**SAMPLE ACTIVITY RESUME**

**John Smith**

123 Main Street

Fredericton NB E3B 6H6

(506) 455-2345

**School**: Fredericton High School

300 Priestman Street

Fredericton NB E3B 6J8

Tel: (506) 453-5435

Fax: (506) 453-3050

**Graduation Date**: June 2016, Academic Diploma

For each of the following categories, list all your activities from Grade 9 – 12. Include years you were involved if possible.

**Academic Achievements**

Class awards, scholarships, prizes, honours, highest standing in a subject, Fermat and/or Cayley Math Competition, Level 1 and other advanced level courses taken.

Sample: Grade 9 – 2012-33 - Highest Standing – Grade 9 English

Grade 10 – 2013-14 - Advanced Math

Grade 11 – 2014-15 - Honours

Grade 12 – 2015-16 - Advanced courses: AP Psychology 120, AP World History

**School Activities**: *(Student Council, Athletic Varsity Teams, Intramural Teams, Drama, Clubs)*

*Name of Club or Sport and name of advisor;*

*Indicate your position (ex. Captain, contributions, outstanding awards, length of time involved, level).*

*(Ex. Varsity, intramural)*

Sample: Grade 10 – 2013-14 - Student Council representative Advisor; Mr. A. Peters

- Varsity Girls hockey team member Coach: Mr. W. Gretzky

Grade 11 – 2014-15 - Varsity Girls Basketball (captain)

- Most Valuable Player for 2014-15 Coach: Msr. S. Nash

**Voluntary Community Activities**

*Name of organization or activity – name of advisor;*

*Your position, contributions, outstanding awards, length of time involved (including hours per week)*

Sample: Grade 11 – June ’14 – Present - Amore Assisted Living

- Read to residents and ran errands for them

- Volunteer 6 hours per week

- Contact: Joe Smith 456-1234

**Employment**

*Job title, place of employment, supervisor’s name, date;*

*Brief description of your duties*,

Sample: Sept ’13 – Present - Best Price Auto Sales – Auto Detailer

-clean interior and exterior of vehicles

-Supervisor: Mr. W. Hamilton