

Harvey Elementary School – PSSC Meeting Minutes

February 4, 2019

7:00 pm

Harvey Elementary School

Attendees: Danielle Porter, Brenda McKeen, Sheryl Pepin, Meagan Keezer, Amanda Stairs, Meredith Gilbert, Sylvia Drost, Melanie Toner, Nicole Moeller, Salina Spacek

Absent: Abby Davidson, Sarah Smith

Minutes

Agenda item: Welcome New Member

Discussion:

- Danielle welcomed new PSSC member Salina Spacek

Agenda item: Review of Previous Minutes of January meeting

- Pizza – is going ok with no complaints
- Red Light Campaign happened
- Emergency Protocol for Volunteers – David McTimoney has forwarded sample policy and procedures. Danielle and Melissa will work on developing something for HES.

Agenda item: School Improvement Plan

Discussion:

Ongoing – teachers base their professional goals on the plan and have professional learning discussions weekly (Tuesday mornings at 8:30-9:00 -- grades 3-5, Friday mornings at 8:30-9:00 -- grades K-2)

Agenda item: Staffing

Discussion:

Melissa Little is acting VP and teaching Grade 1E literacy, art and music. Danielle Porter is teaching math to 1E, which allows Melissa Admin time. Danielle and Melissa will share Mindfulness.

Kahli Estey is the new Phys Ed and You & Your World (for Gr. 1E only) Teacher.

Agenda item: Principal's Report

Discussion:

- Games Club: New games purchased and Home & School will reimburse the school. Will start club this week and the Lego Club has started back up.
- Grades 4&5 went to Currie Centre for NBA 2-Ball tournament
- Professional Learning on January 28 – will look at developing a Pyramid of Interventions for Harvey Elementary which is a resource for teachers to use when determining strategies to use with students who are struggling academically and/or behaviorally. Teacher may refer students to the school based ESS team who can assess and plan how to help either in the classroom or outside the classroom.
- Trolleys for breakfast volunteers need to be kept available.

- EYEDA will take place February 8th – library will be open for parents and assessments will take place in Resource Room
- Teacher/Staff Appreciation Week February 11 – Home & School to help provide something each day. Monday - Danielle will bring soup/chili; Tuesday - Brenda; Wednesday - Amanda; Thursday – Salina; Friday – Danielle coffee, Meredith snack
- Food Safety Course – expires in March. Danielle will ask Melissa to take course.