



**Centreville Community School**  
**751 Central St. Centreville, NB E7K 2M6**  
**Parent School Support Committee Minutes**  
**Date: Sept 29, 2020 Time: 5:00PM**  
**Centreville Community School**

<p><b>PSSC Members Present:</b> Kim Thomas, Chair Connie Smith, Vice Chair Peter Brennan Melissa Canam Dallas Dultra Ashley Simonson</p> <p><b>PSSC Members Regrets:</b> Tonia Metivier White, Secretary</p>	<p><b>School/DEC Representation Present:</b> Robina Sharkey, Principal Chris Sparrow, Vice Principal</p> <p><b>School/DEC Representation Regrets:</b> David Mahar</p>
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**Call to Order: Robina Called the meeting to order.**

**Election of Executive Committee:** Kim Thomas was nominated by Connie Smith to be Chair and seconded by Peter Brennan. Connie was nominated by Ashley Simonson to be Vice Chair and seconded by Peter Brennan. Tonia was nominated to be Secretary. Kim to reach out to Tonia to see if she is willing to accept.

PSSC Member Declaration Forms: **Action** – all members are asked to complete the forms and return to Robina by Friday, October 2, 2020.

**Business Arising from the Minutes:**

- SIP** – Two goals have been established for the school year.  
*Goal #1: To increase the percentage of students who will meet personalized writing goals in the area of revision & editing skills.*  
*Goal #2: To increase the percentage of students who will meet personalized writing goals in the area of revision & editing skills.*  
Teachers will be reviewing the actions for the two goals to track progression. It is a living document. Actions/strategies will be added/changed as time proceeds.

**New Business:**

- 1. Online Teaching Update** – Teachers are being requested to submit a plan on how they would move to teaching online if they need to teach remotely again. Determining what activities can be done online and what can be done offline. Connie asked how ready we are if we went into lock down next week. Teachers have plans in place on what would need to be sent home. Teachers have a clear outline of what has to be covered throughout the school year. Teachers are required to make contact with students on a daily basis.
- 2. Update on operations at School since returning:** Kids are following Operating Plan for the most part, working on adjusting playground areas, equipment has been provided to play with. Issue has been identified that the bus protocols are not being followed on certain buses. **Robina will follow up with Carol Lunn.** Breakfast program started this week. One basket per classroom. Backpack program – information went home with students over the last week. If there are students that have food insecurities, the school would follow up with parent and student.
- 3. Behavioural Issues:** Teachers attended training on being around the same people all day and how to mitigate any issues. There haven't been many discipline issues to date. School expected more. Referrals to the office are down over prior years.
- 4. PSSC Budget:** \$603.20 for this year. **Members to come with ideas on how to use the funds at our next meeting.**
- 5. Custodial Staff:** CCS received extra funding to hire more staff to assist with continual cleaning.
- 6. School Representation:** David Mahar will be the School Representative for this school year.

**Correspondence:** All correspondence has been shared.

**Date of Next Meeting: November 24 @ 5:00**

**Adjournment:** Peter made a motion.



**PSSC Chair  
Kim Thomas**

**September 29, 2020**  
**Date**