

BHS REPORT CARD RETRIEVAL PLAN

Thank you for assisting us in our efforts to allow parents to collect student report cards. Our main objective is to maintain a healthy and safe environment for our staff, students, and parents.

June 8, 2020

This is a message for Blacks Harbour School families. Our report card retrieval will take place on Friday afternoon, June 12, 2020, between the hours of 12:30 and 3:00 p.m.

In compliance to public safety guidelines, we ask the following:

- Parents picking up report cards should pull into the bus lane of the school and **remain in their vehicles.**
- Cars waiting their turn may park in the street along the front of the school. We ask for your patience, as there may be times when traffic is more congested.
- There will be **two** retrieval stations set up in the median of the parking lot. K-2 report cards will be located at the first station and 3-5 report cards will be located at the second station.
- When you stop your vehicle at each of the stations, a staff member will approach your vehicle, wearing a mask. **Please give them the name of your child, their grade, and homeroom teacher's name.**
- The staff member will collect your child's report card and **bring it you your vehicle.**
- We ask that you consider wearing a mask for pick-up and move on quickly to avoid long wait times.
- **Please note: Due to privacy regulations, you may only pick up report cards of children living in your household.**
- If you are unable to make this time, we will contact you on Monday for an alternate arrangement.

Thank you and we wish all of our BHS families a safe and happy summer 😊