



Back Bay Elementary School

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Back Bay, NB E5C 1Y1

Tel: 506-755-4028 Fax: 506-755-4015

Principal: Aldena Higgins-Harris

Parent School Support Committee

Agenda

October 18, 2021

Welcome:

New Business:

Members Acknowledged- Kathleen MacDonough, Tammy Leavitt, Krista Payne, Jennifer Wright, Shelly Merrill McKillop, Aldena Higgins-Harris

Absent: Cheryl Arabejo

1) Reaffirming Appointment of Chair- Kathleen has agreed to take over Chair of this year's PSSC Committee. Motion by Tammy, 2nd by Krista. All in favour.

2) Declaration of Confidentiality Agreement – Aldena went over the form which had been sent home and asked for members to return it to school to place in the file.

3) Principal's Notes-

- a) Healthy and Safe School Plan including additions- Schools this year were not asked to create a school operational plan. Schools were to follow the Provincial Plan. Attached with minutes. Aldena spoke on changes to the plan where masks were to be always worn unless eating or drinking. This would include PE time inside the gym. Outside times, masks can be removed.
- b) CO2 Testing - In March 2021, testing was done around the province for levels. In June, Aldena attended a meeting for 7 schools that were higher in numbers. It was found that our largest classroom upstairs had levels above the targeted 1500 most of the 2 days. Recommendations were to open doors and have windows

open for at least 15 minutes per hour. In March, this may have not been happening due to colder temperatures. Recently, Aldena was informed by Ron Munn that the school would have a school wide ventilation system installed this coming summer. Gov't officials visited the school on Oct. 7 to look at all rooms and get a plan started. The plan is that ventilation system would be placed in a corner of each room which would also operate the heating system. Aldena plans on putting a note in the monthly news as CBC had a story on the schools with high levels and she has been answering questions from one parent that read the article.

4)Staffing- Classroom makeup and staff in the building- Currently we have a K/1/2, 2/3, 4/5. There recently has been a swap of grade 2 students from a group of 4 to a group of 3 to accommodate learning needs within the grade 2 group. K/1/2 -16, 2/3- 15, 4/5- 14= Total 45.

5)Kindergarten Registration & EYE-DA's – Currently 3 students registered even though there are more that we know of. Louise has reached out to families to remind them to register. EYE-DA testing is scheduled to be done on Nov. 8&9.

6)CUPE- Members of this union from the school staff (Custodian, EA's, Admin Asst, Librarian, Maintenance) have given notice of a strike and we expect that this will happen soon if talks break down. We have on designated employee (EA) set to continue to work if a strike is called. She will support our high need students with their learning plans. It will certainly have to be modified and location in the school to one area would be necessary with only one body. More info to come as we know more.

7) Calendar days: Report Cards- Prep time for teacher, Nov 19, Nov. 29 reports home, Dec. 3 evening &Dec 4th AM Parent Teacher interviews. Virtual calls would be arranged unless necessary.

8)PSSC Roles and Responsibilities- Presentation on roles and budget. Documentation was presented to the group and discussed.

9)Parent Engagement- Think of ideas of ways to get parents involved and in the school.

10)Survey- Wellness for 4/5 students and Teacher surveys- scheduled for November.

11)DIP/School Improvement Plan – Working through the process' for each area. More info to come as the school team meets on setting the new plan.

Next Meeting – Day of the week that works???Aldena will send Cheryl a note to see if which day works for her as the group indicated Monday and/or Wed. were good. Aldena will be in touch by email.