

Hampton Elementary School – PSSC Meeting Minutes

Location: HES Library

Date: *Oct 7th, 2013*

Present: Mary Nagle [principal]
Janet Brown [chair]
Sue Teakles [teacher rep]
Tracey Marshall
Theresa Murray
Trudy Kelly Forsythe
Susan DeLong
Jamie Foster
Wes Bennett [H&S]

Absent: Sarah Blanchard
Dyson Regular

Next Meeting: *November 18th, 2013*

Proposed Agenda: Approve Minutes from last meeting; School Improvement Plan; Feedback from PSSC Meeting on the 5th; Communication Items

I. Announcements

Approval of previous meeting minutes for September: Will be sent via email after meeting. Hard copy was not available. Awaiting approval. September Action Items were closed.

II. Discussion Items

SCHOOL IMPROVEMENT PLAN

- Mary gave new members an overview of the 2012 ‘user friendly’ plan.
- Reviewed goals –
 1. Literacy (word work, writing, daily 5, etc) Sue has started “Word of the Week” to help develop vocabulary.
 2. Communication (enhance regular communication to parents regarding SIP)
 3. Numeracy strategies
 4. School climate (Positive attitude in school, clubs, guidance corner, etc)

We will send out the new SIP when the embargo is lifted for the Numeracy results.

PSSC ORIENTATION

- Sue DeLong attended the PSSC orientation and provided update:
 - Welcome presentation was given by Superintendent Zoe Watson.

- Mr. Paul Smith had a good presentation on Data Usage (using surveys, assessments, etc)
- Bruce VanStone – presentation/discussion on Anti-Bullying.
- There were also several break-out sessions covering certain topics. Sue attended the “Education Act” session.

COMMUNICATION

- We are still unsure of PSSC Budget. Usually around \$500. Bigger schools have higher budgets, due to # of students attending.
- HSC has now moved in. Mary held a meeting to introduce staff members. They are still moving furniture into offices, and clearing areas.
- Water tests - Still waiting on 2nd water test for school. Still using bottled water for now.
- Hornets nest was found in Ms. Golding’s room. Nest was sprayed, but there are still some strays around the building. Class was moved to another room until clear.

CAREER WEEK - November 4th – 8th

- Jodie is looking for individuals (parents) to come into the school to talk about what they do...and you can often tie it into SIP objectives such numeracy, literacy, etc. (IE: Home Hardware has been in to talk about how they measure rooms for painting which ties it into math knowledge). If you are interested or know anyone that may be interested in assisting with Career Week, please let the school know.

III. Roundtable (ACTION ITEMS)

- Home & School update from Wes - Still looking for new members & volunteers. Next meeting will be Tues, Oct 15th. They have started a Facebook page with some of the school parents as a start to get information out there. It is a closed group and you must be added by an admin member. If you wish to be a part of this group to know what H&S activities are planned or whether you can help with volunteering, please talk to Meagin Huisman or other members of Home & School.

Action Item : (All) Let School know if you are interested in assisting with Career Week.

Action Item :

Meeting Adjourned. Next Meeting – November 18th, 2013
