

CNHS Grade 12 Student Checklist

2020-2021

Please note this is a general list and is only intended to be a helpful tool in planning for a post-secondary or working future; it is your responsibility to make an appointment with Mrs. Albright to discuss the specifics of your post-secondary plans. Please keep this list to review.

Ongoing

- Keep an eye out for the 2020-2021 Grad Team on Office 365. It will appear on your teams this fall. This team will have scholarship information, helpful tips, opportunities, graduation information, new information, and more. You can also view the CNHS website www.cnhs.nbed.nb.ca under the quick links - guidance tab for these items.
- Visit the following websites for important career and post-secondary school information:
Career exploration -

Post-secondary school options -
www.studyincanada.com www.schoolfinder.com

Career planning – myBlueprint.ca/anglophonewest create your account to research career possibilities
- Continue talking with parents, teachers, employers, and guidance about career and post-secondary choices; determine what you need to do to achieve your goals. If you are not considering post-secondary education directly after high school, examine what other options are open to you. If joining the workforce, the armed forces, traveling, or if volunteering for a year is an interim plan, get all the information you will need to apply for post-secondary study in the future. See Mrs. Albright if you don't plan to attend school, and are looking for a job.
- Check the district based scholarship website which has many updated scholarships available to students: <http://web1.nbed.nb.ca/sites/ASD-W/scholarships/Pages/default.aspx>
Check the CNHS website for scholarship tips, a link to the district website, and monthly in-house (CNHS specific) scholarships that become available in April. These will also be posted in the guidance office when they become available. Check for scholarship updates regularly. Please check college and university websites for scholarships offered specific to that particular school. It is your responsibility to search for other scholarships. Some suggested websites include:

<https://scholartree.ca/>
www.canlearn.ca
www.studentawards.com
www.scholarshipscanada.com
www.univcan.ca/
- Save money for post-secondary school. Learn to budget your money.
- Volunteer in your community. Volunteering is integral for the community in which you live. It also shows that you have strength, leadership, character, and that you care; it helps others in various ways, and it helps you become a better you. It is also advisable to put volunteer service on resumes and scholarship applications.

September

- Check to make sure you are on the potential grad list.

- Put your Grad folder in a safe place for all the potential graduate information that will be provided to you this year. Place this checklist in the folder.
- Have all of the forms given to you at the grade 12 meeting in September signed and returned to the secretaries at the office.
- For the 2020-2021 school year: Potential graduates must have on their transcript: 1) 12 courses passed with marks over 60% or a CR, 2) 17 courses total with either CR, mark over 60%, or ENR, 3) 7 compulsory courses with either marks over 60%, CR or ENR on their transcript. Compulsory credits include: English 11, English 12, Math 11, Modern History 11, one Science (Physics, Biology, Chemistry, Human Physiology, Env. Science, Auto Electric), and one Fine Arts or Life Role credit.
- Check the admission requirements at the post secondary institution in which you plan to apply. Ensure that you are registered in the mandatory high school courses needed to meet entrance requirements for your program of interest.
- Plan to attend the grade 12 meeting presented by the graduation class advisor and guidance to select class reps. If you miss the meeting, it is your responsibility to get the information.
- Contact colleges and universities to schedule visits for **tours** and **open houses** at schools that interest you. Due to Covid, some schools will have virtual tours, and some will be in person. It is always a good idea to tour the institutions that interest you before you make the final decision of where to attend.
- Remember to apply early to the post-secondary institutions that have early or rolling (ongoing) admissions. Ex: **NBCC accepts students on a *First Qualified, First Accepted*** admissions process. Through this approach, prospective students who meet the admissions criteria who apply first will be admitted first. It is very important to apply to NBCC earlier than later, to ensure that you have a seat in the program of your choice. *****APPLY TO NBCC NOW if you know what program you want to take.**
- Make an appointment with Guidance if you need some help with post-secondary applications, information, or career guidance.
- Apply for a Social Insurance Number (SIN) if you haven't already.
- Harvey Studios was here to take Cap & Gown pictures for yearbook and school composite on **September 21st and 22nd. If you missed this appointment time, contact Harvey Studios to reschedule.**
- Listen to announcements for any representatives from colleges, universities, or job placement programs, and attend them if interested (ongoing all year).

October

- Most post secondary applications and scholarships require reference letters from a teacher or someone within the community. When you ask someone to be a reference, ask them if they can give you a **good** recommendation. Provide them with information that they need to write your recommendation letter. Give references at least two weeks to complete the reference letter.
- Review the websites of the colleges or universities in which you plan to apply. Learn their application deadlines, application for scholarships deadlines, and other general information about the institution and program. Print off the list of "Guiding Questions for Talking to College and University Representatives" from the CNHS website, or create a list of your own questions about the program that interests you. This will prepare you for speaking with post secondary representatives.
- Request information from post secondary schools via internet, telephone, or online (including residence, tuition costs, scholarships, programming details). Do this as often as needed.

- Begin to work on early admissions applications. Most schools have an online application procedure. Application forms are also available online. See guidance for assistance if needed.
- Print out a copy of your online application sent to schools, and keep it (or keep copies of hard copies of application).
- Be mindful of yearbook write-ups and superlatives deadlines. Hand them in to Grace MacLeod, Tam Le, Mrs. Kilfoil, or Mrs. Kinney in the yearbook room
- Order yearbooks – Back-to-school price of \$50 with 4 free icons ends October 23rd. Order a yearbook before January 15th for \$55. Last chance to order is February 26th for \$65.

November/December

- Continue to check for available scholarship opportunities
- Apply for College or University. It is always a good idea to apply to more than one school. This will provide you with more options, in case your “plan A” doesn’t work out. Also, some schools may offer you larger entrance scholarships than others, and after you go on campus tours, you might change your mind. You still have time to decide where you will go. Don’t confirm which school you will attend until a later date. You have choices to make based on several factors (review the list “Guiding Questions for Talking to College and University Representatives” for factors to consider). Remember, if possible, attend the open houses and tour the schools that interest.
- Remember, if you do not plan to attend college or university, please see Mrs. Albright for options that might interest you. There are programs available to help place you at a job, there are jobs offered in the armed forces, and more.
- If you are still unsure of what your future plans are, make an appointment with Mrs. Albright. Everyone needs to graduate from CNHS with a post graduation plan.
- Begin preparing for exams in December. Ask your teachers how best to proceed with this.

January / February / March

- In January, double check admission requirements for your program of interest in college or university. This is your last chance to obtain prerequisites at the high school level.
- Pay your graduation due in February. Only those who have paid their dues may participate in any of the activities. Grad dues cover the cost of gown rentals, hats, tassels, prom preparation, invitations, diplomas, food, flowers, and other decorations. Grad due: \$90.00
- If you have not yet applied to university or college, pay attention to the application deadlines. Also, pay attention to scholarship deadlines from the universities or colleges. Many of these are due March 1st. Some are due in January.
- Check out scholarships that are available to you on the district site; many have spring deadlines. Remember, many in-house (CNHS specific/local) scholarships will be available in April-June. These will be posted on the CNHS website, under the guidance tab, and in the guidance office.
- Make sure you are registered for Safe Grad. Extra payment is required in advance for those potential graduates who wish to attend safe-Grad. Only potential graduates may attend.

- Keep your grades up – it matters!

April

- April is around the time to make a final decision about post-secondary school. Send your deposit to school. If you need more time to decide, then take it. Everyone has a different timeline.
- If wait-listed, contact admissions office if still interested. Feel free to ask them your status on the wait-list. Let Mrs. Albright know if you are wait-listed.
- Attend the Financial Aid presentation with your parent(s). This may be an evening presentation, or an online presentation this year, with tips on how to budget for school, how to apply for student loans, and other helpful financial planning information.
- Graduation fee due date on April 16th: \$90 paid to the office
- Check for new and upcoming scholarships

May-June

- See Mrs. Albright for post-secondary transitioning tips. Mrs. Albright can give advice for transitioning to College or University. Also, if you have any questions, remember to see her.
- Grad dues of \$90 must be paid.
- If you have not yet heard from your post-secondary institution of choice regarding acceptance, call the admissions office and inquire about your status.
- Early or mid-May, apply for Financial Aid (student loans and bursaries) if needed at www.studentaid.gnb.ca or call 1 800 667-5626.**
- Get measured for grad gown – listen for message from Ms. MacIntosh
- By **May 21st**, make sure you have told Mrs. Albright or Mrs. Kilfoil your final post-graduation plans.
- Request from the CNHS secretaries, that your final transcript to be sent to the school you are planning to attend.
- By June 11th, make sure you have notified the secretaries of any scholarships you have been awarded if you want them to be announced at graduation.
- Grand March and Prom – Potential graduates and their escorts may participate in Grand March and Prom.
- Graduation rehearsal – Mandatory attendance is necessary to qualify for attending graduation.
- Official graduates who have fulfilled all financial obligations (including delinquent list items) and who have met conduct expectations through to the time of graduation may participate. A grad list of names will be ready the morning after prom.
- Students that have received scholarships must send thank-you cards the funding families or institutions.
- Follow procedure for school housing and orientation at respective post-secondary institutions.