**KVHS PSSC Minutes**

**March 20, 2017**

Present: Carolyn McCoy (Chair), Gail Evans-Brown, Colleen Flower (teacher representative), Rob Mandeville, Jan Muzak-Ruff, Peter Smith (Principal), Maddie Hogan (student representative), Bryce Miller (student representative), Ellen Snider

Regrets: Darren Ferguson, Ron Lockhart, Sandra MacDougall, Tracy MacPhee, Roger Nesbitt (DEC representative)

Guests: Paul Dunnett, Kati Stevens (PowerSchool leads)

1. **Call to Order**

The meeting was called to order at 7:08 PM, and Carolyn McCoy welcomed members of the PSSC. The guests (Paul Dunnett and Kati Stevens) were introduced and will address the committee’s questions regarding PowerSchool. Quorum was achieved.

1. **Approval of Agenda**

Motion to Approve: Jan

Second: Gail

No discussion. Motion passed.

1. **Approval of January Minutes**

Motion to Approve: Rob

Second: Ellen

No discussion. Motion passed.

1. **Review of Action Items (March meeting)**

As many action items related to PowerSchool, Kati Stevens provided an information presentation to the committee and she and Paul Dunnett answered any remaining questions regarding PowerSchool. Almost 80% of parents have activated their PowerSchool accounts. It was noted that it would be useful if the school was able to purchase PowerLearning, an additional module which will allow the teachers to include all course resources and marks on one page in PowerSchool (rather than requiring teachers to post course materials on separate teacher webpages).

Kati’s presentation is available online: https://goo.gl/gDI8aV and [www.bit.ly/2ooVrzC](http://www.bit.ly/2ooVrzC) .

**Action**: Write a letter from the PSSC encouraging the funding for PowerLearning (Carolyn)

1. Student issue: Powerschool (students unable to view Dashboard) (Peter): Issue has been resolved.
2. Cumulative grades not appearing in PowerSchool (Peter): The issue was that the mark which is archived at the midterm point of each semester may not truly reflect students’ status if the work was submitted prior to the archive period, but the marks were entered into PowerSchool after the archive period. The purpose of archiving marks with the district was questioned. The committee member who originally brought this item forward was unable to attend this meeting, and the issue will be clarified at the next meeting.
3. Feedback from PSSC parent members regarding consistency of marks on PowerSchool and those on teachers’ records at time of Parent-Teacher (PSSC parents): Only one parent member of the committee (Rob) attended Parent-Teacher. The marks on PowerSchool were consistent with those on record with the teacher. Paul Dunnett noted that he had compared report cards with transcripts and all marks were consistent between the documents.
4. Marking deadlines clarified with teachers (Peter): Deadlines were clarified.
5. Role of PSSC on Safe Grad (Carolyn): PSSC does not have a defined role for Safe Grad, but parents are encouraged to volunteer. Megan Lucas, Safe Grad co-Chair, will ask the Safe Grad committee if/how PSSC members can help at its May 3, 2017 meeting. Carolyn will contact Megan after the May 3 meeting to find out what is needed.
6. **Correspondence**

The PSSC Chair or an alternate member was invited to attend the Renaissance Crusader Champion Celebration on May 2 at 11:30. This ceremony recognizes students who have made a positive contribution to the classroom and/or an improvement in their academics, behavior, or attendance.

Roger Nesbitt has left some items from the DEC for the PSSC members with Peter Smith. These will be brought to the next meeting.

1. **Student Representatives’ Report**

There were a number of events since our last meeting on March 20

1. Grad Black & White night (Wed Mar 23): There was a large turnout of grads for the potluck dinner (girls- meals, boys- desserts) followed by karaoke. (There were questions about the behavior of some students at the end of the night. Mr. Reid addressed their behavior on-site.)
2. Casino Night (Wed Apr 19): This was another successful event with a large crowd of various grades and many local businesses providing prizes for the auction (Tim’s, State Farm, Angelo’s, Pizza Delight, Yoga Haus etc… likely forgetting some!)
3. Footloose the Musical (Apr 4-9): This show was sold out for all five 5 shows and it was a great event with mixed ages/grades doing numerous tasks. The last show was followed by cast party at the school until 2 AM.
4. Back to the Future Week (Apr 17-21): This event featured a variety of dress up days and events. (denim day, post-secondary day etc).

Upcoming events:

a. Gay Pride Week (May 1-5): Events this week will raising awareness and work toward removing any stigma around sexual orientation.

b. NB DramaFest (May 11-13): Three productions will be featured at St Thomas University & UNB over three days. Two shows are directed by Mrs. Lanigan (“I Bring You Flowers” & “Footloose”) and one is student directed (“Common Ground”). Students will be leaving the school on May 11 at 9 AM and staying at the UNB campus. Arrival time back at KVHS is sometime Sat May 13 in the afternoon or evening.

c. Multi Cultural Night (May 18): The leadership team is working on securing sponsors for this event, which is being organized under the direction of grade 11 student Diyasha Sen. The students are looking for performers from different cultural backgrounds from within the student body.

d. Around the World Week (May 22-26): This event will feature an Amazing Race Day. More details will be presented at the next PSSC meeting.

e. Grad Dinner (May 30): This will be held at KVHS for the grad class with meal followed by fun events like superlatives, “Remember when?” and “What if’s?” This event is not to be confused with the Prom dinner on Prom night at KV Wesleyan.

1. **Outstanding Items**
2. Crosswalk: Peter discussed the issue with the police. A cross walk sign will be erected this spring and “STOP” will be painted on the pavement over the summer. Staff and the police will continue to monitor this situation.
3. **New Business**

There was no new business.

1. **Principal’s Report**
2. The teachers’ new contract has been ratified. It will be in effect for five years. The new contract requires each school to have one full time principal and this may affect Peter’s teaching load in the upcoming academic year.
3. The Reach for the Top teams performed well at Provincials (AGAIN!) and will compete in Nationals in May. The Senior Team placed first, the two Junior teams placed first and second, and the two intermediate teams placed second and third. There are approximately 40 students on all of the Reach for the Top teams, and each student puts in many hours of work each week. There is a high degree of parental involvement and the coach (Jason Thorne), students and parents are to be commended for their dedication.
4. The following activities took place between March 20 and April 24th: A presentation from Efficiency NB, the Renaissance Horizon Leadership conference.
5. Upcoming activities: band trip to Halifax (week of April 24), grade 12 French oral interviews (May 10th), AP exams (start on May 1), Renaissance Crusader Champion ceremony (May 2), Arts in the Park (May 2), Traumatic injury presentation (May 4), Canvas and Coffee (a Safe Grad fundraiser, May 10), International Day Against Homophobia (May 17), Night of the Arts, Drama Fest (See Student Representatives’ Report), Multicultural Night (May 18). Peter also noted that KVHS will host the Elementary School DramaFest.

There were questions regarding the dates and times of other graduation activities:

Prom: June 21 at the Q-Plex

Graduation: June 23 at the Q-Plex

Academic Awards: May 29, 6:30 at KVHS

Grad Dinner: May 30 at KVHS

Grad Class Variety Show (if it is being held this year): May 31

Athletic Awards: June 1, 1:00 at KVHS

Exams: week of June 12

**Action** item: E-mail/send voice mail to parents with information about graduation activities (Peter)

1. **Next Meeting – Monday, May 15th.**
2. O**nce Around the Table**

Rob: Reported that the water polo team has an upcoming tournament at the Aquatic Centre and has been working hard throughout the season. He also asked about opportunities for public speaking (in additional to Debate Club) at KVHS. Colleen noted that public speaking are included in the curricular activities in both English and French classes. There are resources and accommodations for students who experience anxiety when asked to speak publicly. There is also a spoken word poetry club, and the KV Oasis Centre offers a Toast Masters group.

Jan: Where do students and visitors park when the student parking lot is full? Peter noted that they can park alongside the school, parallel to Hampton Road. Visitors are also welcome to park elsewhere where they can find a spot, as long as it is not in a “No Parking” zone.

**Action:** Look into whether or not parking behind the school is possible (Peter)

Jan also asked when the fall French Immersion oral exam results will be available. Peter noted that they should have already been received and will follow-up to ensure that students/parents receive these results. He noted that spring French Immersion oral exams will take place shortly and the results should be available before the end of the school year. He also noted that the target proficiency level for French Immersion students is *Advanced* and for Post-Intensive French students, the target proficiency level is *Intermediate*.

1. **Adjournment**

The meeting was adjourned at 9: 12 PM.