



PSSC Minutes

Chair: To be determined

Meeting Room: HES Library

Date: Monday September 17, 2018

Meeting Time: 6:30-7:37

Present (✓) Regrets (R)

✓	Mrs. Blanchard	✓	Sue DeLong	✓	Christa Brown
R	Mrs. J Stewart	✓	Lindsay Hall	X	Stephanie Estey
✓	Ms. Jen Salgado	R	Jennifer Sheils	✓	Richard Malone(DEC)
✓	Pam Wallace(recorder)	✓	Kathy LeBail	X	Jodie Arrowsmith
✓	Candace Muir (chair)	✓	Kate McCann	R	Angela Guptill
✓	Elizabeth Dixon				

Agenda Items

Discussion / Action		Owner
1.0	<ul style="list-style-type: none"> General orientation to PSSC roles and responsibilities given by principal PSSC PowerPoint completed (Review of code of conduct, members, roles, context, vision and mission statement). Details on school website. Review of PSSC handbook and signing of acceptance forms. 	Blanchard
2.0	Re-election of Chair: Candace Muir Re-election of Recorder: Pamela Wallace Approval of Agenda Approval Minutes June 2018	PSSC members Candace Muir Sue DeLong
3.0	Principal's Report Demographics: <ul style="list-style-type: none"> 272 students 13 Home rooms (4 English and 9 French Immersion-including 2 grade 2FI) Staffing: New Positions <ul style="list-style-type: none"> Mme. Vallis (returning), Mme. Prosser, Mme. Creamer, Ms. Driscoll Maternity Leaves: Mrs. Henry, Mme. Smith, Mrs. Veniot Guidance (0.5) Tuesday/Thursday & alternating Friday with DATL. Open House August 2017: <ul style="list-style-type: none"> 82% families attended (2017- 78%, 2016 – 70%) PSSC General Orientation: Tuesday September 25 at 6:00 at Hampton Middle Theatre <ul style="list-style-type: none"> All welcome- please RSVP for supper provided from 5:30-6. Safety Procedures: <ul style="list-style-type: none"> Fire drills: 6 completed/year. First already completed Sept 6 (2 min 45 sec) Lockdown: September 2018 Evacuation(1/year): TO HMS Mid October Student Attendance Policy: <ul style="list-style-type: none"> Children not in school tend to have poor academic performance Children who stay in school outperform those who are absent Staff Learning Days: <ul style="list-style-type: none"> Return to full days (4 Fridays and 3 Mondays) Volunteer Forms: 51 received (2017- 59 2016 -53; 2015-70) Agenda Scavenger Hunt: <ul style="list-style-type: none"> 160 returned. Excellent way to engage parents and kids in review of agenda. School Website: Website reviewed to identify where to find PSSC handbook, minutes and SIP	Sara Blanchard

Discussion / Action	Owner
4.0 School Improvement Plan (SIP) <ul style="list-style-type: none"> • General Overview of SIPS given. Goals aligned with DEC and include improving scores in numeracy and literacy, positive school environment, and improving mental health. • Usually one SIP reviewed in detail per meeting • To be reviewed next session • SIP found on School Website • SIPS will be updates this year. It was identified that work needs to be done on writing skills. Reading and numeracy were above district standards (90%) but writing needed work. 	Sara Blanchard
5.0 Home and School <ul style="list-style-type: none"> • Similar fundraisers as in the past. • See video on you tube for playground 	Sara Blanchard
6.0 DEC Report:	Unable to attend
7.0 New Business: <ul style="list-style-type: none"> • Discussion about new School Messenger system- orientation next meeting 	Sara Blanchard
8.0 Upcoming Dates: <ul style="list-style-type: none"> • September 28: Grade 5 soccer jamboree • September 29: Toonie for Terry 	

Adjournment: 7:37

Minutes submitted by: *Pamela Wallace*

Next Meeting: DEC PSSC Orientation Meeting: at 6:30 at Hampton Middle School
Monday, October 15, 2018 at 6:30 in HES library

Topics for next meeting:

- Nutrition Policy
- End of Year Survey Results
- Review of School Messenger System (bring your phones!)