



PRINCESS ELIZABETH SCHOOL

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PES PSSC Meeting Minutes

13 June 2023 – Hybrid

Attendees:	→ Greg Norton, Gina Fifield, Steve Robar, Jane Logan, Amber Teakles, Sarah Cleveland, Dana Stoesz, Kyle Geldart	
	PES PSSC MEETING	SPECIAL NOTES
Time:	→ 5:30PM-7:00PM	• Next Meeting – TBA
Chairperson	→ Amber Teakles	
Secretary	→ Sarah Cleveland	

Key Points Discussed

Topic No.	Topic	Highlights
1.	PES Student and Faculty Demographics	550 students projected for next year – this number is expected to grow. 42 FTE faculty; approximately 60 additional staff on top of that. There are a number of D contract teachers that may be able to be recalled for next year. New positions should be settled by early August and posted to website by late August. Gina and Patrick are back as VPs for next year. Growth being seen in many areas of the school. When Children Succeed – currently stands at 3.5 FTE; trying to scale larger to touch parts of grade 3 to keep progress made during K-2. School social worker going to work for social development, the position will be vacant at the end of the month. Case being made for additional administration assistant support – very much needed for the number of students and staff in the school. 3 Kindergarten classrooms for next year with room for growth. Applied for classroom composition grant to break up grade 8 class sizes based on population and resources needed (previously applied for grade 7 and was approved) – to facilitate better student-teacher ratios, more efficient needs attention, and growth of student independence.
2.	End of Year Activities	All grades (K-8) have field trips and activities scheduled. School fun day rescheduled until next week (City of Saint John – BBQ). Grade 8 have moving on ceremony, photos and dance coming up. All information available on school website / calendar.
3.	Early French Immersion	Moving remaining students in the program to Millidgeville North School – impacts 6 students. Makes sense to move the last of the program there financially and to have them closer to the other French Immersion classes. Students are going for school visit tomorrow; need permission from students – short notice.
4.	Infrastructure Update	Various improvements to the gym in the works. Parking lot to be resurfaced.
5.	Fundraising	Falls outside of PSSC mandate. Parents could form Parent Fundraising / Engagement Committee. Can overlap with PSSC members.
6.	PSSC Update	PSSC will need new chair for next year. Sarah Cleveland expressed interest in the role. PSSC will have increasing responsibilities with reformatting; training for PSSC members on monitoring School Improvement Planning.

“A community of learners respecting each other, embracing differences, and realizing our potential.”