



SCHOOL NAME: Gibson-Neill Memorial Elementary School

Address: 67 Wyngate Drive, Fredericton

Parent School Support Committee Minutes

Date: September 28 2022 Time: 6:00 pm

Location: Gibson-Neill School

<p>PSSC Members Present: Leah Carle, Chair _____, Vice Chair _____, Teacher Rep. _____, Student Rep.</p> <p>Others: Laura Oldford, Amanda Hudson, Catherine Picard, Nancy Wilkins-Keetch, Katie Edgar, Amanda Good, Maryann Bourgeois, Lindsay Underhill</p> <p>PSSC Members Regrets:</p>	<p>School/DEC Representation Present: Tracy Stewart, Principal Colin Dolan, Vice Principal</p> <p>School/DEC Representation Regrets: Heather Theriault – VP Mike Mazerolle, DEC</p>
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Call to Order: Leah called the meeting to order at 6:00 pm.

Approval of the Agenda: NA

Approval of the Minutes from Previous Meeting: NA

Business Arising from the Minutes:

1. Looking for a member to take on the role of secretary / minute taker for our meeting. Members will think about this and decide about rotating the role for future meetings. Determining the meeting schedule for the year will help determine if someone can take on this role. Tracy Stewart completing meeting minutes for this meeting.
2. Discussion around meeting dates and times – it was decided that we would rotate the meeting dates to Mondays and Thursdays to accommodate members’ schedules. Tracy will send calendar invites to the PSSC for all future meetings. Schedule as follows: Monday, October 24, Thursday, November 24, Monday, January 16, Thursday, February 23, Monday, March 27, Thursday, April 27, Monday, May 29. All meetings will begin at 6:00 pm.
3. Meet & Greet corn boil – Discussion regarding the successes and challenges of the event that was on Sept. 1. Questions: Do we continue to serve corn? Is food even necessary to be served? Suggestion to consider for future years: coffee and cookies purchased from The Landing or school’s cafeteria provider. Is it better to have this event before school begins or once school begins? Feedback from this year’s event - Challenges: the amount of time it takes for parent volunteers to organize the event from start to finish, and securing enough volunteers for the event itself. Successes – families appreciated seeing the school and meeting the teachers before school began. Thank you to Lindsay who did a tremendous amount of work in organizing the PSSC’s

role in hosting this event. She has compiled notes for future reference. Decisions and planning for the 2023 event will take place during the April Meeting.

4. Principal's Report

- a. It has been a very positive start to the school year. There are no pandemic restrictions and it appears to be a promising start for a year more similar to a school year pre-Covid.
- b. Tracy shared the school plan with PSSC members: Three goals for the 2022-2023 school year: 1. 100% of teachers will provide academic interventions and / or stretch-learning for students based on their use of ongoing formative assessment. 2. 100% of staff will have an intentional and explicit focus on positive behavioral supports to promote greater school engagement. 3. All staff will strive toward improved mental fitness in the area of "competency" to further embed this practice within our staff - stretch goal from 69% to 75%.

- Elaboration: teachers are expected to create short-term goals / focuses (2-3 weeks) to support students in a very specific area of their learning. We want to help all students find their greatness and a move to a focus that is more balanced in providing intervention and stretch learning will allow us to have an intentional focus on all learners. Goal 2 builds on the work that has been done in our school over the past number of years around a positive learning environment. This year's focus will help staff, students and families understand further positive behavior supports and ways to build community.
 - Updates to progress on meeting the school goals will be given during the November / January meeting.
5. Cafeteria – the first two weeks of cafeteria service has been very successful. The employees and clients are a great addition to our school. The process currently being used seems to be working well. Due to the rising costs of food and other requirements by JU (Jobs Unlimited) orders must be done online for a two-week period each time. While this may not be as convenient for parents as what they would like and requires some extra planning and tracking for parents, it is still a benefit as they are able to offer a varied menu, every day at a very reasonable cost. JU has also been a tremendous help with our breakfast program. The use of our breakfast program continues to increase. We are serving an average of about 200 students / day (during the month of Sept. 2022). The support JU has given us in assisting with breakfast has been tremendous and very much appreciated.

New Business:

Correspondence:

Closing Comments:

Date of Next Meeting: Monday, October 24 @ 6:00 pm

Adjournment: 7:35 pm