



HARVEY HIGH SCHOOL

2055 Route 3, P.O. Box 258,
Harvey Station, N.B. E6K 3W9
Tel: (506) 366-2200 Fax: (506) 366-2210

Ms. Crysta Collicott
Principal

Tina Noble
Vice-Principal

January 18, 2021

Dear Parents/Guardians:

It is hard to believe that Friday is the last day of classes before exams- the semester has flown by! Monday, January 25, 2021, is the first day of Harvey High School's assessment/examination schedule. Assessments/exams are scheduled four days next week beginning as close to 9:30 a.m. as possible. Students should arrive at school, at the latest, by 9:20 a.m. There will be **two assessments/exams** scheduled on Monday. The afternoon assessment/exam will begin at 1:30 pm. Students, if leaving between assessments/exams, must return to the school by 1:20 p.m. For Monday especially, it is crucial to know if your child plans to leave between exams. To organize students to ensure the required social distancing is respected, I must know the number of students I will have in the building. Assessments/exams are scheduled for two hours, and students are required to stay in the assessment/examination room for a minimum of one and a half hours. In the event of **one storm day** during the examination week, the whole exam schedule moves forward by one day. Should **two days** be cancelled, there will be two double exam days. Day One **morning** and **afternoon** assessments/exams are written on the first day, Day Two assessment/exam is written on the second day, and Day Three and Day Four assessments/exams are written on the third day. Following assessments/exams, students leaving and then returning or students leaving for the day must bring a note from a parent or guardian. Students leaving for lunch only must return by 1:20 p.m. **High School students do not attend school on February 1 or 2 turnaround days. Semester 2 begins February 3, 2021.**

For those remaining due to transportation issues, study hall will be organized. Students will be in a study hall as soon as they sign out of an exam. Study hall following lunch break begins at 1:20 p.m. **I would expect all students who intend to travel home by bus to be in study hall at 1:20 p.m.**, and have made a schedule of supervision to that effect. When not writing an exam, afternoons should be spent preparing for the next day's assessment/exam. In past years, students have signed out from school following an exam and have not returned to the school until just before buses depart. This leaves these students completely unsupervised from approximately 11:00 a.m. until 4:00 p.m. This is not permitted. Students requiring **transportation home** at the day's end **must attend school in the afternoon.**

If your child is leaving school premises **for lunch or for the day, a note must be provided** to the homeroom teacher first thing in the morning. Notes can be sent for the week, as well. **Because of the number of high school students involved, phone calls will not be accepted.** Students must make their plans **prior** to coming to school. If you have questions, please contact me directly.

Thank you for your cooperation in this matter.
Sincerely,
Crysta Collicott

Student's Name: _____

Transportation arrangements: Exams- January 25-29, 2021 – Turnaround days- February 1 and 2. No school. Semester 2 begins on February 3, 2021.

	Remaining at school- may not leave.	Leaving for lunch- return to school by 1:20 p.m. Home on bus.	Leaving directly after exams- transportation has been arranged.
Monday			AM: PM:
Tuesday			
Wednesday			
Thursday			
Friday (If there is an exam)			

Parent/Guardian signature's: _____