



PSSC Minutes

Chair: To be determined

Meeting Room: HES Library

Date: Monday September 18, 2017

Meeting Time: 6:30-7:30

Present (✓) Regrets (R)

✓	Mrs. Blanchard	✓	Sue DeLong	✓	Christa Brown
R	Mrs. J Stewart	✓	Candace Muir	✓	Shelly Tupper
✓	Mrs. Jen Salgado	✓	Jennifer Sheils	✓	Richard Malone
✓	Pam Wallace	✓	Kathy LeBail		

Agenda Items

Discussion / Action	Owner
1.0 General orientation to PSSC roles and responsibilities given by principal PSSC PowerPoint completed (Review of code of conduct, members, roles, context, vision and mission statement). Details on school website. Review of PSSC handbook and signing of acceptance forms.	Blanchard
2.0 Election of Chair: Candace Muir Election of Recorder: Pamela Wallace Approval of Agenda Approval Minutes June 2017	PSSC members Candace Muir Sue DeLong(1) Shelly Tupper(2)
3.0 Principal's Report Demographics: <ul style="list-style-type: none"> • 254 students(+10) • 12 Home rooms (5 English and 7 French Immersion) Staffing: New Positions <ul style="list-style-type: none"> • 4 homeroom teachers (Thorne, Smith, Melanson, Kennedy) • Guidance (.4) Tues/ Thurs (Dianne Laird) • Teacher Lead Math 0.2; Enrichment on Wednesday afternoons with Ms Henry. Ms Kennedy will act as Math Lead 2 afternoons and Friday with Mr Raymond replacing her position at those times. Mrs. Blanchard to help in literacy with guided reading groups • 4 new EAs Open House August 2017: <ul style="list-style-type: none"> • 78% families attended which was up from 2016 (70%) • Format worked well this year PSSC General Orientation: Tuesday October 24 at 6:00 at Hampton High <ul style="list-style-type: none"> • All welcome- please RSVP for supper provided from 5:30-6. Safety Procedures: <ul style="list-style-type: none"> • Fire drills: 6 completed/year. First already completed Sept 8 (91 sec!) • Lockdown: September 2017 • Evacuation(1/year): TO HMS Mid October Student Attendance Policy: <ul style="list-style-type: none"> • Children not in school tend to have poor academic performance • Children who stay in school outperform those who are absent Staff Learning Days: <ul style="list-style-type: none"> • Review of staff PD days on Wednesday afternoons • Mrs Long is confirming afterschool care for students Volunteer Forms: 59 received (2016 -53; 2015-70) Agenda Scavenger Hunt: <ul style="list-style-type: none"> • 190 returned. Excellent way to engage parents and kids in review of agenda. 	Sarah Blanchard

Discussion / Action	Owner
4.0 School Improvement Plan (SIP) <ul style="list-style-type: none"> • General Overview of SIPS given. Goals aligned with DEC and include improving scores in numeracy and literacy, positive school environment, and improving mental health. • Usually one SIP reviewed in detail per meeting • Teachers are meeting in PLCs to develop goals • To be reviewed next session • SIP found on School Website 	Sarah Blanchard
5.0 Fall Fundraising <ul style="list-style-type: none"> • NONE this year as money is already in account and assigned to Technology lab. • Will review for fundraiser in spring 2018 	Sarah Blanchard
6.0 DEC Report: <ul style="list-style-type: none"> • DEC is working primarily on policy 409 in Saint John Schools • They are reviewing 10 year plan • Goals are available on DEC website 	Mr Malone
7.0 New Business: <ul style="list-style-type: none"> • HES will be hosting grade 2 French Immersion next year • Principals decided to have district wide Report Card Day • Suggestion made to partner with HMS PSSC to make a “Middle School Survival kit” to inform parents and transitioning kids about first week at Middle School (how home room assigned, how cafeteria works, where to get school supply lists etc.) • Motion to postpone local meeting to November and attend general PSSC orientation in lieu at HHS on October 24, 2017 	Sarah Blanchard Pam Wallace Jennifer Sheils Candace Muir Approved by PSSC
8.0 Home and School: No representative present	
9.0 Upcoming Dates: <ul style="list-style-type: none"> • September 28: Grade 5 soccer jamboree • September 29: Toonie for Terry 	

Adjournment: 7:45

Minutes submitted by: *Pamela Wallace*

Next Meeting: General PSSC Meeting: Tuesday October 24 at 6:30 at Hampton High in lieu of local Monday, November 20st, 2016 at 6:30 in HES library

Topics for next meeting:

- Parent Power Night: Topic suggestions