



**NEW BRUNSWICK – QUÉBEC
STUDENT EXCHANGE**

**INTERVIEW SCHEDULE
2020**

Department of Education and Early Childhood Development
Curriculum K-12, Educational Services Division
Place 2000, 250 King Street
Fredericton, NB E3B 9H9

INTERVIEW SCHEDULE

This interview schedule must be completed (typed or in black ink) by the liaison teacher and attached to the student application form.

Please submit the following electronically via email to your school liaison teacher:

- completed and signed application form;
- criminal record checks for all family members in the household over the age of 18;
- completed interview schedule.

The interview schedule, completed by the liaison teacher, consists of four sequential parts, plus the resume sheet.

Part One	Private interview with student	Interview with the student alone at the school
Part Two	Private interview with parents/guardians	Interview with the parents or guardians alone in the home
Part Three	Interview with parents/guardians and student	Interview with the student and the parents or guardians in the home
Part Four	Evaluation by liaison teacher	The evaluation should be discussed with the school principal.

Once this process is complete (including the receipt of the criminal record check), then the applicant will be considered for twinning with a Québec student.

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INTRODUCTION TO INTERVIEW

The general purpose of the interview is to obtain information about the student's family and their personal motivation and adaptability. New Brunswick liaison teachers should keep the following questions in mind as they conduct the interviews and include additional notes where possible. If there is insufficient space provided, please attach a separate sheet.

STUDENT'S MOTIVATION

- Does the student genuinely wish to participate in the exchange?
- Is the family pushing the student to participate?
- Is the student aware of the obligation and the extra work required?

STUDENT'S ADAPTABILITY

- Will the student be able to accept the responsibilities required of an exchange with a Québec student for three months?
- Will the student be able to adapt to living in a Francophone community for three months?
- Is the student aware that, as the host student, they are expected to make the greatest effort possible to ensure the integration of the visiting student?

THE FAMILY

- Does the New Brunswick family provide the necessary conditions for accommodating a student from a different culture for three months?
- Is the family aware of the great differences in behavior that may exist?
- Do all family members accept the exchange?
- Is the family prepared to follow through with the complete exchange, given that conditions with the Québec family may be different from New Brunswick families?
- Are the home conditions appropriate (cleanliness, tidiness, separate bed for the exchange student, etc.?)
- Can the family afford this exchange?
- Is the family aware that they must provide the exchange student with three balanced meals a day?
- It is important to advise the parents/guardians that should a marital breakdown occur after a twinning, the exchange will be cancelled.
- Is the family aware that there will be parameters set around the reasonable use of social media during the period of the exchange?

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RESUME SHEET
(This must be typed)

Student Identification Information

Last name:
First name(s):

Student identifies as M F Non-Binary Date of birth:
Age as of September 2020 Years: Months:
School District:
School:
Grade in September 2020:

1. Allergies: Yes No
If yes, describe:

2. Health restrictions: Yes No
If yes, describe:

3. a. Do you smoke/vape? Yes No
b. Do any family members smoke/vape? Yes No
c. Would you accept to live in a home where someone smokes/vapes? Yes No

4. Will you accept a smoker/or someone who vapes? Yes No

5. Would you accept a mixed exchange (Male, Female or Non-Binary)? Yes No

6. Do you like animals? Yes No

7. Do you have pets in your home? Yes No
If yes, describe:

8. Select the description that best matches your French language competence.

- Beginner:** Can greet people; speaks in short sentences but not enough to carry on a conversation
- Tourist:** Can order meals, gives directions and reads a little
- Spectator:** Can understand radio and TV programs, can read but hesitates when talking
- Bilingual:** Can understand and use French in most situations and appreciates a joke

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9. Personal character traits:

Artistic Intellectual Athletic Musical

Other (Specify)

Comments:

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PART ONE
Private interview with student

Name of Student:

School student will attend next year:

Date:

Place of interview

1. FAMILY

Tell me about your family:

2. INTERESTS

What are your interests/pastimes?

3. EMPLOYMENT

Do you have a part-time job? Yes No

If yes, briefly describe the type of work and the number of hours you work per week.

Will you keep working while the Québec exchange partner lives in your home?

Yes No

Please understand, if you decide to participate in this program and you are selected, your number one priority must be your exchange partner during their stay in New Brunswick.

4. TRAVEL

Have you traveled in or outside New Brunswick? Yes No

If yes, specify where, for how long and indicate if it was with or without your family.

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Have you lived away from home? Yes No

If yes, explain under what circumstances:

5. EXCHANGE

If you could choose your exchange partner, what key qualities and interests would you look for? *Since this is an exchange program, you could possibly be twinned with someone who is different from you.*

You will be living with a family you have never met, in an environment where the language and culture will be different and you will have to adjust to a new school, new teachers, new friends and new routines/schedules. Have you considered how this will affect you?

You will be away from your own family and friends for three months and you will also have to complete your New Brunswick school work after your return. Have you considered how this will affect you?

6. SCHOOL

How do you plan to catch up with your school work after you return from your three-month stay in Québec? You will be absent from school in New Brunswick from the beginning of February to the end of April.

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7. KNOWLEDGE OF FRENCH

What is your background in French? What courses have you taken?

Ask the student to read aloud a paragraph in English and then to paraphrase it in French if possible.

Note: *Ability in French is not a major criterion for recommendation.*

Overall appraisal: Excellent
 Very Good
 Good
 Weak

Reading: Excellent
 Very Good
 Good
 Weak

Paraphrasing: Excellent
 Very Good
 Good
 Weak

Comments:

END OF PRIVATE INTERVIEW WITH STUDENT

Note: *When this part of the interview schedule is complete, make arrangements for a future visit to the student's home to complete the interview with their parent(s)/guardian(s).*

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PART TWO
Private interview with parent(s)/guardian(s)

This interview must take place in the student's home, with all parents/guardians present, and without the student.

Date:

Time spent on interview:

Parent(s)/guardian(s)/family members present:

Parent/Guardian Occupation:

Parent/Guardian Occupation:

Other family members present:

Occupation (if applicable):

Was any member of the family absent for the interview? Yes No

If yes, who?

Will they be met? Yes No

1. PERSONALITY OF YOUR CHILD

Describe your child's character/personality.

Do they have a sense of humour? Yes No

Are they overly sensitive? Yes No

What upsets your child?

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Comments:

Would they adapt easily to another culture and new situation? Yes No

Comments:

Do they get along easily with new people? Yes No

Comments:

Will they accept the authority of their exchange partner's parents/guardians? Yes No

Comments:

The exchange student should be an integral part of the host family, not a guest. Will they gracefully accept household chores, if required, by the exchange family? Yes No

What household chores does your child do now?

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Please note: If there is significant change in your child's health after the application is complete but before the exchange, please notify us as soon as possible

2. HEALTH

Describe concisely the state of your child's health.

Does your child have allergies? Yes No

If yes, please specify:

If your child does have an allergy, please indicate the following:

How severe is the reaction if exposure accidentally occurs?

What method of treatment is used if your child is exposed to an allergen?

How quickly does medication need to be administered to avoid irreversible repercussions?

Does your child have to have the medication on hand at all times in case of accidental exposure?

Yes No

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Does your child require special foods (e.g. gluten free)? Yes No

Describe, if any, special food requirements.

Is the family on a particular diet? Yes No

Is your child a vegetarian? Yes No

Is your child on any medication? Yes No

If yes, specify:

Are all family member immunizations up-to-date? Yes No

If not, explain.

Briefly describe the state of health of other family members who will be present during the exchange.

3. EXPECTATIONS

How do you expect the Québec student to behave while they are in your home? What daily household chores do you expect them to do in your home? (The Québec student should participate in the daily activities of the family).

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What would be the rules of your home for the Québec student concerning outings and visits after school, in the evenings, on Saturdays and Sundays? What routines are presently adhered to in your home?

4. COST

Will this exchange be a financial burden in any way? Yes No

If yes, explain.

The host family must assume responsibility for all food costs; provide balanced meals, including the noon meal at school; and pay travel cost each day to and from school, if travel is not provided by the school district.

5. EXCHANGE

ABSENCE OF YOUR CHILD

How do you feel about your child being away from home for three months, from February to April?

Please provide a rating from 1 to 10 for the following (1 = not at all, 10 = a great deal).

Do you think your child will be lonely?

Will you be lonely? Parent/Guardian

Parent/Guardian

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Has your child made any trips alone in the past? Please specify:

HOSTING THE QUÉBEC STUDENT

Do you foresee any problems in having another adolescent in your home for three months from September to December during the school year? Yes No

What kind of lodging can you offer?

Their own bed (compulsory) Yes No

Their own room (optional) Yes No

How do you perceive your role as a host family?

What type of activities would you organize or suggest to the student to help them come to know New Brunswick, our way of life and the maritime culture?

TRANSPORTATION

If you have no access to public transportation, what arrangements will be made for travel from events, such as school sports or dances?

END OF PRIVATE INTERVIEW WITH PARENTS/GUARDIANS

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PART THREE

Interview of the student and the parents/guardians

1. CURFEWS (Parents/guardians)

Indicate when outings would be permitted and time expected home (curfews).

School Nights Yes No

Weekends Yes No

Holidays Yes No

2. PERSONAL RELATIONSHIPS (Student)

Do you have a boyfriend/girlfriend you see regularly? Yes No

If yes, how do you foresee continuing your relationship during the exchange when your first priority is expected to be your exchange partner's well-being?

3. SMOKING

Do you (student exchange candidate) smoke or vape? Yes No

Could the exchange student smoke/vape? Yes No

If yes, under what circumstances?

Do any other family members smoke/vape? Yes No

If yes, who?

Would you accept to live in a home where someone smokes/vapes? Yes No

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4. ALCOHOL

What rules do you have regarding the use of alcohol in the home and socially by adolescents?

The use of illegal drugs is not tolerated in this exchange program. Any participating student using illegal drugs will be sent home at parents' expense and his/her exchange will be cancelled.

5. DRESS STYLE (Student)

Is dressing in style important for you? Yes No

Do you have any expectations as to how your partner should dress? Yes No

Comments:

6. HOUSEHOLD CHORES (Parent)

Do you expect the Quebec student to help with household chores? Yes No

Comments:

Is your child remunerated for doing household chores? Yes No

Would they accept to do household chores in host household without remuneration? Yes No

Comments:

Personal expenses:

Your child must have money to pay for their own admission to various activities such as theatre, sports events, snacks and restaurant bills. Based on the experience of students who have participated in this program, the estimated cost for a three-month stay in Québec is approximately \$500 - \$600.

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7. HOUSEHOLD RULES (Student)

What would your reaction be if you lived with another family for three months where the rules and duties are more permissive and tolerant?

What would your reaction be if you lived with another family for three months where the rules and duties are more rigid (e.g., early curfews, limited TV time and/or internet access)?

8. HOUSEHOLD RULES (Parent/guardian)

What would your reaction be if your child lived with another family for three months where the rules and duties are more permissive and tolerant?

What would your reaction be if your child lived with another family for three months where the rules and duties are more rigid (e.g., early curfews, limited TV time and/or internet access)?

9. ILLNESS

Student's New Brunswick Medicare Insurance number:

Do you have other types of medical coverage? Yes No

To ascertain the coverage for your child while out-of-province, it is important to consult your insurance representative.

Note: *Should your doctor or hospital not accept the Québec medical insurance card carried by your guest, or should there be an extra-billing charge, it is expected that the New Brunswick family pay for the service and send a copy of the billing to the Québec family for reimbursement.*

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10. RECREATIONAL ACTIVITIES

Describe your family's recreational activities. Please list special family activities?

11. RELIGION

Do you expect arrangements to be made for your child to attend church?

Yes No

If yes, which church?

12. TYPE OF EXCHANGE

Would you accept a student of another gender?

If yes, under what conditions?

13. FINAL COMMENTS

Are all family members willing to engage in this exchange? Yes No

Please include any additional comments.

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Note: *The New Brunswick student is expected to attend school regularly and do all Québec school assignments to the best of his/her ability while in Québec.*

The exchange student becomes a member of your family for three months. Therefore, everyone must help to make the exchange a positive experience.

Parents are advised not to visit their child during their stay in the other province.

A parental figure must be present at all times during the Québec student's stay in New Brunswick.

It is not recommended that the family allow the student to drive while in Québec due to insurance restrictions.

Completion of this form and acceptance of the application is not a guarantee that a suitable twin can be found in Québec.

END OF INTERVIEW OF THE STUDENT AND PARENTS

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PART FOUR
Evaluation by school/liaison teacher

This part of the Interview Schedule is to be completed by the New Brunswick liaison teacher, together with the school principal, following the interviews with the student and their parents. Answers provided to the Department of Education and Early Childhood Development will remain confidential. If the space provided is insufficient for your comments, please submit additional information on a separate sheet.

The Department of Education and Early Childhood Development wishes to twin the best possible candidates. The lack of a suitable exchange candidate in any given year does not affect future participation.

Student Name:

1. Personality (it is important that students have a good sense of humour):

2. Appearance:

3. Language level (English):

4. Adaptability:

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5. Motivation:

6. What impression will this student make on the people they will meet in Québec?

7. Is the student serious and mature? Will they be a good representative of our province?

8. Will the student be able to overcome the problem of a three-month absence from the New Brunswick school?

9. Please list possible concerns and comments.

10. Do you feel that the student will be compliant with parameters set around the reasonable use of social media during the period of the exchange?

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Please keep the following in mind when evaluating and recommending the family:

Would the parent(s)/guardian(s) miss their child to the point of putting pressure on them to return home? Yes No

Do you detect and tension between the parent(s)/guardian(s)? Yes No

Is any family member in such poor mental or physical health that it may not be the appropriate time to receive an exchange student in the home? Yes No

Was the family informed that the exchange will be cancelled if a separation occurs after the twinning? Yes No

Was the family "pushing" the student to participate against their will? Yes No

1. Does that family appear to be stable and happy? Yes No

Positive comments:

Negative comments:

OR

Single-parent family: Where will the student reside during the exchange period?

- With Father
- With Mother
- With guardian
- Shared arrangements

Positive comments:

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Negative comments:

2. Describe the living accommodations: exterior appearance, interior appearance, comfortable, warm, etc.

3. Are there any problems or special circumstances of which the Department of Education and Early Childhood Development should be aware? Yes No

If yes, comment:

4. Would the interviewer place their own child in this home for three months? Yes No

Comments:

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FINAL EVALUATION

1. In consideration of all previously mentioned factors, please rate this candidate:

Excellent

Very Good

Good

Not recommendable

Comments:

2. In consideration of all previously mentioned factors, please rate this family:

Excellent

Very Good

Good

Not recommendable

Comments:

3. We recommend this student for the exchange program.

We do not recommend this student for the exchange program

4. The student is currently enrolled in the following language program:

Post-Intensive French

Late Immersion

Early Immersion

Not enrolled in a French program

Liaison Teacher Signature

Date

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Required Signatures

School Districts are encouraged to submit applications for all recommended and interested students. However, since it may not be possible to include every applicant in the matching process, New Brunswick liaison teachers are asked to rank in order the applicants from their district. Within the matching process, priority will be given to candidates with the highest rankings; where matching by student characteristics is difficult, preference may occasionally go to a lower ranked student.

Number of applicants being submitted by this school:

I have read the final evaluation of the liaison teacher.
I have read the approval of the parents.
I recommend acceptance of this student.

Principal's Signature

Date

I have read the final evaluation of the liaison teacher.
I have read the approval of the parents.
I recommend acceptance of this student.

Signature of FSL Supervisor

Date

I have read the final evaluation of the liaison teacher.
I have read the approval of the parents.
I recommend acceptance of this student.

Superintendent / Director of Education

Date