

Minutes for PSSC Meeting October 30th 2017

In attendance: Stephanie Borthwick, Rebeca Cook, April Henry, Jennifer Dakai, Paddy Huzinga, Jennifer Borthwick and Katherine Grant.

Meeting opened by Stephanie, with reading of minutes from the Meeting on September 25th followed by discussion of the Principals report.

Regarding the school supply fees that were paid by parents, \$10,620 was brought in with a remainder of \$4041. Paddy said that there were only a few families that did not pay the fee, or provide supplies, and that those families were not able to at this time to contribute. Paddy feels that in the future the possibility of asking for funding to cover this cost from other sources may be in order. Of the funds that remain these are earmarked for crayons, pencils, markers, glue and other such supplies. Paddy is not sure IF the fees were sufficient at this point because teachers have been using surplus from previous years so this will have to be taken into consideration for future fees.

Paddy spoke to Cheryl about updating the school website, and plans to meet with her on this point on November 8th. The website will be updated, and Paddy will be instructed on how to upload the PSSC minutes to the website at this time. An action item for next meeting, is to look into a PSSC member that would be interested in the responsibility of keeping the PSSC minutes updated.

Transportation update, on half days, the pick up time has been moved to 12 noon, and seems to be working more smoothly. Most of the parents are filling out the transportation information sheet sent home regarding half days.

The professional learning day on November 8th will be dedicated to learning the new report card format.

Bracelet program is running, with the goals of safe movement through out the school and playground boundaries. In regards to the playground boundaries staff are looking at a more organized time spent outside to help children better with behaviour. A schedule has been made for field time, and is working, and Paddy has suggested the possibility of zones of activity on the play area to help with organization of play. These goals will continue to be practised until mastered by children. Teachers are now responsible for keeping track of the child's progress with these goals, so that if students have misplaced bracelets this is not an issue with rewards.

Behaviour in the school in general is improving, however there still seems to be issues with physical aggression as a coping mechanism. A matrix of consequences is used to deal with such matters with 5 tiers of consequences, however for students that this is not adequate for, Paddy is hoping to hold a meeting with the children involved, to discuss the events and how these events are making the children feel, and helping them find a solution for justice among the students.

Attendance over all is good, with a small number of students already missing 5 days or more. The goal for the year, is no more than 10 days missed.

Tell them from me survey for students in grade 4 and 5 will take place in December. This survey is intended to get a feel for how the students feel about their school and teachers. Results will come back 2 days after testing and we should be able to see them at the next PSSC meeting. There is the opportunity to have two custom questions, PSSC members can think this over, and suggest questions at

the next meeting.

Staffing, Carol Harris has given notice of her retirement as of October 31st This position will be advertised and interviews will take place.

Stephanie suggested that we implement meeting norms for the PSSC meetings, as per suggested at the orientation meeting. A discussion was held, and the following norms were accepted.

1. No Technology will be used during meetings to help with focus
2. Minutes and additional information regarding the upcoming meeting will be provided to members beforehand for review.
3. Meetings will begin and end on time
4. Conversations and opinions about agenda at meeting will be raised at the meeting and not discussed elsewhere.
5. Issues arising after a meeting has been adjourned (or clarification needed) can be sent by e-mail to the PSSC Chair, and if need be added to the agenda for the following meeting.

For next meeting members were asked to think about our goal as a PSSC and how we would like to spend the funds allotted.

Next meeting was scheduled for December 18th and meeting was adjourned at 7:15.