

## Hampton Elementary Home and School Meeting Minutes

Date:	Thursday, September 13 <sup>th</sup> , 2018 - 6:35-8:30 PM HES Library
Attendees:	<p>Tammy Simpson - Past President  Tracey Marshall - Past Vice President  Krista Webb - President  Rayda Simpson - Treasurer  Erin Roy - Secretary/Vice President  Sarah Blanchard - Principal  Pat Kennedy - Teacher Representative  Elizabeth Dickson  Andrea Hughes  Katie Judge  Jody Morehouse  Dorothy Price  Nicole Richard  Danielle Scott</p>
Recorded By:	Erin Roy

<u>Item</u>	<u>Discussion</u>	<u>Action Items</u>
<b>Welcome/ Opening Remarks</b>	<ul style="list-style-type: none"> <li>- Tammy called the meeting to order at 6:35 PM.</li> </ul>	
<b>Approval of Minutes</b>	<ul style="list-style-type: none"> <li>- The minutes from June's meeting were approved by Krista and seconded by Jody.</li> </ul>	
<b>Treasurer's Report</b>	<ul style="list-style-type: none"> <li>- Our overall account balance is 52,124.63 as we start this year.</li> <li>- Radya set a proposed budget for this year looking at our projected revenue and expenses. We are hoping to have a net income of \$7600 from our various fundraisers while our expenses would be approximately \$4380 based on last year's numbers.</li> <li>- The Home &amp; School needs to keep the playground funds separate. Tammy motioned to open a free savings</li> </ul>	<p>Radya will transfer the money to the new account.</p>

	<p>account at Bayview and transfer \$50,000 to that account. Erin seconded the motion. All in favour.</p>	
<b>Principal's Report</b>	<ul style="list-style-type: none"> <li>- Mrs. Blanchard mentioned the startup to school was going smoothly. There are 272 students this year and 13 classroom teachers. This is an increase from previous years and not just on account of the new Grade two F.I. classes.</li> <li>- The school is practicing safety procedures - fire drills, lockdowns, and evacuations.</li> </ul>	
<b>Teacher Requests</b>	<ul style="list-style-type: none"> <li>- There were no teacher requests.</li> <li>- We will discuss how to process teacher requests this year since our focus is on the playground.</li> </ul>	<p>Radya will draft a letter for teacher requests for our next meeting.</p>
<b>PSSC Report</b>	<ul style="list-style-type: none"> <li>- The PSSC has not met yet. Their upcoming meeting is on Monday, September 17.</li> <li>- Elizabeth said that she will be a liaison between the PSSC and the Home &amp; School as she plans to attend both meetings.</li> </ul>	
<b>Election of Executive</b>	<ul style="list-style-type: none"> <li>- Tammy stepped down from her position as President. Erin nominated Krista as President, which was seconded by Jody. All were in favour. Krista was elected as the President for the 2018-2019 year.</li> <li>- Tracey stepped down from her position as Vice President. Radya nominated Erin, and Jody seconded it. Erin was elected as the Vice President.</li> <li>- Radya will remain in her role as Treasurer.</li> <li>- No one put their name forth during the meeting to act as Secretary, so the position is open. Erin will continue in that role until it is filled.</li> </ul>	
<b>Hot Lunch</b>	<ul style="list-style-type: none"> <li>- If we provide a hot lunch option, the school requires it to provide a balanced lunch option (with a fruit and vegetable, whole grain, milk or meat and alternative).</li> <li>- Elizabeth said that she would contact Chartwells. We will make the decision</li> </ul>	<p>Elizabeth will reach out to Chartwells regarding samples, menus, etc.</p>

<p><b>Fundraisers</b></p>	<ul style="list-style-type: none"> <li>- Popcorn Day: We will have a popcorn day once a month. The first one will be October 5<sup>th</sup>. Karen Saunders is still available to make popcorn. Nicole Richard offered to pop it for now. Teachers will send money and numbers to office.</li> <li>- Afterschool Movie: Our license expires in November. We will show Hotel Transylvania 3 on October 18 (send home permission slips October 9, due back October 12).</li> <li>- Java Moose: Radya will take the lead on this. It was suggested to have this twice a year (fall and spring).</li> <li>- Cheese/ADL: Danielle will look in to this as an option.</li> <li>- Holiday Extravaganza: Katie will take the lead on this fundraiser. It will tentatively be held on November 24<sup>th</sup> so it will coincide with Kredl's craft fair but not interfere with any other craft sales. There was a discussion of increasing the cost for tables (one for \$25 or two for \$40).</li> <li>- Bare Blossoms: Katie said she would get a basket/fundraiser ready for Mother's Day.</li> </ul>	<p>Radya will make a permission slip and purchase the movie.</p>
<p><b>Playground Update</b></p>	<ul style="list-style-type: none"> <li>- Andrea continues to apply for contests and grants. She has applied for the Kraft Heniz Project Play for a top prize of \$250,000. We are waiting to see if our nomination is accepted. The more nominations that our school receives, the better our chances of being selected. The top four from all applications received will be announced live on TSN on October 13<sup>th</sup>.</li> <li>- The Aviva Community Fund has an application deadline of September 17<sup>th</sup>. Andrea is waiting for the video to finalize the submission. The top 3 campaigns will be awarded \$100,000. Voting opens September 25-October 4 if selected.</li> <li>- Andrea is also looking in to corporate sponsorship but needs help with that committee.</li> <li>- There is a Town Council meeting on October 7<sup>th</sup> at 7:00 PM. Andrea and Tammy will be asking the Town of Hampton council if they can donate anything for the playground (they may offer a monetary donation and some services).</li> </ul>	<p>Tammy will contact 100 Women Who Care Kings Co.</p>

	<ul style="list-style-type: none"> <li>- A local online auction site make a \$226.00 donation toward the playground.</li> <li>- A separate e-mail will be set up for the playground.</li> <li>- There is also a website for playground updates: <a href="http://www.hesplayground.ca">www.hesplayground.ca</a></li> </ul>	
<b>New Business</b>	<ul style="list-style-type: none"> <li>- The Holiday Extravaganza was added to the agenda and discussed along with our other fundraisers.</li> </ul>	
<b>Next Meeting</b>	Thursday, October 11 <sup>th</sup> at 6:30 PM	
<b>Adjournment</b>	<ul style="list-style-type: none"> <li>- The meeting adjourned at 8:30 PM.</li> </ul>	