



**Harvey High School
 2055 Route 3
 Harvey, NB E3K 3W9
 Parent School Support Committee
 Minutes
 Date: October 30, 2017 Time: 7:00pm
 Location: HHS**

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| PSSC Members Present: Serena Bradford, Chair Brenda McKeen, Vice Chair Penny Lynch, Teacher Rep. Aibhleann Moeller, Student Rep. Others: Nicole Moeller, Vicki Aube, Tanya Harris | School/DEC Representation Present: Crysta Collicott, Principal N/A, DEC |
| PSSC Members Regrets: Letishia Harris | School/DEC Representation Regrets: |

Call to Order: Meeting was called to order at 7:00pm by Chair, Serena Bradford

Approval of the Agenda: Agenda was approved as presented

Approval of the Minutes from Previous Meeting: N/A

Business Arising from the Minutes: N/A

New Business:

- Serena Bradford accepted the position of Chair of the 2017-2018 PSSC
- Brenda McKeen accepted the position of Vice-Chair of the 2017-2018 PSSC
- Tanya Harris accepted the position of Secretary of the 2-17-2018 PSSC

Attendees received a copy of the Parent School Support Committee Handbook (copies available at the school). Reviewed PSSC Committee Composition and Roles.

Mrs. Collicott provided a briefing on the 2017/2018 school profile.

Two handouts were provided pertaining to Formative Assessment and how the staff of HES can utilize formative assessment to guide their teaching.

Home and School Report – Canteen will resume. The school leadership team will help with the canteen duties. They need someone to help out by picking up supplies and require adult volunteers for supervision of the canteen.

DEC – nothing to report

Other items:

1. Vicki Aube initiated a discussion about Space Camp at Laval University stating that Nashwaaksis Middle School takes a group of grade 6-7 students each year. There was discussion around how a trip like this might be funded? Would HES staff be interested in chaperoning a group? What are the risks and liabilities associated with taking a group of students on a trip like this? Vicki is going to gather additional information before the next meeting.
 2. There was a discussion about the HES Awards Banquet and how points are awarded, as there is a perception that points are all sports related. Mrs. Collicott will provide further information on how points are calculated.
 3. Serena Bradford mentioned that the HES website was lacking in information and many people use this as a first option when looking for school-related information.
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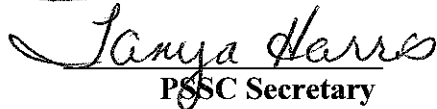
Correspondence: N/A


Closing Comments:

Date of Next Meeting: Monday January 22, 2018

Adjournment: Meeting adjourned at 8:00pm.


PSSC Chair


PSSC Secretary


Date


Date