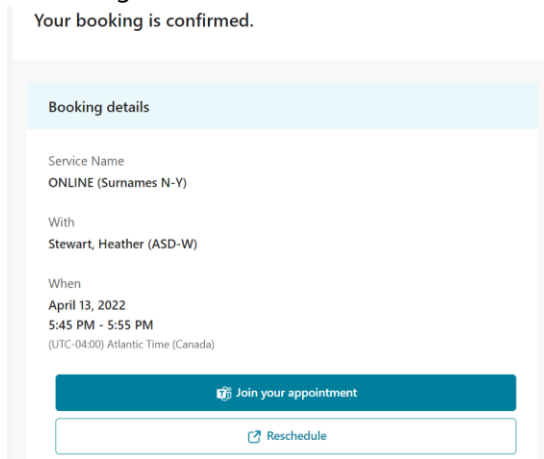





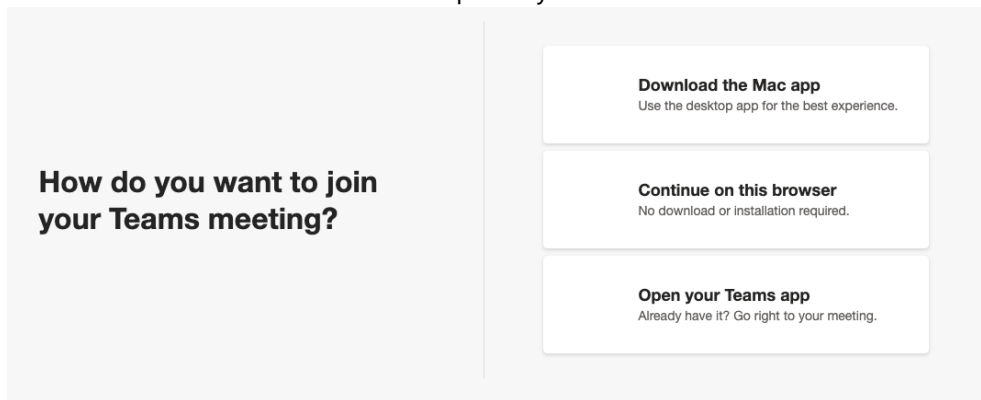
Parent-Teacher Interviews

To **join your online** parent-teacher interview that was previously booked:

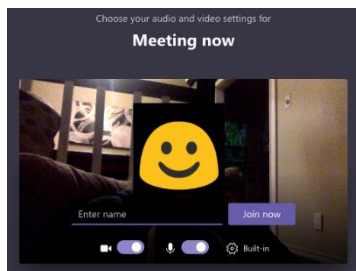
1. Go to the email you received when you booked your parent-teacher interview. It should look something like this.



2. If you **do not** have the Microsoft Teams software on your computer when you click on this link  these are the options you will see:



3. When you are ready to start the meeting, click on the option above you want to use. The screen will look like this:



4. Enter your name and make sure your camera and microphone are turned on. Click Join now when you are ready.
5. You will need to wait for the teacher to admit you to the meeting before it can begin.
6. Please respect the 10-minute time frame so teachers can meet with other parents who have appointments.