



PSSC Minutes

Chair: Candace Muir

Meeting Room: HES Tech Lab

Date: Monday November 18, 2019

Meeting Time: 6:30 PM

Present (✓) Regrets (R)

✓	Mrs. Blanchard (Principal)	✓	Kristia MacDonald (Recorder)	✓	Kathy LeBail
R	Mrs. Stewart (Vice Principal)	✓	Andrea Hughes	✓	Melissa Adams
✓	Ms. J Salgado (Teacher)	✓	Elisha Dickinson-Mills	✓	Sarah Brannon
✓	Richard Malone (DEC)	R	Lindsay Hall	R	Shelly Tupper
✓	Candace Muir (Chair)	✓	Kathleen Clark		

Agenda Items

Discussion / Action	Owner
<p>1.0 Call to Order</p> <ul style="list-style-type: none"> Candace called the meeting to order at 6:34 PM. 	Candace Muir
<p>2.0 Approval of Agenda</p> <ul style="list-style-type: none"> Approved as presented <p>Approval of Last Meeting Minutes</p> <ul style="list-style-type: none"> Approved as presented 	PSSC members
<p>3.0 Lost and Found Items</p> <ul style="list-style-type: none"> It was discussed on how to best handle the ever growing lost and found. Members suggested that possibly teachers could take a tour with their class, so students can see if anything belongs to them. Any remaining items will be on display in the school lobby during Parent-Teacher. 	PSSC members
<p>4.0 Principal's Report</p> <p>Student Fees: 91% Paid to Date (279/305)</p> <p>Demographics: Nothing to report.</p> <p>Staffing: Nothing to report.</p> <p>School Improvement Plan and Assessment:</p> <ul style="list-style-type: none"> The school will participate in a Pilot Review Program. Part of this process is a self-assessment through the "staff" lens and an impartial 3rd party assessment. One teacher per grade level volunteered their time for this program. In January the school will be able to release the results of how the teachers rated themselves and HES staff will discuss as a group during their professional development day in January. <p>Attendance Policy Update:</p> <ul style="list-style-type: none"> 5 students missing >10 days and 24 students missing > 5 days <p>Snow Day Report: Nothing to report.</p> <p>Health and Safety Procedures:</p> <ul style="list-style-type: none"> The school had a new well liner installed. Since the school had three straight successful water tests, the coolers were removed. A buzz-in entry system with camera was also installed at the school. It is located to the right of the main entrance. The door will be locked once announcements/classes start. It was suggested that students be reminded to wash their hands before activities such as snack time and lunch time and after using the washroom. Staff had a flu shot day. <p>Breakfast Program:</p> <ul style="list-style-type: none"> The school was given \$75 from the Anglican Church to support the program. The school has anywhere between 20-40 students per day. Snacks and bagged lunches are also provided to students throughout the day if needed using the items from the breakfast program. 	Mrs. Blanchard

Discussion / Action	Owner
<p>Skill Streaming:</p> <ul style="list-style-type: none"> Ongoing - classrooms are working diligently on their skills. This is a program used at the elementary level. November and December are focused on the friendship making skills. <p>Fundraising:</p> <ul style="list-style-type: none"> The school raised over \$500 for the clothing fundraiser. <p>Grants:</p> <ul style="list-style-type: none"> Pending > School Wellness Grant – Focused on Mindfulness and Yoga. The school may also be able to secure a yoga instructor who will have a yoga class with students. Pending > Innovative Learning Grant (Grade 5 Creamer & Smith) <p>Transition Events:</p> <ul style="list-style-type: none"> There will be a Grade 5 sing along at HMS. Grade 2 students from DATL will visit HES for an Elf workshop activity. Current Grade 2FI from HES will also be invited to the workshop. <p>Forms/Documents/Office Referrals: Nothing to note.</p>	
<p>5.0 Home and School</p> <ul style="list-style-type: none"> The school raised \$1500 from the coffee fundraiser. The focus remains to raise money for a new sound system for the gym. 	Mrs. Blanchard
<p>6.0 New Business:</p> <ul style="list-style-type: none"> DEC Update from Richard Malone. All DEC agendas and meeting meetings can be found on the Anglophone South School District website. The District Operating Budget was approved in November. The budget will have some stress points however the DEC is hoping to meet with the Minister to discuss further. During the last DEC meeting the new Saint John city entre school was discussed as well as the outlook for Morna Heights. Final decisions have not been made. PSSC members were given two articles on the topic of physical and emotional safety for children for reading. The articles will be discussed at the next PSSC meeting. The Caestodian Women's Rights group attended the school. The school is looking to expand the bilingual and French books within the library with more recent literature. 	Mrs. Blanchard
<p>7.0 Upcoming Dates: November/December</p> <ul style="list-style-type: none"> Home Reports/Report Cards – November 18th Parent Teacher Interviews – These will occur Nov. 21st/22nd and the book fair will be the same week Tell Them from Me Survey Christmas Concert – Dec 11th HEC Chess Tournament – Dec. 14th Staff PD Day – January 6th 	Mrs. Blanchard
<p>8.0 Next Meeting:</p> <ul style="list-style-type: none"> Monday, January 20th at 6:30 PM 	Recorder
<p>9.0 Adjournment:</p> <ul style="list-style-type: none"> 7:35 PM 	Recorder

Minutes submitted by: *Kristia MacDonald*