



SAFE at St. Stephen Elementary

SAFETY AND SECURITY

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The security doors in the main lobby will limit access to the school throughout the school day. These doors are locked throughout the day so that students can safely attend classes without interruption to instructional times. Parents and visitors must wait at the office when picking up students throughout the

day and wait at the student entrance when picking up students at dismissal times. Any entrance to the school throughout the day must be done at the Office entrance. Access to the school through the Kiss & Drop doors is prohibited after 8:25 a.m.

It is important for us to monitor the visitors to our school as well as minimize disruptions during instructional time.

"NO SCENTS IS GOOD SENSE!"

Scented products contain chemicals which can cause serious problems for many students and staff, especially those with asthma and allergies. Please be sensitive to this and remember our school is a "Scent-free" area.

BE SAFE!!



September 2018

SSES is a

"Nut-Free" Zone

Keeping our school free of nuts/nut products is critical to provide a safe environment for some of our students that have a life-threatening allergy to these foods. *Please read labels carefully when sending food to school. It's critical that we work hard to keep a Nut-Free Zone at SSES. Please refer to the notice that was placed in your child's envelope at the beginning of the year.*

BUS TRANSPORTATION IN ASD-S

It is very important that children have a routine for after school; whether it is walking home or to a sitter's house, being picked up by a parent/guardian, or travelling on a school bus. Frequent changes often cause children a lot of anxiety. When changes must occur, it is necessary for teachers to receive a note from parents to explain the change of routine. This assures that students go where parents expect

them to be.

The transportation form you completed for your child allowed you to choose 2 possible locations for bus pick-up or drop-off (eg. Home address and a Babysitter's address). If you require your child to go to somewhere different than either of the 2 selected spots, then you must make personal arrangements for that transportation.

An example of this would

be if you want your child to go to a friend's house or a relative's house after school instead of going home.

Bus Drivers and School Personnel work diligently to make sure that all children get home safely each day.

Thank you for being diligent in communicating the necessary transportation arrangements for your child with their teacher.

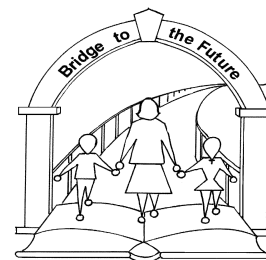


"The wheels on the bus go round and round . . ."

September
2018

St. Stephen Elementary School
506-466-7303

sses@nbed.nb.ca



*****MEDICAL ISSUES*****

If your child has a medical issue that may need to be addressed while they are at school, it is extremely important that you make every effort to inform the school of the details and complete the necessary documentation. Documentation must be completed for the school (Policy 704) and be updated each year. If you have not updated your child's information this year, please contact the school immediately.

Keeping students safe must be a priority and we rely on Parents/Guardians to provide us with all the necessary information to do so. If your child may need a medical intervention while at school; such as medication, puffers, injections, etc. ; the school must be informed. Students are not to transport medications in their bookbags. Emergency medications such as rescue inhalers and Epi-Pens will be carried by individual students that may require them throughout their day. All other medications will be kept in a centrally located locked cabinet in our building.

PARENTS "BEE"ING SAFE

The "Kiss and Drop" is available as a safe student drop-off for parents dropping their children at school. To keep this area safe, **do not park in the "Kiss and Drop"**. If you want to enter the school with your child, there is usually parking available at the **Arena**. School buses use the bus road via Chocolate Drive. This road is exclusively for school buses. We expect parents, guardians and visitors to follow the traffic pattern so that all students are safe.

We appreciate your cooperation.



SAFE



PREPARED



RESPECTFUL

SAFE ARRIVAL PROGRAM 2018

We will continue to monitor students' safe arrival at school each day through our Safe Arrival Program. If your child is unable to attend school, please inform our Safe Arrival system by doing one of the following before 8:30am:

- Call toll free: 1-833-219-9065
- Go to the Website: <https://go.schoolmessenger.com>
- Using the Mobile App: SchoolMessenger

NOTE: For your convenience, families have been provided with a business card with this necessary info. This can be placed in your wallet for reference at any time.

For more info visit: www.asd-s.nbed.nb.ca

Anglophone South School District