

MEDUXNEKEAG CONSOLIDATED SCHOOL

Winter Plan for Covid Operations 2022

The intent of this document is to provide a quick reference for MCS school staff, families, and visitors on MCS protocols regarding Covid-19 risk mitigation.

Our goal is to keep our student population safe, to keep our staff safe and to have in-school learning for as many students as possible.

These operational guidelines follow the Healthy and Safe Schools K-8 Winter Plan. (attached as an Appendix). ***Please refer to Winter Plan for additional safety measures.***

In response to the Omicron variant of Covid-19, staff have been directed to follow the guidelines below until further notice:

- Stay in your class/office/workstation as much as possible, use virtual tools for all meetings and discussions with coworkers unless in-person is absolutely required.
- Avoid gathering or staying in common areas.
- If you do use a meeting room or common area, please clean, and disinfect surfaces once you are done. ***Our custodian team has worked to ensure that disinfecting materials are available in every workspace.***
- Kitchen/ lunch areas are only to be used to make coffee or tea, warm up meals etc. In school settings where employees do not have a personal workspace, they may use the kitchen or cafeteria to eat their meals if the 2-metre distancing and facemask rules are followed.
- Follow proper hand washing and respiratory etiquette.

Operational Expectations

- Students will wash their hands before coming to school or getting on the school bus.
- Students will wear masks on the school bus and sit in the same seat with the same people.
- All students, staff and visitors will wear masks in all areas of the school, on our sidewalks and as they enter the building.
- All students and visitors will use the Main Entrance for arrival. Students may arrive from 7:45 a.m. to 8:25 a.m.

- All doors to the building, except for the doors to the entry vestibule, will be locked from 8:30 a.m. to 2:50 p.m.
- Visitors to the school will be minimized. Visitors will always wear a mask. Visitors will always wear a mask and be required to sign in and out at the main office.
- Masks will be worn in all areas.
- Hallway traffic will follow directional arrows. Individuals will stay 2m away from other walkers. Classes moving through the hallways will stay 2m away from another class.
- Students arriving prior to 8 a.m. will wait at their assigned cafeteria table. They will wear a mask. They will be directed to their classrooms at 8 a.m. where the hall supervisor will ensure that hallways are not congested (see above).
- Supervisors will also monitor the movement of students to the Breakfast Program; ensuring that masks are worn, and that hallway traffic is kept to a minimum (see above).
- Hand washing/sanitizing will occur at entry to school and rooms. Hand washing/sanitizing will occur when students come in from outside and when they return from the washroom.
- Water bottles are required. No fountain use except as filling stations.
- Congestion in common areas will be minimized. Hallway and stairway direction arrows will be followed. Wait circles will be used at water bottle-fill stations and washrooms.
- Spaces will continue to be equipped with disinfectant and cleaners. Spaces will be disinfected after use by the user.
- Staff moving from classroom to classroom will maintain a 1m distance between themselves and students.
- The number of staff moving from classroom to classroom will be minimized.
- The number of classes moving room to room will be minimized.
- Sharing of items will be minimized and determined by what is reasonable, given the age and developmental phase of students.

- Equipment shared between classrooms will be disinfected between uses by the user, depending on age appropriateness.
- The cafeteria will run with classes being assigned a table and having 4 rotations of classes starting at 11:30 a.m. to 1:10 p.m.
- Cafeteria tables will be disinfected between rotations.
- Microwaves are not available for students.
- Students will pre-order lunch and students grades 3-8 can pre-order morning snacks. Line ups for cafeteria items will be minimized. When needed, students will use the wait circles and maintain social distancing.
- The playground spaces will be used on rotation by classroom bubbles. Masks are not required while in your classroom bubble outside. Inside noon hour spaces will be used on rotation by classroom bubbles. Masks are required.
- Students in Grades 7 and 8 are required to show proof of vaccine for participation in all school clubs/sports and extra-curricular activities.
- Sign in logs for clubs, sports teams, drama and all other noon-hour and extra-curricular activities will be maintained.
- Outdoor learning continues to be encouraged.
- Students will prepare to depart at the end of the day, by gathering their materials at lockers and coat racks under teacher supervision in a staggered manner, (a few students at a time), ensuring that the hallway is not congested.
- Students will return to their classroom and wait inside their classroom for the announcement to exit.
- Students will exit the building, wearing a mask, via their designated door once an announcement is made.
- Supervisors will ensure that students get safely to their bus or family member.
- Family members picking up students will wait for students outside at their designated exits, wearing a mask.

- Students and staff with 1 or more Covid-like symptoms need to stay home and call public health for testing advice.
- Staff and students developing 1 or more Covid-like symptoms while at school, will need to go home. For students, parents will be called, and the student will wait in the isolation area for immediate pick up.
- If a Covid case is confirmed, parents and staff will follow the current direction of Public Health.
- Teachers will be prepared to move to on-line learning if necessary.

MSTE/Computer Lab (including technology carts):

- Teachers will need to book the MSTE/computer lab or carts through the MCS Onsite. Classes can be in the lab for a maximum of one period.
- Middle school students will be expected to wipe screens, keyboards, equipment, chairs, and tables prior to leaving.
- The exiting teacher will be responsible to ensure that students clean screens, keyboards, equipment, kitchen area, tables, chairs, and that high touch surfaces are properly disinfected before leaving the lab.
- Students will need to wash/sanitize their hands before entering the lab and after leaving the MSTE/computer lab.

Gyms:

- Phys.Ed teachers are strongly encouraged to instruct outside whenever possible.
- Equipment/locker rooms will be disinfected between uses; students and teacher will be responsible for disinfecting equipment and shared surfaces before exiting the gym or outside teaching area.
- The dividing gym curtain will separate classes when necessary.
- Students will need to wash/sanitize their hands before entering the gym and after leaving the gym. Students are required to wear a mask.

Main Office:

- Students are not permitted to enter the Main Office to use the equipment/phone.

Work Room:

- Doors will remain closed.
- Staff must disinfect the computer screen, keyboard, mouse, table and chair after use.
- Staff must wear a mask and practice 2m of social distancing.
- Students are not permitted to enter the Work Room.

Staff Room:

- Doors will remain closed.
- Visiting professionals will wear their mask.
- Staff will disinfect their sitting/eating space after use.
- Refrigerators and microwaves can be used.
- Staff must bring all utensils, dishes, etc. with them and take them home.
- Sink will be kept clear of dishes.

Washrooms:

- All washrooms will “act as” gender neutral while we continue to minimize student contact.
- Students need to use the washroom in their wing/pod if possible.
- Students will use a verbal check to ask if the washroom is fully occupied.
- Stop and wait floor stickers will be outside each washroom.
- Staff are to monitor students leaving the class for the washroom.
- Frequent washroom breaks are strongly discouraged unless medically necessary. (Students will need to provide a medical note)

APPENDIX

Please review the **Healthy and Safe Schools K-8 Winter Plan** found here:

[k-8-winter-plan.pdf \(gnb.ca\)](#)

MEDUXNEKEAG CONSOLIDATED OPERATIONAL PLAN FOR EVENT PARTICIPANT AND SPECTATORS

- Masks are always required.
- Participants and Spectators must sanitize hands at entry.
- Proof of identification and vaccination (for individuals 12 years and older) collected by the user group at the external after-hours door.

Note: No vaccination/identification = no entry

- User group to maintain dated sign-in sheet with names/contact numbers of all spectators and participants to be given to SPR (Nathan King) after each event (including practices/rehearsals, etc.). Please place logs in paper holder in the entry way.
- No entry after event begins (door will be locked). If spectator is going to be late, they can text designate of user group for entry and vaccination/identification check and log.
- Outdoor footwear kept in entrance hallway. No outdoor footwear in gym area.
- No food or drink permitted in the gym area, except for water bottles.
- Children (event participants and spectators) must be supervised at all times and remain in the gym area within eyesight of guardian.

MEDUXNEKEAG CONSOLIDATED EVENT SPECTATOR LOG

Date: _____ USER EVENT: _____

Spectator Name	Contact Number

