

SPACE	FREQUENCY	PERSON(S) RESPONSIBLE
<i>This is a guideline, each school should adjust it to meet their specific requirements.</i>		
Plexiglass Barriers	Daily	Custodian
Student Barriers (Resource, Guidance)	After each student group	Teacher
Door handles/knobs/push bars/light switches/elevator button/stairway railings/water fountain buttons/etc.		Custodian
Mail and delivery space	Daily	User
Photocopy area	Before each use	User
Washrooms	3x / day	Custodian
Meeting room	Before each use	User
Staffroom frequently touched surfaces	2 x / day	Custodian
Isolation Room/Area	After each visit	Custodian
Class room	1x/day (after class)	Custodian
Desks/Tables	After Lunch	Custodian
Desks/Tables	Before Eating (2x daily)	Teacher/EA
Student Computers/lpads	Daily	Teacher/EA
Playground	Sanitize Hands Before/After use	Student/teacher/EA
Gymnasium	1x/day	Custodian
Gym Equipment	Before each use	Teacher/student
Library	Before each use	User
Music class/Art Class Equipment	Before each use	Teacher/EA
School Bus	2X/day	Bus Driver
PERSONAL SPACE		
Office/cubicle - personal items i.e chair, phone, etc.	1x/day or as needed	User
Equipment used by children with special needs	Before/After each use	Teacher/EA
COVID-19 CONTAMINATED AREA		
COVID-19 Contaminated area	As directed by Public Health	Outbreak trained custodian