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**Guidelines for Dear Reader Letter**

Your Dear Reader Letter will be one of the last activities you complete even though it is one of the first pages of the paper.

This letter is a guide for your reader. It will provide the reader with some idea as to what information they should know before they read.

The letter will discuss your journey with the assignment, the challenges faced, and the learning that took place.

Your letter should begin with “Dear Reader,” and be written from a personal point of view.

If you struggle with what to write, try partnering with someone and giving them the highlights of your project or idea you are trying to convey with your project. Have your partner tell you what they understood and ask questions about what they still need to know or were curious about. Use the questions to drive your letter. Revisit and revise as needed.

Your letter should be a minimum of three paragraphs (very well-developed). As I read your letter I should be able to find the answers to the following:

* Why did I chose this topic? Why is it important?
* What did I know about the topic before I began working?
* What were my research questions?
* How did I find information?
* What did I learn about myself and my content?
* How did this project make a difference to me?

Finally, you must include a formal closing to your letter.