



PSSC Minutes

Chair: Candace Muir

Meeting Room: HES Library

Date: Monday October 21, 2019

Meeting Time: 6:30 PM

Present (✓) Regrets (R)

✓	Mrs. Sarah Blanchard (Principal)	✓	Kristia MacDonald (Recorder)	✓	Kathy LeBail
R	Mrs. Julie Stewart (Vice-Principal)	R	Andrea Hughes	R	Melissa Adams
✓	Ms. Jen Salgado (Teacher)	R	Lindsay Hall	✓	Sarah Brannon
R	Richard Malone (DEC)	✓	Elisha Dickinson-Mills	✓	Shelly Tupper
✓	Candace Muir (Chair)	R	Kathleen Clark		

Agenda Items

Discussion / Action	Owner
<p>1.0 Call to Order</p> <ul style="list-style-type: none"> Candace called the meeting to order at 6:33 PM. 	Candace Muir
<p>2.0 Approval of Agenda</p> <ul style="list-style-type: none"> Approved as presented <p>Approval of Last Meeting Minutes</p> <ul style="list-style-type: none"> Approved as presented 	PSSC Members
<p>3.0 Principal's Report</p> <p>Student Fees: 90% Paid to Date (275/305)</p> <p>Demographics: 305 students enrolled. 15 homerooms. 6 English (2 Int. French) and 9 French.</p> <p>Staffing:</p> <ul style="list-style-type: none"> All staff is responsible for setting individual learning goals. These goals are reviewed with the principal throughout the school year. To date, Mrs. Blanchard has met with eight teachers to discuss goal setting. HES has an ongoing scheduled walk through process with feedback given to staff. October was focused on the classroom environment. November 8th will be a staff PD day. Staff will focus on prepping and writing home reports as well as the school-wide writing goal for their professional learning. <p>School Improvement Plan and Assessment:</p> <ul style="list-style-type: none"> The 2018-2019 Grade 4 Provincial Assessment results for the province were released and can be found online at www2.gnb.ca. The data shows the HES grade four results and compares against the province and district results using the four assessment categories. 84 grade four students participated in the assessment. Although writing is not one of the assessed categories, HES does have this a school-wide goal using internal data. <p>Attendance Policy Update:</p> <ul style="list-style-type: none"> Attendance Matters - Month of September – 4 students met the 5-day missed mark. Due to overwhelming interest in the fridge magnets that help track student absences, the district made the decision to distribute the magnets based on need versus interest. Therefore, HES did not receive the magnets. <p>Health and Safety Procedures:</p> <ul style="list-style-type: none"> The school has had three straight successful water tests since rectifying the water issue. Due to this, the temporary water coolers will be removed shortly. Staff and students participated in 3 fire drills, 1 lock down, and 1 emergency evacuation since the beginning of the school year. Students will participate in 3 more fire drills and 1 more secure/lockdown throughout the remaining school year. About communicable diseases and school exclusion, the topics of head lice and pinworms was discussed as the school has had occurrences of both this school year. Mrs. Blanchard will check with the district on the use of lavender and tree tea oil for head lice prevention 	Mrs. Blanchard

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<p>and treatment and verify if this goes against the scent free policy. It was also recommended by the PSSC to include head lice and pinworm prevention and treatment tips within the monthly newsletter and/or Hawk Squawk.</p> <ul style="list-style-type: none"> To help with the pinworms, there is an extra cleaning being done during the day to the bathrooms and in classrooms during the evenings. <p>Skill Streaming:</p> <ul style="list-style-type: none"> Since this is ongoing, classrooms are still working diligently on their skills. This program is elementary based and skill development would include things such as hallway behaviour, hallway tidiness, expectations for indoor recess. <p>Budget Report: District Budget versus School Raised Money</p> <ul style="list-style-type: none"> Each fiscal year, schools receive funds from the district which makes up the base budget. Receipt of funds is usually in the March/April timeframe. Schools also receive separate funds for their Phys Ed budget. Due in large part to fundraising initiatives, HES is in good shape financially. The school was able to purchase 10 more iPads bring the school total to 36. Each classroom possesses 2 and the tech room and resource room each have a small set. HES has ordered the tech equipment for the previously received Staples grant of \$20,000 and are waiting arrival of these new items. One take-away in terms of budget was the need to validate how much was spent on the breakfast program last year so costs can be forecasted more accurately moving forward. <p>Fundraising:</p> <ul style="list-style-type: none"> HES completed a clothing fundraiser this fall. They had 140 clothing orders which is significantly higher than last year. Funds raised are going towards the playground. <p>Grants:</p> <ul style="list-style-type: none"> HES was granted the “Artist in Residency”. The grade four English classes will participate in sessions with a cellist. The cellist will perform for the children and explore native music. Students will also write and perform music using instruments made from household items. Participating students will then cascade what they have learned to other HES students. HES is also waiting on a pending decision for the School Wellness Grant which is focused on mindfulness and yoga. <p>Breakfast Program:</p> <ul style="list-style-type: none"> HES was awarded \$2,000 from the Healthy Mind Funding. This is a school wide program offered to all students. Teachers have been requested to communicate with parents if children are using the extra snacks available. That being said, all students are welcome. <p>Forms/Documents: Nothing to note. Office Referrals: Nothing to note.</p>	
<p>4.0 Home and School</p> <ul style="list-style-type: none"> The HES Accessible Playground had its grand opening on October 11th. The H&S coffee fundraiser ends Friday, October 25th The next larger goal for the H&S committee is a better sound system for the gym. 	Mrs. Blanchard
<p>5.0 New Business:</p> <ul style="list-style-type: none"> There was a quick discussion on the new proposal from the New Brunswick education minister on ending aged-based grades. It was noted that some smaller schools would already have merged classes. However, since this proposal is in its infant stages there are not many details to provide other than that there was a summit held which included educational staff from varying positions throughout the province. The summit provided opportunity for attendees to absorb material, ask questions, and provide feedback. Parents voiced concern regarding the amount of garbage and smoking within the school playgrounds during off-school hours. Mrs. Blanchard will speak with the district on possibly obtaining a No Smoking/No Vaping sign and either Mrs. Blanchard or a PSSC committee member will reach out to the Town about possibly placing a garbage bin closer to the playground for public use. The topic of consistency of homework throughout grade levels was discussed. The amount of homework may vary slightly by teachers within the same grade level however the aim is to on par with one another. 	PSSC Members

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<ul style="list-style-type: none"> For FI students, parents can request English translations whenever needed however it was recommended by the PSSC to add this note on one of the weekly communications. 	
<p>6.0 Upcoming Dates: October/November</p> <ul style="list-style-type: none"> October 22nd – The Saint John String Quartet will perform at the school. October 23rd – Is Take Me Outside Day Career week will be observed November 4th-8th. The guidance teacher will speak to the classes about careers and on November 1st the students will be invited to a career expo in the gym where they can tour various career booths. Take Your Kid to Work Day will be observed on November 6th. HES will be hosting at least two Grade 9 students on this day. Remembrance Day will be observed on November 7th at 9:30AM in the gym. Schools will be closed on November 11th. Schools will be closed on November 8th for the staff PD day. National Jersey Day is on November 14th Report cards will be sent home on November 18th Parent Teacher interviews will take place on November 21st and 22nd and the book fair will be the same week. 	Mrs. Blanchard
<p>7.0 Next Meeting:</p> <ul style="list-style-type: none"> Monday, November 18th at 6:30 PM 	Recorder
<p>8.0 Adjournment:</p> <ul style="list-style-type: none"> 7:35 PM 	Recorder

Minutes submitted by: *Kristia MacDonald*