

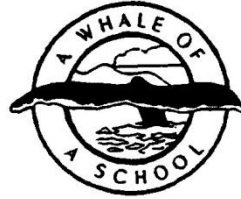
# **Vincent Massey Elementary**

## **School Improvement Plan**



**2017 - 2018**

## Our Mission



Our mission as a school community is to provide challenging learning experiences for all which promote collaboration, creativity and develop critical thinking skills.

We do this by creating a safe supportive learning environment where learners can take risks. We do this so that we all become responsible for our own learning and feel valued.

## Our Vision

Share, Grow, Succeed

## We Value ...

Diversity, Inclusion (UDL), Teaming, Community and parent involvement, Support all around, Collaboration, Student leadership, Snack program, Knowing everyone, Team meetings, Peer Helping, Peer Tutoring, SJDA Co-op, Homework lunch, Volunteers, SMART Class, Enrichment Clusters, Technology, Extras like drama , chess, choir....., Leadership Class, Home & School Committee , Students, Partnerships (Sunbury Shores, Library...), Recognition Assemblies, Supportive colleagues, Enrichment, PE every day, Our playground and much much more....

## Absolute VMES Commitments

<b>Commitments</b>	<b>Strategies</b>
1. <i>We will be guided by our mission statement.</i>	<ul style="list-style-type: none"> <li>✓ Our mission statement and vision will be revisited at every staff meeting.</li> <li>✓ We will ensure support/intervention for all students with the resources available. We will recognize and build upon students' strengths and provide support for learning challenges.</li> <li>✓ We will develop a skill set for each student to work cooperatively and independently through the 7 habits, daily 5 and WITS.</li> <li>✓ To ensure a safe environment there must be an awareness of all the medical concerns in the school.</li> </ul>
2. <i>We will follow our norms to ensure productive team meetings.</i>	<ul style="list-style-type: none"> <li>✓ Meetings start and end on time.</li> <li>✓ Meetings are guided by our agenda.</li> <li>✓ We will come prepared.</li> <li>✓ Board in staff room provides a medium for communication. An agenda that includes team meeting place will be sent out in advance.</li> </ul>
3. <i>Learning targets will be communicated to students and parents.</i>	<ul style="list-style-type: none"> <li>✓ Learning outcomes are included monthly parent calendars.</li> <li>✓ Math &amp; Literacy goals are referred to in teacher lesson plans.</li> <li>✓ Daily learning goals are written on the board and referred to throughout the lesson.</li> <li>✓ Learning is summarized at the end of each lesson.</li> <li>✓ Regular communication with parents including, for example, weekly information letters, regular Talk Mails</li> <li>✓ Weekly check ups</li> <li>✓ Week at a glance ( class talkmail)</li> <li>✓ Websites</li> <li>✓ Weekly Homework</li> </ul>
4. <i>Clear and consistent expectations for student behavior.</i>	<ul style="list-style-type: none"> <li>✓ Our SMART Motto, Playground Expectations, Hallway &amp; Cafeteria Expectations, Communication Binder, and Pyramid of intervention for behavior are communicated to our parents and students. Goal is to review as needed.</li> <li>✓ Behaviours will be modeled in the hallways</li> <li>✓ Supply teachers will not be asked to supervise students during unstructured times.</li> <li>✓ A consistent playground and cafeteria supervisor is the norm for K-2 only this year.</li> <li>✓ Playground Pals will assist with ensuring playground expectations are met.</li> <li>✓ Positive Office referrals will be distributed as frequently as possible.</li> <li>✓ Individual classroom norm goals will be collaboratively developed, posted and revisited on a regular basis.</li> <li>✓ Behaviour matrix is being implemented through monthly themes.</li> </ul>

5. <i>We will use common writing rubrics using provincial standards when assessing writing pieces.</i>	<ul style="list-style-type: none"> <li>✓ The rubrics will be used for assessment and goal setting purposes for each grade level.</li> <li>✓ The rubrics will be discussed and referenced on a regular basis during team meetings.</li> <li>✓ Writing pieces for each genre are sent home.</li> </ul>
6. <i>We will use data to guide our collaborative decision making.</i>	<ul style="list-style-type: none"> <li>✓ Follow-up discussion and intervention strategies based upon the results will be discussed at team meetings.</li> <li>✓ Progress monitoring will be explored and discussed at team meetings.</li> <li>✓ K-2 running records every 4-6 weeks.</li> <li>✓ Math check ups followed by RTI each week.</li> <li>✓ K-2 Screeners being explored.</li> </ul>
7. <i>We will provide enrichment opportunities for our students.</i>	<ul style="list-style-type: none"> <li>✓ SJDA/VMES partnerships, Project Based Learning opportunities, SMART Class,Band, Choir, Sunbury Shores, Sports: cross-country, track and field, curling, baseball, Go for 42, Announcements, Chess, Student lead clubs, Guided Reading &amp; Math Flexible Groupings, Enrichment Clusters, etc....</li> </ul>
8. <i>Homework expectations are clear. A support system for students is established.</i>	<ul style="list-style-type: none"> <li>✓ Homework policy is detailed in the agenda.</li> <li>✓ Homework policy is followed by all teachers.</li> <li>✓ Homework lunch program is utilized and consistent expectations followed.</li> <li>✓ After school tutoring club supervised by SJDA students (once a week).</li> <li>✓ Homework expectations, including instructions, are detailed on each home assignment.</li> <li>✓ For classes using monthly homework there will be mid-month or weekly check-ins</li> </ul>
9. <i>We will develop leadership qualities and opportunities for our students.</i>	<ul style="list-style-type: none"> <li>✓ Weekly Leadership classes will focus on one of the 7 Healthy Habits for Happy Kids.</li> <li>✓ Teach cooperation, independence</li> <li>✓ WITS</li> <li>✓ Zones of Regulation</li> <li>✓ Bulletin board of pictures of award recipients.</li> </ul>

## School Improvement Plan Goals for 2017-2018

**(1) Goal: We will apply schoolwide initiatives that teach mental fitness, resiliency and anti-bullying strategies.**

Ongoing	New 2017-18
WITS program (RCMP, Debby L, SJDA) Common Language Tracking form Anti-Bullying Teacher expectations (hallway, playground, class norms, café)	Parent education program- Kids Have Stress Too New books and resources More community leaders ( Home & School) Guidance classes for 3-5 All classes will have at least 3 lessons on gender stereotypes ( lots of new books).

<p>Tattling vs. telling  Playground pals  Mindful Mondays  Mind Up Curriculum  Social Skills Groups  Bully Box  Communicate with parents  Wellness team/activities  Live SMART  Celebrating Diversity  7 Habits</p>	<p>Fun friends will continue for grade K&amp;1.  SMART behavior matrix taught and communicated to families.  The number of positive office referrals will increase.  Leadership, Wits ( new mapping plan ) and SMART class topics will be mapped out and flexibility given to group based on age.  Zones of Regulation language will be used by all.  Mental health training will be completed for all staff.- not yet  Night for families – fitness, health, technology, mental wellness ( tabled ) .Info booth on this at March PT  New behavior tracking with Power Schools</p>
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**(2) Goal: We will have effective consistent strategies for assessing and communicating student progress that strengthen engagement of families and foster community partnerships.**

<b>Ongoing</b>	<b>New 2017-2018</b>
<ul style="list-style-type: none"> <li>• K-2 parent meeting in September to communicate expectations</li> <li>• Rubrics sent home for parents</li> <li>• Weekly communications</li> <li>• Webpage communications</li> <li>• Talk Mail</li> <li>• Monthly homework/weekly check-in</li> <li>• Agendas</li> <li>• Phone calls (positive)</li> <li>• Rubrics sample with reports cards</li> <li>• On-going parent meetings</li> <li>• PLPs go home with a case conference for each student with an PLP.</li> <li>• School Report Card</li> </ul> <p>Synervoice for parent engagement  Kindergarten Weekly Progress Report  K-2 Site words list progress weekly?  School wide rubrics to report achievement</p> <p><b><u>K-2</u></b>  Guided Reading Weekly  Weekly &amp; monthly homework  Math Unit Assessment 9 4-6 weeks)</p>	<p>Teacher Pro  Four point scale  Communicating new format to parents  New report card &amp; rubrics  Students setting individual learning goals.  Student self assessing</p>

**3-5**

Grades 3-5 Weekly math check ups  
Math Unit Assessment  
Reading Comprehension bi weekly  
Writing pieces sent home for each genre

**(3) Goal 3 : We will have schoolwide processes to increase staff and student attendance.**

<b>Ongoing</b>	<b>New 2016-2017</b>
<p>Welcome each student at the door. Welcome class- Glad to see you all here today. We are going to have a great day. Praise/acknowledge individual students (Glad you are here, we missed you ,...) Praise for being on time. Call home after 5 days absent. Letter home at 10. Case conferences determined at ESST based on attendance.</p>	<p>End of day reflection- share something positive about your day. Celebrate attendance or on time days randomly with a song &amp; dance. Plan “on time” days ( similar to no trash days) Provide a class award Enjoyable task first thing in the morning Add individual student notes to send a personalized message on how glad we are to see them. Analyze patterns for absences ( Ex. Call home on Sunday if absent on Mondays) New attendance teacher tracking with Power Schools Welcome Back to School Form- We missed you ( work &amp; fun stuff) Survey Question on TTFM Develop a pyramid on interventions for attendance. Certificates at monthly assemblies for 100% for the month and cumulative for the year. Here &amp; On Time Class celebrations and random privileges. Bulletin board with class picture when all present and on time. Dance /song ( I don’t like school I love it)</p>

**(4) We will use all available resources to ensure student progress toward provincial targets in literacy, numeracy and science through personalization.**

**The math and literacy goals are broken into the following SMART goals:**

<b>Goal</b>	<b>Strategy</b>	<b>Assessment Tool</b>	<b>Technology/Resources</b>
72 % students in K-4 (5) are reading at or above grade level, our goal is for 81% to be in June.	K-4 multiage guided reading small groups twice a week for an hour based on individual reading level.	Fontas & Ponell reading records every 6 weeks then groups are adjusted based on achievement.	Reading level checklists are used to communicate which strategies students need to work on to the homeroom teacher.  Schoolwide common language on strategies with beanie babies.  Guided reading book and activities sent home each week.
14% of students in K-4 (5) know their grade level high frequency words, our goal is for 85% in June. *Grades 2 and above must be able to spell them	Personalized word lists that are reinforced at school and at home.	Grade level word list checklist	Personalized word rings or colour coded system.  Common grade level word lists developed collaboratively.
44% students are successful in end of the year K-2 Essential Math Screeners, our goal is for to be in June. <b>Currently</b> Kindergarten- 57% Grade 1- 34% Grade 2- 40%	RTI & Problem solving?	Provincial end of the year screener administered 3 times a year to benchmark students.	Excel spreadsheet  Assessment packages

<p>% of students in grades K-5 know their grade level math facts, our goal is for      in June.</p>	<p>Personalized Rocket Math on a daily basis at home and at school.</p>	<p>2 minute rocket math assessment ( students must double their 1 minute goal)</p>	
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