



# PRINCESS ELIZABETH SCHOOL

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## PES PSSC Meeting Minutes

21 February 2023 – Online

Attendees:	→ Greg Norton, Gina Fifield, Patrick Halford, Jane Logan, Amber Teakles, Sarah Cleveland, Dana Stoesz, Kendra Driscoll		
	PES PSSC MEETING		SPECIAL NOTES
Time:	→ 5:30PM-7:00PM	• Next Meeting – May 16 <sup>th</sup> , 2023	
Chairperson	→ Amber Teakles		
Secretary	→ Sarah Cleveland		
Key Points Discussed			
Topic No.	Topic	Highlights	
1.	Staffing Update	Still waiting for update on numbers for next year. Kindergarten registration increased from last year. Advocating for new positions – eg. SPRs, especially in student services, to serve in supervisory roles for various teams. Comparable staff to a high school without the supports in place.	
2.	PSSC Meeting Frequency	Some expressed interest in meeting more frequently (eg. Monthly basis). Meetings need to be necessary – PSSC needs to establish agenda items and ensure meeting time is well spent. Can put placeholder monthly and cancel if not needed.	
3.	School Population	Discussion on movement of students to local schools to alleviate pressure on PES. Zoning determined by district. New school coming to North End – will this change configuration of PES population?	
4.	School Infrastructure	PES becoming beyond upgrade status. Becoming increasingly difficult to operate to modern standards (eg. In approximately 12 months will be the only school with a tile floor gym – will no longer be able to host games due to safety standards).	
5.	New School Improvement Plan (SIP)	Former SIP available on PES website – long document. New SIP is one page document with specific areas to focus goals and develop strategies. SIP is a living document which will be adapted as needed depending on the direction of PES goals. Easier for PSSC to monitor SIP and whether goals are being reached. Finalized SIP will be sent to PSSC before being posted on the website for public consumption.	
Topic No.	Owner	Action Item(s)	Target Date
5.	Greg Norton	Send out SIP to PSSC members	When completed

*"A community of learners respecting each other, embracing differences, and realizing our potential."*