

**Sir James Dunn Academy  
School Improvement Plan  
2015-2018**



Vision Statement

We aspire to “Question, Create and Collaborate.”

Mission Statement

*To Ensure All Become Life Long Learners In A Safe And Inviting Environment!*

Values

We value academic excellence in an inclusive, safe and respectful environment. Creative and collaborative approaches are sought for learning.

Code of Conduct

Under Construction

## School Profile

Sir James Dunn Academy is a comprehensive inclusive school comprised of grades 6-12. Along with a strong connection to community, we nurture the academic, emotional and physical needs of our students. By instilling a sense of pride in all we do, we create a positive learning environment where the individual needs for students are met.

### Geographic Boundaries of Student Population

The Town of Saint Andrews as well as the Chamcook, Bocabec, Bayside, Waweig make up the school's drawing area. The majority of our students attended Vincent Massey elementary school.

### Summary of Enrollments by Grade

All data is as of 30 September 2015

#### **Pupil Data**

<b>Grade</b>	<b>Number of Students</b>	<b>Grade</b>	<b>Number of Students</b>
<b>6</b>	<b>19</b>	<b>10</b>	<b>15</b>
<b>7</b>	<b>23</b>	<b>11</b>	<b>43</b>
<b>8</b>	<b>20</b>	<b>12</b>	<b>17</b>
<b>9</b>	<b>27</b>		
<b>Total</b>	<b>164</b>		

#### **Staff Data**

<b>Teachers</b>	<b>Educational Assistants</b>	<b>Librarians</b>	<b>Admin Assistants &amp; Custodians</b>
13	6	1	3

## Programs and Services Offered

Sir James Dunn Academy offers a full range of programs including:

- ❖ Level 1,2,3 and 0 Academic Programs
  - ❖ Post Intensive French Grades 6-12
  - ❖ Culinary Trades & Bakery Program
- ❖ Justified Accommodations, Modifications and Individualized Programs to fit the educational needs of students
  - ❖ Partnership with New Brunswick Association for Community Living transition to the workplace
  - ❖ Focus on Information Technology certification

## History

Sir James Dunn Academy was created and financed through the vision of Lady Beaverbrook. The school opened in September of 1966 with the first graduating class in 1967. Lady Beaverbrook's concept was that students should put total effort into their studies and extra curricular activities ranging from sports teams to art and cultural programs.



**2015-2018**  
**SMART GOALS**  
**FOR**  
**STUDENT ACHIEVEMENT**

## **PLC - Middle Level Literacy**

**SMART Goal:** By the end of grade 8, 100% of middle level students will participate and 80% will score in the Appropriate Level or above for the grade 9 ELPA

**Performance Target:** By the end of June 2016, all current grade 8 students will participate in an ELPA readiness assessment and 80% score in the Appropriate range or above.

<i>Foci</i>	<i>Strategies</i>	<i>Indicators of Success</i>	<i>Time Line</i>	<i>Responsibility</i>	<i>Status</i>
<b>Curriculum</b>	Elements of Daily 5 Book Club - Flex grouping 7/8 Diagnostic (Literacy Supervisor) Intervention Plan Reading Tutor 120 Do a reading recovery plan/program	All students are aware of and practice the 5 elements of Daily 5.	Ongoing Feb - Mar 2016  March 2016	Middle Level Team  Audrey Hitchcock Shawn Corey Cathy Dunfield Middle Level Literacy team	On going
<b>Assessment</b>	ELPA readiness assessment		End of Grade 8	Middle Level Team	On going

## PLC-Middle Level Numeracy

<b>SMART Goal:</b> By the end of grade 8, 80% of students will score 75% or higher on their grade 8 benchmark assessment.					
<b>Performance Target:</b> By the end of grade 8, all students will be able to identify benchmark fractions and relate decimals, fractions and percentages.					
<b><i>Foci</i></b>	<b><i>Strategies</i></b>	<b><i>Indicators of Success</i></b>	<b><i>Time Line</i></b>	<b><i>Responsibility</i></b>	<b><i>Status</i></b>
<b>Curriculum</b>	Enrichment opportunities Interventions (Math LP) Guided Math Mental Math	Benchmark results	Nov, March and June	Katie Brennan Heidi Brown Mike Head Brenda Pierce	ongoing
<b>Assessment</b>	Benchmarks in Nov, March and June Unit Assessments Classroom observation	Successful completion	Nov, March and June  Weekly/ Bi-Weekly Ongoing	Math Team	Ongoing
<b>Data Collection</b>	Benchmarks				

## **PLC- Inclusion**

**SMART Goal:** By the end of June 2016, all SJDA students will participate in exploratory sessions to inform about inclusionary practices.

**Performance Target:** All SJDA Students will be exposed to sensitivity training-exceptionalities, interpersonal relationships (healthy), self-regulation, mindfulness/anxiety.

<i>Foci</i>	<i>Strategies</i>	<i>Indicators of Success</i>	<i>Time Line</i>	<i>Responsibility</i>	<i>Status</i>
<b>Curriculum</b>	Exploratory sessions (sensitivity, exceptionalities, interpersonal) Beyond the Hurt Character Counts Pink Shirt Day Diversity & Respect Week GSA	Students will be more aware of exceptionalities  Reduction in bullying incidents  Positive Office Referrals	Sept 2015 – June 2016 (review)	All SJDA Staff	ongoing
<b>Assessment</b>	Observation School Wide Survey	Positive Environment			
<b>Data Collection</b>	School Survey Results				



**PLC- SJDA Wellness**

SMART Goal: All SJDA students will have strategies to maintain a healthy mind, body and spirit.

Performance Target: Students will have a “tool box” of strategies to keep healthy in mind body and spirit

Foci	Strategies	Indicators of Success	Time Line	Responsibility	Status
Academic, Physical and Social/Cultural	Healthy Relationships online resource (Red Cross) Habits of Mind Jostens “The Harbour” (Character development videos) Beyond the Hurt Health Report Card Mental Health First Aid & Drug Awareness	Students will have an understanding of what healthy relationships look like. Students will recognize their strengths/weaknesses with respect to habits of mind and physical wellness and will build upon these. Students will recognize the elements of a healthy school environment.	Sept 2015 – June 2017	David O’Leary Heidi Brown Mike Head Jane Pearson	Ongoing
Assessment					
Data collection					

## PLC - Literacy (High School)

**SMART Goal:** To integrate essential literacy learnings across curricula for 9-12 grades.

**Performance Target:** By June 2017, teachers will have used team-teaching/co-teaching and best practices to integrate essential learnings, including speaking, reading for comprehension, coherent writing and presenting in numerous courses.

<i>Foci</i>	<i>Strategies</i>	<i>Indicators of Success</i>	<i>Time Line</i>	<i>Responsibility</i>	<i>Status</i>
<b>Curriculum Reading, Writing, Speaking, Listening</b>	Review Stepping Out training strategies.	All teachers will use Stepping Out techniques.	Sept 2015- June 2016: High school teachers will use their team meeting time to discuss and review literacy strategies currently being used.	High School team	Ongoing
	Teachers will connect with one another during team meeting time to encourage reading, writing and presenting skills with their classes.	Teachers observe and assess students in numerous situations including reading, presenting, speaking and writing.	Sept 2016 – June 2017: Teachers will pair and share strategies that work for their classes and make suggestions for others.		Ongoing
<b>Assessment</b>					
<b>Data Collection</b>					

## **PLC – Numeracy (High School)**

**SMART Goal:** To integrate and highlight numeracy in all high school courses.

**Performance Target:** All teachers will make a conscious effort to use a minimum of one numeracy related reading or writing activity per semester.

<i>Foci</i>	<i>Strategies</i>	<i>Indicators of Success</i>	<i>Time Line</i>	<i>Responsibility</i>	<i>Status</i>
<b>Curriculum</b>	During team meetings teachers will share numeracy opportunities to use in their courses	An increase in engagement among students in non - numeracy courses.	Sept 2015 – June 2016 (review)	All High school teachers	Ongoing
<b>Assessment</b>		Teachers will share their reading or writing activity that relates to numeracy at high school team meetings.	Sept 2015 – June 2016 (review)	All High school teachers	Ongoing
<b>Data Collection</b>	Minutes from team meetings	Number of occasions where numeracy is discussed in non-numeracy classrooms is a minimum of one per semester per course.  Two times per semester	Sept 2015 – June 2016 (review)  Sept 2016 – June 2017	All High school teachers	Ongoing

## **Parent School Support Committee**

**SMART Goal:** The PSSC will determine appropriate and useful methods of communication to strengthen the connection between families and the school.

**Performance Target:** Based on input from parents, the school will put in to practice a consistent and accessible means of communication that 70 - 85% of parents will use to gain access to information about the school and its events.

<i>Foci</i>	<i>Strategies</i>	<i>Indicators of Success</i>	<i>Time Line</i>	<i>Responsibility</i>	<i>Status</i>
<b>Gather data from parents on which means of communication they regularly use to receive information.</b>	Develop a survey to administer to parents to determine how best to communicate.	30% of parents of students will respond to the survey and indicate the method through which they like to receive information from the school.	Development of the survey Feb-Mar. 2015	All PSSC Members	
<b>Make the SJDA School website more user friendly and have it kept up to date.</b>	Appoint a teacher to be responsible for the maintenance of the school website	Calendars and notices on the website will be accurate and reflect the latest information about the school and its events.	Update website based on data from parent survey May-June 2015	Volunteers from IT firms in the community	
<b>Make the Principal's weekly newsletter more widely accessible</b>	Provide training to the Principal on how to upload the weekly newsletter and have a section of the website where it will appear.	The weekly newsletter will appear every Friday on the school website.	Begin Sept. 2015		

<p><b>Make frequent updates on school events and announcements available on a daily basis to parents on a medium outside of the school website</b></p>	<p>Based on the survey of parents, develop a link using the media indicated by parents to convey updates and messages from the school</p>	<p>Survey parents twice a year to gather information on how frequently they access information and how they access it. Target is to get 70-85% of the parents to access the information somehow.</p>	<p>Begin Sept. 2015</p>	<p>All PSSC Members</p>	
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