



Caldwell School PSSC Minutes

Date: October 28, 2015

Vision: *"To foster a community that encourages our youth to dream, believe and achieve within a 21st century world."*

School Mission: *"JCS is a learning community that encourages success for all in a caring, challenging, supportive and safe environment."*

Members in Attendance:

Michelle Ouellette (Chairperson)

Otani Hansen

Michelle Dixon

Irma Mulherin

Gabriel Beaulieu (Student Representative)

Crista Sprague (Principal)

Melessa Moreau-Perley

Barb Morin

Lynn McClure

Marcelle Theriault-Michaud (Vice-Principal)

Darlene Gallant (Teacher Representative)

Members Absent with Regrets :

Grace Dixon

Robin Daley (Vice-Chairperson)

1. Call to order- Michelle Ouellette called the meeting to order at 7:00pm.
2. Approval of the agenda moved by Otani Hansen and seconded by Melessa Moreau-Perley
3. Approval of previous minutes moved by Melessa Moreau-Perley, seconded by Irma Mulherin



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4. Review role of PSSC- Crista Sprague provided each member with a copy of the PSSC Handbook and walked the members present through the PSSC Handbook pointing out some specific points and sections.
5. Set meeting norms- Michelle Ouellette led the members through the setting of meeting norms. Some examples of norms can be found on p.20 of the Handbook.

Meeting Norms

- Begin and end on time. Begin 7:00pm and end 8:30pm.
- Set dates a year in advance
- Stick to the agenda, keeping on track and on topic
- Address the Chair one at a time
- Agendas and past minutes sent out on the Monday before the Wednesday meeting (same week)
- Respectful collaboration
- Ask questions and clarify your understanding by rephrasing or paraphrasing

Michelle Dixon moved that the Meeting Norms be accepted and
Otani Hansen seconded

6. Correspondence-No correspondence at this time
7. Principal's Report
 - School Improvement Plan-Crista Sprague presented the members present with a copy of the John Caldwell (SIP) School Improvement Plan. Crista Sprague then read through and



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explained the School Improvement goal to the members present.

Crista Sprague also presented the members present with a copy of the Positive Learning Environment Plan (PLEP). Crista Sprague then explained the PLEP goal to the members present.

- Assessment Results- Crista Sprague presented the Provincial Assessment results for 2014-2015. Crista Sprague explained the assessment process, the marking process and the results as pertains to John Caldwell School

8. Policy Review of Cell Phones- Cyber bullying is out of control. Crista Sprague has expressed to the members present that she wanted to bring awareness of this issue as we go forward and try to tackle this problem. JCS will be working with the District, the Grand Falls Police, parents and other interested parties to try to solve this problem.
9. Policy Review of Athletics- to be discussed at the next meeting
10. Parent Survey- to be discussed at the next meeting
11. Power School Pilot- The administration is in the process of deciding exactly which grade levels and what information will be available to parents in the next few months
12. PSSC Budget- \$1348.05 we will discuss possible spending opportunities at our next meeting. The school has a Hockey Budget but no Hockey team. For the foreseeable future there will not be a team so the PSSC needs to discuss possible uses for this money. Purchasing a bin for the mini-ball equipment would be a possible use for this money. The PSSC members present have agreed that this would be a good use of the funds.



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13. Next meeting: Wednesday, December 9th at 7:00 p.m. at the John Caldwell

School Library.

14. Adjournment – at 8:46pm moved by Melessa Moreau-Perley.

Minutes respectfully submitted by Darlene Gallant