

Anglophone South School District (ASD-S) Multi-year infrastructure planning

Central Saint John Schools

November 2016

M. Gerald Teed Memorial School

Policy 409:

6.4 Determining a school's sustainability

6.4.1 A sustainability study will be undertaken if a school falls below one of the triggers as defined in Section 3 or if the DEC determines that a study is warranted.

3.0 Definitions:

▶ Trigger refers to measurable and objective criteria consistently applied to all schools. When a school meets or falls below the established thresholds, a sustainability study must occur unless there is an exemption to this process.

Description of Triggers:

- The criteria to be used are:
- ▶ Student enrolment trigger refers to a specific threshold based on the current enrolment in the school. For the purpose of this policy, the enrolment threshold is 100 students or less.
- Percentage occupation trigger refers to the current student enrolment as compared to the school's physical capacity. For the purpose of this policy, the percentage occupation threshold is 30 percent or less.

6.4 Determining a School's Sustainability

- **6.4.4** A DEC must consider the following criteria when studying a school's sustainability. This list does not preclude a DEC from considering other factors relevant to their local circumstances.
- 1. Low/declining enrolments:
- 2. <u>Health and Safety:</u>
- 3. Quality of Education Programs and Services:
- ▶ 4. <u>Transportation:</u>
- > 5. Finances:
- ▶ <u>6. Impact on the local community:</u>
- ▶ 7. Impact on other schools:
- 8. Economic development:

6.5 Public Consultation on School's Sustainability

- **6.5.3** The DEC will ensure that affected persons:
- are provided with information relevant to the proposal;
- have adequate time to consider the information provided; and,
- have adequate time and opportunity to make a presentation to the DEC (i.e. let their views be known either in writing or orally) and are heard impartially at an open DEC meeting.

6.5 Public Consultation on School's Sustainability

6.5.4 There will be a minimum of three public DEC meetings on the possible closure - one meeting to inform the school community of the DECs' intention and the steps to be followed, a second meeting to provide the opportunity to make a presentation (in writing or orally) and a final meeting to provide the public with the results of the consultation, including an account of the factors considered, as per section 6.4 of this policy, and resulting recommendation being submitted to the Minister.

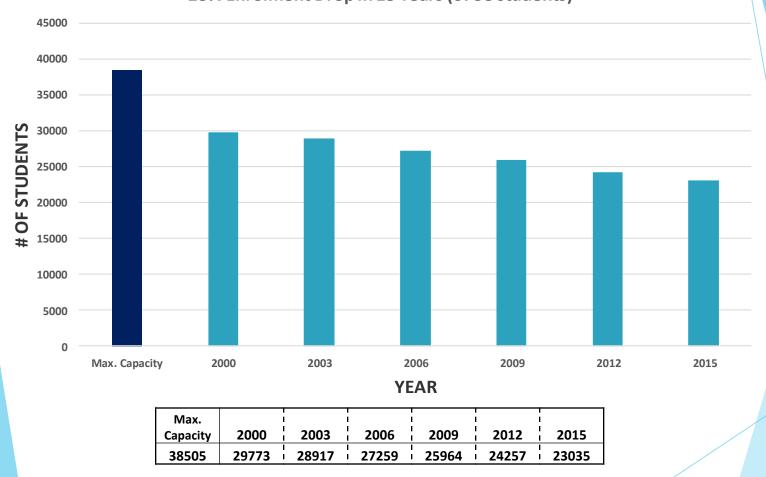
6.6 Ministerial Approval of a School Closure

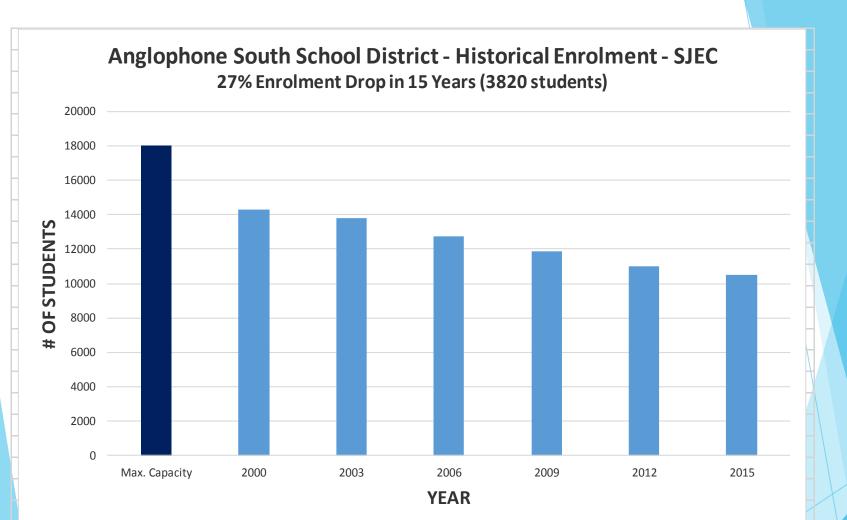
- 6.6.1 A DEC will inform the Minister in writing of a recommendation to close a school, following the public consultation process. The DEC must demonstrate how the requirements of this policy have been applied.
- 6.6.4 The Minister shall normally respond to a recommendation to close a school within a period of time no less than 30 days and not exceeding 60 days.

Anglophone South School District (ASD-S) *Multi-year infrastructure planning*

- Quick Facts:
 - ASD-S runs from Sussex Corner to Campobello Island
 - Three Education Centres:
 - ► St. Stephen Ed. Centre (SSEC) 15 schools
 - ▶ Saint John Ed. Centre (SJEC) 32 schools
 - ▶ Hampton Ed. Centre (HEC) 25 schools
 - > \$214 million budget, 3400 permanent employees
 - Major challenges:
 - Fiscal reality tighter budgets
 - Aging infrastructure 46–58 avg. yrs. of age depending on Centre
 - Declining enrolment

Anglophone South School District - Historical Enrolment 23% Enrolment Drop in 15 Years (6738 students)





Max.		l	I			-		Ī	
Capacity	2000	2003	2006	÷	2009	-	2012	1	2015
18037	14325	13809	12745	-	11880	1	11015	I	10505

Central Saint John Schools Multi-year Infrastructure Planning

- DEC requested review of 7 schools in central Saint John
- The Dept. of EECD provided the funding
- Ernst and Young (E&Y) was commissioned
- The following schools were visited by E&Y and District staff in Fall 2015:
 - Millidgeville North (3-8)
 - Centennial (K-5)
 - Hazen White/St. Francis (K-8)
 - M. Gerald Teed Memorial (K-2)
 - St. John The Baptist/King Edward (K-8)
 - Prince Charles (K-8)
 - Princess Elizabeth (K-8)

Central Saint John Schools Multi-year Infrastructure Planning

District Education Council Planning Guidelines:

- Examine potential of grade reconfiguration to K-5 & 6-8.
- Goal is for reconfigured K-5 to have approximately 400 students.
- Vacate leased facilities if possible (St. John The Baptist/King Edward and Hazen White/St. Francis).
- Reconfiguration to provide full Middle School program.
- Provide spaces for Early Childhood facilities.
- Diverse groups of students in each school continued community partnerships.
- Schools require green space & sufficient parking for staff.

Central Saint John Schools

► Age of Buildings:

School	Year Built
Centennial (K-5)	1966
Hazen White St. Francis (K-8)	1961
M. Gerald Teed Memorial (K-2)	1963
Millidgeville North (3-8)	1967
Princess Elizabeth (K-8)	1949
Prince Charles (K-8)	1954
St. John Baptist/King Edward (K-8)	1948
Average Age of Buildings	58 yrs.

Central Saint John Schools

Maximum and Functional Capacity:

School	Max. Capacity	Functional Capacity
Centennial (K-5)	318	69.20%
Hazen White St Francis (K-8)	432	33.60%
M. Gerald Teed Memorial (K-2)	336	57.10%
Millidgeville North (3-8)	1058	39.70%
Princess Elizabeth (K-8)	547	81.50%
Prince Charles (K-8)	439	36.70%
St John Baptist/King Edward (K-8)	453	51.70%
TOTAL	3583	50.70%

Note: Max. Capacity is each available classroom filled to max. number of students allowed, Functional Capacity is current enrolment divided by max. capacity, 85% is recommended value.

Central Saint John Schools Historical Enrolment:

				Inc./(Decr.) Over Last	- Decrease
School	2015	2009	2000	15 Yrs.	%
Centennial (K-5)	220	268	347	(127)	-38.60%
Hazen White/ St. Francis (K-8)	145	148	211	(66)	-30.70%
M. Gerald Teed Memorial (K-2)	192	162	260	(68)	-23.69%
Millidgeville North (3-8)	420	395	708	(288)	-41.26%
Princess Elizabeth (K-8)	446	431	458	(12)	-2.82%
Prince Charles (K-8)	161	202	206	(45)	-23.20%
St. John Baptist/King Edward					
(K-8)	234	223	255	(21)	-9.46%
TOTAL	1818	1829	2576	(676)	-27.11%

Central Saint John SchoolsCondition of Buildings:

School	FCI*	Rated Condition
Centennial School	0.12	Poor
Hazen-White/St. Francis School	0.11	Poor
Prince Charles School	0.05	Fair
Princess Elizabeth School	0.06	Fair
St. John the Baptist/King Edward School	0.05	Fair
Millidgeville North School	0.004	Good
M. Gerald Teed Memorial School	0.03	Good
Overall Average School Condition	0.06	Fair

Note: Facility Condition Index (FCI) is a measure for Facility Planners to equate the amount of deferred maintenance to the space of a building for comparison. A rating of *Poor* or *Fair* does not mean a building is unsafe or unfit for use. Older buildings often have more deferred maintenance than newer buildings. (e.g. the deferred maintenance can require upgrades to modern heating, ventilation and control systems that did not exist when the building was constructed).

Ernst & Young Recommendations:

- ▶ 1) Build a new 6-8 middle school (600 students) for central Saint John.
- ▶ 2) Millidgeville North becomes a K-5 school with Early French Immersion.
- Option 1: M. Gerald Teed Memorial could be amalgamated into Millidgeville North - M. Gerald Teed Memorial is closed.
- Option 2: Centennial could be amalgamated into Millidgeville North if boundaries are looked at -Centennial is closed.
- Option 3: M. Gerald Teed Memorial and Centennial are closed with a new K-5 school in central/north area.

Ernst & Young Recommendations:

- > 3) Prince Charles School becomes a K-5 school.
- Amalgamate St. John The Baptist/King Edward School into Prince Charles School - St. John The Baptist/King Edward is closed.
- ► 4) Princess Elizabeth School becomes a K-5 school with Early French Immersion. An addition would be required pending structural review of the building. A new facility may be required.
- Amalgamate Hazen-White/St. Francis School into Princess Elizabeth School - Hazen White/St. Francis is closed.

Enrolment By Grade Level: Low Middle School Numbers

SCHOOL	K	1	2	3		4		5		6		7		8		Grand
	ENG	ENG	ENG	ENG	FI	Total										
Cent	44	42	49	25		32		28								220
HWSF	21	23	24	18		13		11		11		11		13		145
MGT	60	66	66													192
MNS				22	58	28	42	35	35	38	31	39	22	48	22	420
Pr.Chrls	20	25	13	21		24		19		13		14		12		161
PES	52	37	37	40		34		28		38	32	29	48	51	20	446
SJBKE	41	40	30	33		21		21		15		18		15		234
Total	238	233	219	159	58	152	42	142	35	115	63	111	70	139	42	1818

- Middle School numbers are very low:
 - Hazen White/St. Francis 35
 - Prince Charles 39
 - Saint John The Baptist/King Edward 48
 - Millidgeville North 125 English, 75 EFI
 - Princess Elizabeth 118 English, 100 Late Fl
 - ► Total 365 English, 175 French

Recommendation To Build New Middle School

- Currently no middle schools (6-8) within central Saint John.
- Many schools are configured as K-8, with a small middle school population.
- Based on Sept. 30, 2015 enrolment, there are 540 middle school students within the central Saint John schools.
- ▶ 540 students is an acceptable sized school based on EECD Planning Guidelines that notes middle schools generally will not exceed 700 students.
- For example, Bayside in SJEC has 564 students, QMS in HEC has 518 students.

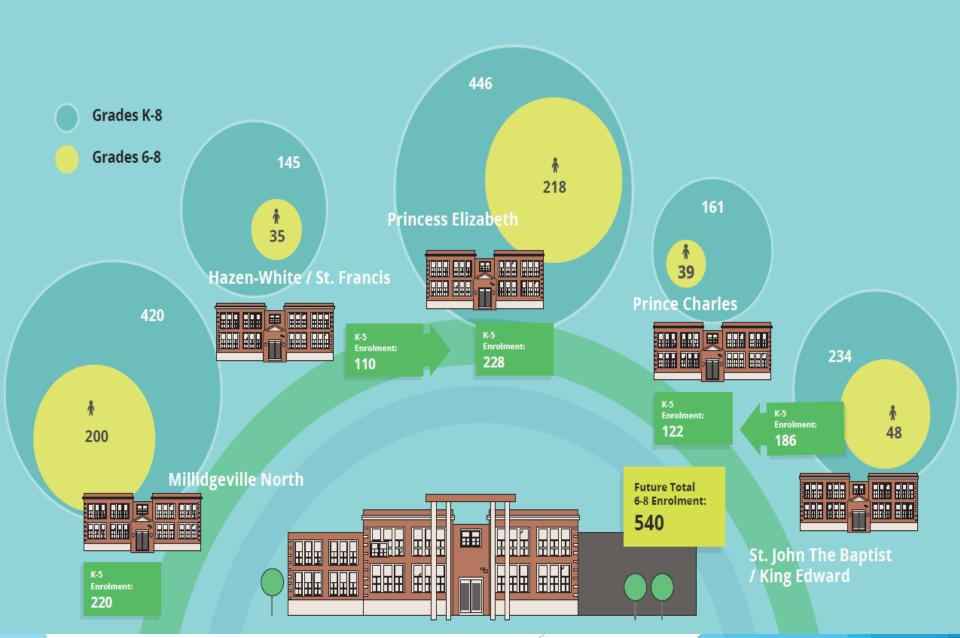
Recommendation To Build New Middle School

- Millidgeville North has the space available to reconfigure the school to become the central city middle school; however, the nearest school (M. Gerald Teed Memorial) does not have space to accommodate another 220 K-5 students.
- If Princess Elizabeth were to be reconfigured to the central city middle school, Hazen-White/St. Francis and Centennial Schools would not have sufficient space for the additional 228 K-5 students.
- Recommend a new 600 student 6-8 middle school for the central city if the grade reconfiguration of K-5 and 6-8 is implemented.
- This would create a mixed community school, which is a noted important criteria for the District.



Capital Planning: Inner City Saint John

Recommended New Middle School: Projected Future Enrolment



Recommendation To Build New Middle School

- The new school design would have 24 classrooms based on an even distribution of 200 students per grade.
- The 10-year projected utilization for the new 6-8 school with 577 students is 84%.
- Construction cost estimate of \$24.6M to \$25.6M, depending on the cost of the land and site chosen.
- ► Total size of the school is estimated to be approximately 8,778 m^{2.}
- Based on logistics for student busing, locating the school in the central area of the city would be most ideal; however, finding a site with sufficient available land that is suitable for construction of a new school is often a challenge within a city.
- The Planning Guidelines for Educational Facilities recommends a site size of 24 acres for a middle school of 600 students.

Recommendation To Build New Middle School What is a Middle School Program?

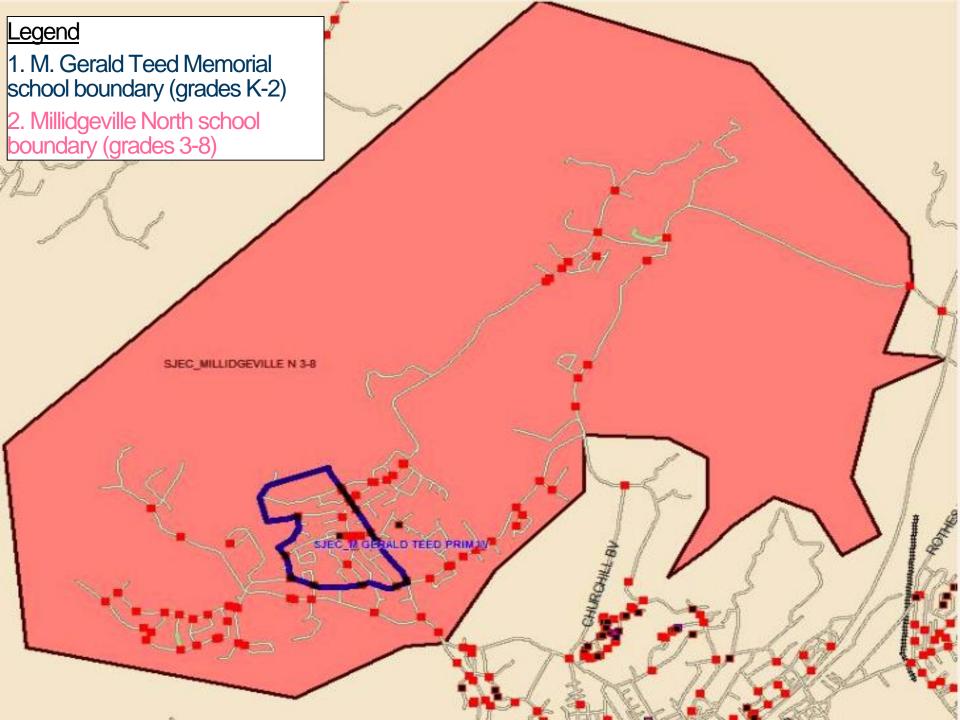
- Sense of ownership in the school. Students feeling connected to their school is important. Student voice is heard and respected.
- High degree of participation in school wide and school system wide activities, including sports, clubs built on student interests, drama, music, chess, coding, science, Heritage Fairs, etc.
- Middle school students are growing and changing during these transition years between childhood and full adolescence.
- Rigorous academic expectations for all students.
- Challenging integrated and exploratory curriculum. Interdisciplinary teaching teams. Professional Learning Communities. Teachers working together.
- Varied teaching approaches, goal setting, projects, portfolios, teacher teams, self assessment, demonstrating learning, community projects.

- Based on Sept. 30, 2015 enrolments, Millidgeville North School has 220 3-5 students and M. Gerald Teed Memorial School has 192.
- M. Gerald Teed Memorial School is not a trigger school but amalgamation with Millidgeville North School would meet the required recommendation for the K-5 grade configuration (it does not have enough classrooms, which is why it is currently a K-2 school).
- ► The City of Saint John has a contract for the Community Centre attached to M. Gerald Teed Memorial School which will have to be considered in future plans.
- ► The two schools are 2 km apart and their combined K-5 student population would be approximately 400 students.

SCHOOL	K	1	2	3		4		5		6		7		8		Grand
	ENG	ENG	ENG	ENG	FI	Total										
MGT	60	66	66													192
MNS				22	58	28	42	35	35							220

Millidgeville North to K - 5 School Option 1 - Amalgamate M. Gerald Teed School Boundaries

- Millidgeville North school boundary extends south along Riverside Drive (RSD) and Boars Head Road (BHR) to the intersection of Millidge Avenue (AV) and Somerset Street (SST).
- The western part of the Millidgeville North school boundary is marked by Ragged Point Road (RPR), Woodward Avenue (WA), Kennebecasis Drive (KD) and Sandy Point Road (SPR).
- The eastern part of the Millidgeville North school boundary is marked by University Avenue (UA).
- The northern part of the Millidgeville North school boundary is marked by Sandy Point Road (SPR) and Foster Thurston Drive (FTD).
- M. Gerald Teed Memorial is the K-2 feed school for Millidgeville North, and it is located on Black Street.

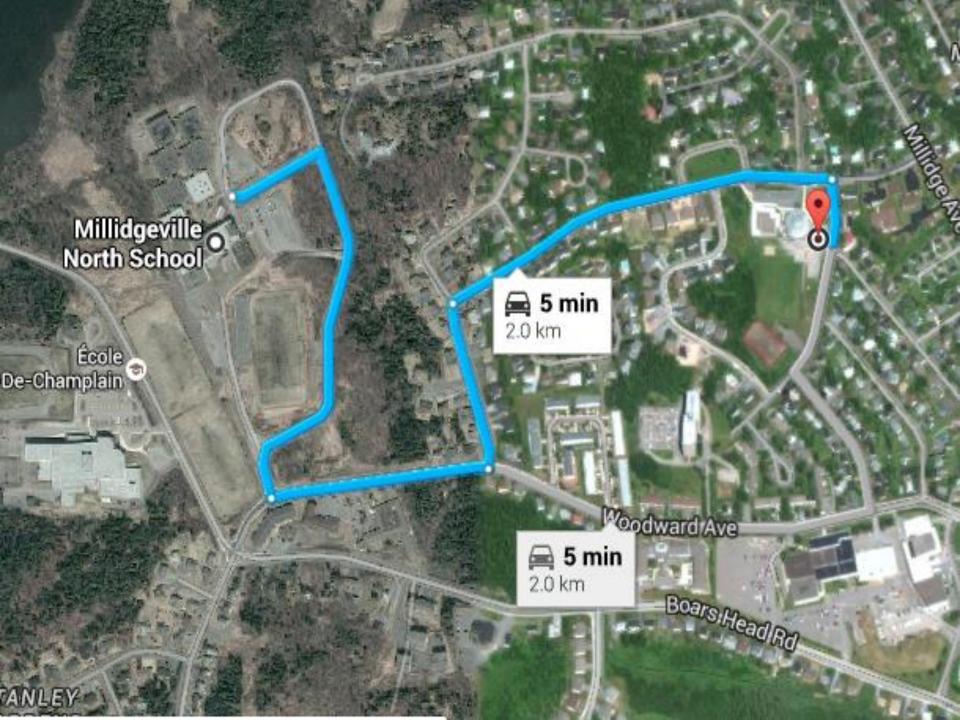


- Millidgeville North School is located on Woodward Avenue
- > The school was built in 1967 (49 years old).
- It comprises of 7 blocks (A to G) and the main cafeteria/science building, which contains ASD-S District office.
- There is a playfield to the south of the building.
- Groups with space in the school: Early Childhood Services (Speech Language Pathology), District staff, Sistema and FACE (Family and Child Education).
- M. Gerald Teed Memorial School is located on Black Street, and has insufficient space for an addition.
- > The school was built in 1963 (53 years old).
- It comprises of a two storey circular structure housing the classrooms, with an attached City of Saint John Community Centre.
- There is a playfield to the south of the school.

Millidgeville North to K - 5 School Option 1 - Amalgamate M. Gerald Teed Review of North Saint John Schools (cont.)

- Based on 2015-16 enrolments, there are 612 K-8 students in the North Saint John schools.
- > The middle school (6-8) enrolment is small (200 students).
- According to EECD Planning Guidelines for Educational Facilities, middle schools with less than 300 students are considered small.
- M. Gerald Teed Memorial School has 192 K-2 students and Millidgeville North has 220 3-5 students.
- According to EECD Planning Guidelines for Educational Facilities, elementary schools with less than 200 students are considered small.
- > Although M. Gerald Teed Memorial is not a trigger school*, amalgamation with Millidgeville North is required for grade reconfiguration (due to space limitations).
- An amalgamated K-5 school of 412 students is at the District's preferred maximum capacity of 400 students for K-5 schools in the Saint John Inner City.

- The close proximity of the two North Saint John schools represents an opportunity for possible amalgamation after a grade reconfiguration from K-2 and 3-8 to K-5.
- The preference of the District is for schools that are owned by the province (both schools meet this criteria).
- M. Gerald Teed Memorial School is 2 km (approximately a five minute drive) from Millidgeville North School via Daniel and Woodward Avenues.
- A new school boundary is easy to create by merging the current school boundaries for the two schools.



- > Site visit confirmed there are 31 classrooms at Millidgeville North School.
- A grade reconfiguration from 3-8 to K-5 would allow the Middle School Technology and the Art Room to be repurposed (if space is required).
- > The school has a double as well as a single gymnasium.
- > SISTEMA after school music program occupies ten potential classrooms and one resource type space.
- Early Childhood and FACE offices occupy one wing of the school.
- Infrastructure alterations are required for the Primary students (e.g. bathrooms/classrooms), as the school is currently configured for grades 3-5.

- ➤ Both Millidgeville North and M. Gerald Teed Memorial schools have seen relatively stable enrolment trends since 2009.
- Projections for the combined K-5 enrolment for both schools indicate the peak enrolment will be 412 students, requiring an estimated 23. classrooms (assuming an Early French Immersion program starting in grade 1).
- The enrolment projections are reliant upon historical population trend remaining consistent in the future, and the assumption that an Early French Immersion program will also start at Princess Elizabeth School after grade reconfiguration.

- The City of Saint John has a Community Centre attached to M. Gerald Teed.
- The District noted that there is a contract in place for the \$1.9M investment by the City of Saint John into the facility.
- Given the 50 year amortization period from 1992, there are 27 years remaining to be amortized.
- If the school is closed before the end of the amortization period, the District would have to repay the \$1.9M investment back to the City, less the amount amortized to date (\$38,000 per year).
- > The penalty for the remaining 27 years is significant (\$1.03M).
- The school design permits the classrooms to be easily isolated from the gym and Community Centre.
- If the school is amalgamated with Millidgeville North, it may be possible that the classroom wing could be closed and the Centre be left open.

Millidgeville North to K - 5 School Option 2 - Amalgamate Centennial

- Based on Sept. 30, 2015 enrolments, Millidgeville North School has 220 3-5 students and Centennial has 220 K-5 students.
- Based on 2015-16 (without running projections), there would be enough space available for the required 23 classrooms under the current grade configurations.
- Population for combined school would be 440, which is just over the guideline of a maximum of 400.
- MGTM Early French Immersion students would go to MNS which would put the population even higher over the 400 guideline.
- With this option, boundaries would have to be looked at for MNS and PES to split populations, including EFI between the two K-5 schools.

SCHOOL	K	1	2	3		4		5		6		7		8		Grand
	ENG	ENG	ENG	ENG	FI	Total										
Cent	44	42	49	25		32		28								220
MNS				22	58	28	42	35	35							220

Saint John Central City Schools Millidgeville North

Source of EFI Students:

	EFI
	Forecast
School	2016
Centennial (K-5)	12
Hazen White St Francis (K-8)	2
M.Gerald Teed (K-2)	27
Out of Zone Schools	1
Princess Elizabeth (K-8)	9
Prince Charles (K-8)	7
St John Baptist/King Edward (K-8)	9
TOTAL	67

Millidgeville North to K - 5 School Option 3 New K - 5 School

- Another option is the District/DEC could perform a review and determine the potential of building a new K-5 elementary in a central/north location, after examining the school boundaries to try and redistribute the students within Millidgeville North, Princess Elizabeth and a new K-5 school, in addition to the proposed new middle school.
- Examining the number of K-5 students for the boundary distribution (970):

	Total Enrolment by Grade Level for 2015-16											
School Name	K	1	2	3	4	5	6	7	8	Total	K-5	6-8
Centennial School	44	42	49	25	32	28	-	-	-	220	220	-
Hazen-White/St. Francis School	21	23	24	18	13	11	11	11	13	145	110	35
Princess Elizabeth School	52	37	37	40	34	28	70	77	71	446	228	218
M. Gerald Teed Memorial School	60	66	66	-	-	-	-	-		192	192	•
Millidgeville North School	-	-	-	80	70	70	69	61	70	420	220	200
Total for School:	177	168	176	163	149	137	150	149	154	1,423	970	453

Millidgeville North to K - 5 School Option 3 New K - 5 School (cont.)

- Look to evenly distribute enrolment between the three schools, each school would be around 323 students (Millidgeville North, PES and new school).
- If achievable, it would be more than 200 limit of a small school and less than the target maximum of 400 set by the District.
- This would close 4 schools: St. John the Baptist/King Edward, Centennial, Hazen-White/St. Francis and M. Gerald Teed Memorial Schools and build a new K-5 and new middle school pending capital fund availability and approval.
- Overall cost of plan with the addition of a new K-5 will increase significantly and may diminish chance of plan being approved and moving forward.

M. Gerald Teed Memorial - Staffing Sept. 2016

	<u>Description</u>	FIE'S (Full I	<u>ıme Equiva</u>	<u>llents)</u>
>	Teacher FTE's			11.80*
>	Clerical Staff (1 - 10 month)			.86
>	Custodial (40 hrs. week)			1.00
>	Ed. Assistants (EA)(4-10 mo	nth, 30 hrs./w	/k.)	<u>3.30</u>
	Total			<u> 16.96</u>

^{*} includes Administration

M. Gerald Teed Memorial - Operating Expenses 2015/16

Lights, power and heat	\$ 78,42 <mark>7</mark>
Minor repairs	2,358
Snow plowing	2,498
Garbage removal	4,828
Sewage	6,936
Cleaning supplies	2,314
Sub-total	\$ 97,361
School Instructional Budget	10,916
School Salaries & Benefits	\$1,235,560
Total Yearly Operating Costs	\$1,343,837

M. Gerald Teed Memorial - Transportation Sept. 2016

- > 168 Students (K-2)
 - >114 Ride
 - >54 Non-Riders
- Average Distance from School
 - > All Students 1.44km
 - Bused Students 1.78km
- Average Time on Bus for Riders is 5min, 30sec
- Currently have 3 buses serving this school
- Approximate distance to MNS is 2km
- Approximate extra time on bus is 3 minutes

M. Gerald Teed Memorial - School Activities and Support Programs

- ► PALS Partnership with Shannex Millidgeville volunteers come to the school to work with struggling readers once per week, students also visit Shannex for various events.
- ELF Reading Program volunteers work with struggling readers 2 hours per week.
- Mrs. Boyle's Science Club enrichment activity for selected students once per week.
- Home & School Outdoor Science Club enrichment activity for selected students once per week.
- University of New Brunswick Service Student Learners - two university students volunteer their time to assist two classrooms.

M. Gerald Teed Memorial - School Activities and Support Programs (cont.)

- YMCA/Community Centre Community Centre owned by City of SJ is run by the YMCA, good working relationship.
- Gym Rentals controlled by YMCA after school hours.
- Examples of school rentals: Mad Science, Art N Soul.
- Education Programs: flexible grouping K-2, focus on early years, and teachers working together in collaboration to meet learning needs of all students.

M. Gerald Teed Memorial -Capital Improvement Projects Required

<u>Project</u> <u>Cost</u>

Building Exterior - Exterior Windows \$200,000

Note: No Health and Safety issues have been noted for M. Gerald Teed Memorial.

M. Gerald Teed Memorial -Capital Improvement Projects Completed (Over Last 5 Years)

<u>Project</u> <u>Cost</u>

Building Exterior - Drainage \$40,000

M. Gerald Teed Memorial – Businesses Located in and/or Supporting the School Community

- Quality Concrete
- Enbridge Gas Office
- All Coverage Insurance
- Hickey Sisters Beauty Salon
- Hi Tech Family Dentistry
- Bell Aliant/Air Canada Offices
- Chateau du Champlain Seniors Residence
- Apple Self Storage
- Canadian Blood Services
- Tim Hortons/Wendys
- Kip Karate
- Shannex Parkland
- Irving Oil/Circle K

- XTR Service Station
- Jean Coutu Pharmacy
- Saint John Audiology
- Millidge Place Doctor and Dentist Offices
- Golden Leaf Market
- Kennebec Manor
- Atlantic Superstore
- NB Liquor
- Subway
- Dance Zone
- Atlantic Sleep
- Gallena
- Marvelous Travel
- Serene Physique

Summary of Factors that Determine a School's Sustainability:

- Low/declining enrolment: M. Gerald Teed enrolment has remained fairly consistent, however Millidgeville North has more than enough capacity to accept their population.
- Health and Safety: no outstanding Health and Safety issues noted at M. Gerald Teed.
- Quality of Education Programs: Millidgeville North as a larger school is able to provide additional programs and services:
 - ► Full K-5 with Early French Immersion
 - Larger gym facilities and access to playfields
 - ► Full service cafeteria
- Transportation: Millidgeville North is within 2 kms of M. Gerald Teed and students are already zoned for the school, so impact on transportation would be minimal.
- Finances: Yearly savings in operating and some salaries, future capital repair costs would be avoided. This would have to be weighed against future possible use of the building in lieu of the penalty payable to City of SJ if the building is closed.

Summary of Factors that Determine a School's Sustainability:

- Impact on local community: Impact would be minimal, students are already zoned to attend Millidgeville North for grades 3-8 and EFI. Millidgeville North is located only 2 kms away and is in the same community as M. Gerald Teed. Expectation would be that local community support would follow the K-2 students to Millidgeville North.
- Impact on other schools: Only school impacted would be Millidgeville North. Impact would be minimal, capital improvements may be required to accommodate the smaller K-2 students.
- Economic development: Impact would be minimal. Businesses located in the area near the school would also be in close proximity to Millidgeville North.

Thank You for Attending!

- ▶ Next meeting dates, from 6:30 p.m. to 8:30 p.m.:
- Wednesday, November 2 St. John the Baptist/King Edward School
- Monday, November 7 Centennial School
- Monday, November 14 Hazen-White/St. Francis
- Second meeting dates tentatively scheduled for 6:30 pm:
- Wednesday, November 23 Millidgeville North School
- Wednesday, November 30 Princess Elizabeth School
- Wednesday, December 7 Prince Charles School
- Monday, January 16 Saint John The Baptist King Edward
- Wednesday, January 18 M. Gerald Teed School
- Wednesday, January 25 Centennial School
- Wednesday, February 1 Hazen-White/St. Francis School

This presentation will be posted to ASD-S website at: http://web1.nbed.nb.ca/sites/ASD-S/

Written feedback can be submitted:

- via email to <u>asds.schoolreview@gnb.ca</u>
- Or send a letter to the attention of:
 Robert Fowler, Chair
 District Education Council
 490 Woodward Avenue
 Saint John, NB E2K 5N3