



## Back Bay Elementary School

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Principal: Aldena Higgins-Harris

### Parent School Support Committee- Virtual

#### Agenda

December 13, 2021 6:00 pm

**Welcome: In attendance:** Kathleen McDonough, Shelly Merrill-MacKillop, Jennifer Wright, Aldena Higgins-Harris **Absent:** Tammy Leavitt, Cherryl Arabejo

#### **Business Arising from Oct. 18 meeting:**

- Declarations of Confidentiality can be sent in to Aldena so she can place them in a file. Aldena will resend the paper to have filled out and returned to all members.
- CO2 testing info did not get noted in the monthly info brief to parents. Aldena felt there was so much info on what was involved in the study and if any questions come from the CBC article, Aldena would answer the questions as they come in. If PSSC receive any questions, please have them contact Aldena. Ventilation system is slated to be installed during the summer months as menthened in Oct.
- Surveys- Student survey (grade 4/5) is to be completed by Dec. 23 but will now be completed this week before students go home for an extended Christmas Break. Teacher Survey will not be completed and sent to the Province as if there is less than 5 teachers, no data is released as we are too small of a collection. We did receive the questions and teachers will complete and be used for internal data and self reflection.

#### **New Business:**

- Principal's Notes-
  - 1) School Operational Covid 19 Plan- Since the changes on Sept. 29<sup>th</sup>, mask use continues to be followed through inside of the school unless eating and drinking. It has been reminded with staff and students with regard pr to proper wearing of mask above the nose

and when mask is off, there should not be conversation occurring.  
Distancing can also be applied during these times if able.

- There is an expectation after the announcement on Dec. 13 regarding early vacation for grades K-6 that there would be changes coming this week to organize for Jan. return to school.

2) Staffing/Student Numbers – With Stephen Swim’s return to school after his flex time coming to an end, we will say good bye to Abbie Betts on Dec. 23. She will begin at Vincent Massey Elementary in St. Andrews in Jan. to replace a teacher that will be out on leave for the remainder of the school year. She has done a great job with the grade 2/3 and will be missed by staff and students.

- Budget- Any ideas? Remaining from this year’s budget is \$325 as \$175 was spent last year on the kite purchase for each student on family kite day that we had in June. Please think of ideas that can be spent toward communication and/or engagement or anything initiatives that is part of our SIP. More talks on this in Feb as money will have to be spent by end of Feb, early March. Please think on this before the next meeting.
- Parent / Community Engagement - With COVID, this is difficult as anyone currently coming into the school needs to be vaccinated. We will hope that after the winter months we will be able to organize something outside. Initiatives that may need community involvement would be clearing more of the wooded areas in the Spring.
- Home & School Projects - The playground equipment that was purchased in 2020 has been delivered and being stored in basement and on the stage. Hoping that a Spring installation will be occurring. In order to have possible access to larger grant funds, the Back Bay Home and School Association has become Incorporated as a non profit busoness. The H&S group has been a non profit since 2004 with a yearly audit and paperwork completed to Revenue Canada, as

well as a member to the Provincial Association. Thank you goes to Tammy Leavitt for taking the lead on this initiative as Playground Chair.

- School Improvement Plan Targets - Teachers and staff will have more work to do and then the SIP draft will be brought to the next PSSC. Withb work this week, next week, and on Jan. 7<sup>th</sup> PL day, will give the teachers a good amount of time to set priorities.
  
- Next meeting? Feb? Aldena will check with everyone and get a date set for Feb. Mondays and Wednesday are the bext for those that were in attendance tonight so we will attempt to ge a date set in the New Year.