

**SCHOOL NAME: C-NCS**

**Address: 2158 Lakeview Rd**

**Home and School**

**Agenda**

**Date: April 22, 2021** **Time: 9:00 am**

**In attendance: Sabrina McFarlane, Crystal Upshaw, Trish Harnish, Katrin Wiede, Ashley Lavoie, Leanda Bruijns**

**Regrets: Marcy Malloy, Carrie Wagstaff**

**Welcome / Opening Remarks**

**Additions to Agenda / Approval of the Agenda: Leanda 1st, Kathrin 2nd**

**Approval of the Minutes from Previous Meeting: Leanda 1st, Kathrin 2nd**

**Business Arising from last meeting:**

1. **PSSC / Home & School Student Fee Incentive Program-Update**

* Businesses not willing to accept cheque for purchase of tablet.
* Two members would need to withdraw cash and purchase.
* Leanda has sent email to see if school could purchase and H&S could write a check to C-NCS to reimburse.

**New Business:**

1. **50/50**

* Members would like to restart beginning in May.
* Sabrina will send and email regarding setting up a schedule.
* Ashley expressed that she would be available to help.

1. **Home & School Association's Annual General Meeting**

* This year’s meeting being held virtually through Zoom this weekend on the 24th of April.
* Sabrina will forward the registration email and information about the meeting later today.
* Sabrina shared that she is unable to attend this year and encouraged anyone interested in attending to please do so.

1. **Nomination Forms for NBFHSAI**

* Additional information will be sent out by Sabrina regarding nominations for the Board.

1. **Online Auction**

* Members in favour of an online auction as a possible fundraiser.
* Proposed that this take place mid-May.
* Sabrina will prepare a letter requesting donations from potential businesses and/or community members.
* Potential donations could include things like gift cards/certificates, swag, merchandise items, etc.
* If you have ideas for potential donors, please submit the names to Sabrina by Sunday. She will create a schedule for letter drop-offs based on geographical area.

1. **Grad Class Supper**

* Fundraising spaghetti supper on Thursday, April 22nd (today).
* Drive-thru only.
* The meal will consist of spaghetti, Cesar salad, garlic bread, and a small dessert for $10.
* Purchase requests made before the end of the day on Monday, April 19th. Purchases were made through School Cash Online, or by calling the school to order and arrange a money drop off.
* The school’s Operational Plan has been updated regarding this event.

**Treasurer’s Report:**

1. **Financial Statement**

- Opening Balance - $3938.67

- Monthly Service Fee - $3.95

- Balance Remaining - $ 3934.72

1. **Account Details**

* Please note: The cheque for Mr. Merrill has not been processed yet.

**Liaison Report:(Principal or Vice Principal)**

1. **Natural Play Ground**

* Marcy, Leanda and Morgan will meet prior to the next meeting to select potential items from the catalogue so that a quote can be obtained.
* Ashley will investigate the name submitted by Peter further as a comparison.

**Committee Reports:**

1. **Membership – N/A**
2. **Volunteers –** Marcy is in need to two breakfast volunteers for May 6th. Sabrina will post on the Facebook page noting that volunteers need to have completed a volunteer package (Policy 701, Criminal Record Check, etc.).
3. **Parent Programs – N/A**
4. **Safety- COIVD-19 Updates –** Operational Plan updates include the grad class bottle drive as well as the grad class drive-thru supper.

**Correspondence: Will be forwarded to group.**

**Other: N/A**

**Date and time of the next meeting: May 20, 2021 @ 9 am**

**Adjournment: Ashley 1st, Crystal 2nd – 9:28 am.**