safety
Finances**

**Quality Education and Services
Economic Development**

**Transportation
Impact on Other Schools**

The Forest Hill Elementary School had not been identified as a trigger school, but was identified on ASD-W Major Capital Projects lists as priority #4 for the consideration of a new school combined with Liverpool Street School. Therefore, the DEC has decided to start the sustainability study at this time.

The sustainability study follows a process that includes three public meetings, all beginning at 6:30PM. The first public meeting will be for a presentation of facts about Forest Hill Elementary School, in line with, but not limited to, the categories above. This meeting will take place on **Tuesday, October 2, 2018 at Forest Hill Elementary School**. The second public meeting will allow for interested individuals, stakeholders and parties to present information to be considered in the decision-making process. A registration process for this meeting will be shared following the first meeting. This second meeting will take place on **Thursday, November 15, 2018 at Forest Hill Elementary School**. The third public meeting will occur on **Thursday, January 24, 2019, at a regularly scheduled Public DEC Meeting at the Fredericton High School Tom Morrison Theatre**. At this time, the District Education Council will discuss the study and vote on a final recommendation. That recommendation will be one of three possibilities (Section 6.4.2):

- 1. Maintain the status-quo at Forest Hill Elementary School.**
- 2. Recommend to the Minister of Education and Early Childhood Development to invest dollars into repairing Forest Hill Elementary School.**
- 3. To recommend to the Minister of Education and Early Childhood Development to build a new school, closing Forest Hill Elementary School, and combine with Liverpool Street Elementary School for students continued education.**

To form an organized agenda, we are asking presenters to register at least one week in advance of the 2nd public meeting. Presenters can be individual or as a group and we can offer a laptop computer, an in-focus projector and a screen if you require these items to support your presentation. To register, please complete the registration form that can be found on our website (www.asd-w.nbed.nb.ca), then follow the prompts to the Forest Hill Elementary School sustainability site) or at the school. These registrations need to be submitted to Carol.Clark-Caterini, Executive Assistant to the Superintendent, by e-mail at carol.clark-caterini@gnb.ca, fax at 444-5264, or by mail to 1135 Prospect Street, Fredericton, NB, E3B 3B9. These registrations must be received no later than **Thursday, November 8, 2018**. The required information is outlined on the registration form. While we hope to allow for as much time as needed for any presenter, a reasonable timeline may need to be established based on the number of registrations received.

The Minister of Education and Early Childhood Development must approve recommendation #2 or #3, if made by the DEC.

The staff of Anglophone West School District will gather and organize information that will be presented at the first meeting. As mentioned above, the meeting will be open to the public. We will also inform affected persons (beyond parents) through a public notice. A timeline of important points and dates is included with this letter.

Policy 409 can be found by going to the Government of New Brunswick website (www.gnb.ca) as well on our website, under the sustainability study section. By mid-September, you can visit our district website (www.asd-w.nbed.nb.ca), where we will maintain a current section with respect to the sustainability study. Related public information will also be posted there, including letters such as these.

We look forward to seeing you as either a presenter or member of the audience at our upcoming meetings.

Sincerely,

Catherine Blaney
Acting Superintendent, Anglophone West School District