Anglophone South

S C H O O L D I S T R I C T

**COOPERATIVE EDUCATION 120**

**~DISTRICT CONTACT~**

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PARTNERSHIP OVERVIEW

Cooperative Education 120 is a course in which ***selected*** high school (usually grade 12) students combine studies at school with a work placement in the community. These students learn through participation in the day-to-day operation of an organization. Learning and experience are combined in an educationally beneficial way. Employers will be given an opportunity to interview the student(s) prior to making a commitment.

Characteristics of the Course

* Cooperative Education 120 is delivered in three components:

*Pre-employment component 3 weeks - ½ days*

*Job-site training component 14 weeks - ½ days*

Reflective learning component 11 sessions - ½ days

* Students work Semester One (September to January) or Semester Two (February to June). Students work half days -mornings or afternoons - depending on their personal school timetable.
* Students are NOT PAID for hours worked and students are eligible for WORKERS’ COMPENSATION coverage.
* A TRAINING PLAN is jointly developed by the work site supervisor, the Co-op. teacher and the student. This training plan identifies the work skills and learning objectives to be pursued at the training site.
* The Co-op. teacher will pay regular visits to the work site to assist and confer with the work site supervisor.
* The work site supervisor will comment on the student’s progress by means of EVALUATION FORMS. These are provided by the Co-op. teacher, who will consult with the work site supervisor. The student is also encouraged to become involved in the evaluation process.
* Students are responsible for maintaining a weekly log to record hours worked and tasks performed. The work site supervisor (or designate) will sign this form weekly.
* Students are expected and required to maintain the **CONFIDENTIALITY** of the company’s business and clients.