



**Chipman Elementary School**  
**159 Bridge St, Chipman NB, E4A 1R8**  
**Parent School Support Committee Minutes**  
Date: Oct. 20<sup>th</sup>, 2020 Time: 6pm  
Location: ONLINE

<p><b>PSSC Members Present:</b> Shawna Chambers, Chair Tiffany Wasson, Vice Chair Donna Urquhart, Teacher Rep.</p> <p><b>Others</b> Raeann Chase Pamela Hickey Kelsey Higgins Anna James</p> <p><b>PSSC Members Regrets:</b> Breanne Foss</p>	<p><b>School/DEC Representation Present:</b> Liz Bailey, Principal Faith Kennedy, DEC</p> <p><b>School/DEC Representation Regrets:</b></p>
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**Call to Order:**

**Approval of the Agenda:**

**Approval of the Minutes from Previous Meeting:**

**NOTE:** All schools in New Brunswick closed in March 2020 due a coronavirus disease COVID-19, which is an infectious disease. The virus that causes COVID-19 is mainly transmitted through droplets generated when an infected person coughs, sneezes, or exhales. These droplets are too heavy to hang in the air, and quickly fall on floors or surfaces. You can be infected by breathing in the virus if you are within close proximity of someone who has COVID-19, or by touching a contaminated surface and then your eyes, nose or mouth. When schools reopened changes had to be made and classes have to be kept completely separated from all others to reduce the risk of spreading Covid, should the virus spread to any of the children. This grouping of a small number of people who are exposed to only each other is called a bubble. Also anyone exposed or possibly exposed to Covid must be quarantined for 14 days.

**Business Arising from the Minutes:**

**New Business:**

- **DEC News**  
No new updates. Meetings still being held with a lot of talk regarding Coronavirus, policies, and staffing. The budget is currently being completed.

- **Meeting Dates**  
2020- 2021 meetings are going to be held on the third Tuesday of the month at 6pm.  
**November 17 - January 19 - February 16 - April 20 - May 18**
- **Staffing**
  - K-2 research project no gathering data but keep 0.4 FTE
  - Katherine Nowell remaining to teach grades K-5 music classes
  - Grade 3: Katie Matheson extended her maternity leave by six months so Miss Harrison continues to teach.
  - Grade 5: Teri Comeau returned to teach. This year the curriculum each week includes 200 minutes of French.
- **Newcomers**
  - Five new students: one in grade one, three in grade 3, and one in grade 4
  - Mr Shaw tutoring children who are learning English. Each child gets 40 minutes each week. He teaches more than one child at a time so the children end up with more time to learn.
  - The Newcomer Settlement Program Manager, Leah Stevenson is trying to increase the tutoring time for the children
  - New children all appear to be settling in well.
- **Class Size**
  - Previously limit was 15 children but it is now 18
  - No extra staffing was granted
- **Laptops**
  - School purchase 10 laptops and are hoping the district partners with them to help fund them.
  - Grades 3-5 are set up with the technology in case the schools close again and they have to go back to home learning.
  - Grades K-2 will have mostly paper worksheets.
- **Operational Plan**
  - Liz said it appears to be working very well. Children are adjusting. Staggered entry eased anxiety for the children during the first week back so staff would like to do that again in the future.
- **Breakfast Program/Hot lunch**
  - Food has to be pre packed.
  - Donations are still coming in. Money intake much lower than previous years but, because no field trips, assemblies, etc are allowed, there isn't as much money needed.
  - No hot lunches or Thanksgiving dinner this year because of the rules to reduce the risk of spreading the Coronavirus. Only prepacked foods can be served.
  - There have been no concerns about any of the children coming to school without enough to eat.
- **Playground Zones**
  - Three zones on playground to keep classes separated because each class is bubble.
  - Recess and Lunch are outside for 15 minutes.
- **Travel outside Zone 3**
  - There were children in the school who travelled in the Moncton area so they have to wear a mask all day in school for two weeks.
- **Safe Schools Week**
  - Going well but did not evacuate to the alternate site due to Covid.
- **Noon Time activities, clubs, book fair, field trips, ect.**
  - No longer occurring because it would involve children having to cross over class bubbles.
  - Donna (Grade 2 teacher) mentioned how hard it is not seeing the other classes. Years previous

she would build relationships with the children who she would be teaching the next year and checking in on the Grade 3s to see how they're adjusting. This year she said she doesn't see either class because Grades K, 2, and 4 have all breaks together and Grades 1, 3, and 5.

- **Halloween Treats**

- Parents can donate to their child's classroom but they have to be sealed store bought items.
- Students will be permitted to wear Halloween costumes on October 29. Classes will be having their own celebrations.
- October 30th was recently changed to a PD day for teachers, so no school for children.

- **Fundraising Ideas**

- Liz asked for fundraising ideas for the school.
- The 'Christmas Store' that is held each year using donations may not occur this year with all of the Covid rules in place.
- The Christmas Concert also cannot be held.

- **Picture day**

- Harvey Studios coming tomorrow for school pictures. Has all been arranged and cleaned to adhere to covid regulations.

**Correspondence:** None

**Closing Comments:**

**Date of Next Meeting:** November 17, 2020

**Adjournment:**

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**PSSC Chair**

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**Date**

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**PSSC Secretary**

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**Date**