

PSSC Meeting Minutes
Blacks Harbour School

Date: October 17, 2022

Place: Conference Room

Time: 6:00 pm

Regular Meeting

Name of Chair: TBD

PSSC Members in Attendance: Tammy Surette (Principal), Alyssa Draper (Teacher), Cheri Vance (parent), Jaclyn Burns (Parent), Tiffany Henriksen (Parent), Jennifer Harris (Parent)

PSSC Members Absent: Ashton Koteff (Parent), Kalie Greer (Parent), Stefanie Boudreau (Parent), Shelly Merrill-Mackillop (DEC)

Visitors: Rebecca Allen (Community Schools Coordinator), Joelene Aymar (Teacher)

1. **Meeting Called to Order:** Meeting called to order by Tammy Surette, Principal. Introductions of meeting participants.
2. **Agenda:** Motion to have the agenda approved as presented. Motioned by Joelene Aymar, seconded by Cheri Vance.
3. **Overview of PSSC roles and responsibilities:**
Tammy shared PowerPoint presentation provided by the district. The following points were discussed:
 - Duties of the PSSC
 - PSSC Limitations
 - PSSC Funds
 - PSSC Members
4. **Election of the PSSC chairperson:** Jennifer Harris volunteered for the position. All members present voted yes to her appointment as chairperson.
5. **Discussion about PSSC Funds:** Members determined that the funds will be used for a family night at BHS. Details of the event will be determined by school staff and reported back to the PSSC at a later date.
6. **Adjournment of meeting**
7. Next Meeting: TBA – December date