

Meeting Minutes

Hampton Elementary School – PSSC Meeting HES Library

Date: **November 19th, 2012**
Present: Mary Nagle [principal]
Jamie Gamble [chair]
Trudy Kelly-Forsythe [vice-chair]
Tracey Marshall
Janet Brown
Wes Bennett [HES Home&School]
Absent: Dyson Regular
Sue Teakles [teacher representative]
Next Meeting: **December 10th, 6:30pm, HES Library**

Proposed Agenda : Welcome & minutes approval, Communication, Principals report (assessment results), HES website, school improvement plan, Bullying awareness programs, Roundtable discussions.

I. Announcements

Welcome to WES BENNET from Home & School.
Approval of previous meeting minutes. – October minutes were not distributed. Will review and approve at December meeting.

II. Discussion Items

HOME / SCHOOL COMMUNICATION

- Grade 3 transition from Primary is tough. Jamie spoke to DATL PSSC member (Alana) who also made suggestions. Parents need information regarding school & student expectations. Mary mentioned that there used to be an information night for parents prior to entry to French Immersion. This should be brought back for all students early in the year (Before First week of school BBQ) Have grade specific presentations for each grade (gr 3, 4, 5)
- Janet had parents approach her regarding concerns of not enough notice on certain events. Mary mentioned that paper copies of notices are not supposed to be sent home with each student, so this should be communicated during transition time.

**** Action Item – Mary will send voicemail on Mondays outlining any activities known for the week. ALSO continue to recommend parents go to the HES website for calendar information.***

PRINCIPALS REPORT

- Assessment results review. Sheets were handed out. Grade 3 Numeracy – positive results for English & French Immersion. Grade 4 Literacy results (Reading Comprehension – English) improved in 09/10. Grade 4 Literacy (Reading – FI) Jumped up in 09/10 as well, due to mentors. Grade 4 Writing showed improvements each year, but made significant jump to provincial in 09/10.

- Grade 5 Numeracy : biggest concern is Math since it appears to be going down.
 - Literacy mentors brought up scores immensely, but Math Mentors are harder to find and fund.
 - Sharing Math strategies with parents is a recommendation...but no one comes to information sessions. Are there common math strategies for each grade?
- ** Action Item - Mary - Add Math strategy examples to Website and Newsletter. There are also videos that can be added.**

HES WEBSITE

- Consistency is required from school board on the layout & content of school pages.
- School profile not on yet on there.
- Make reference to calendar in voicemail.
- Tracey asked if each teacher could have Wiki space or website reference page for homework and classroom notifications. Technology mentors set up Wiki boards for teachers, but there are only 2, so teacher sites are work in progress.

SCHOOL IMPROVEMENT PLAN

- Mary passed out Action plan for 2012. (New one not on website yet.)
 - PSSC will focus on Literacy in Dec, Numeracy in Jan.
- Bullying: Jodi Fischer (Guidance) can provide 6-8 weeks (30-40 times per year). She performed a survey with the children regarding bullying and happiness while at school. 4% of school did not feel as safe. Why? (Insecurities? Conditions? Environment?). We cannot identify the individual students with this survey.

III. Roundtable

- Question: What is the 'girls club' ? – A club with Ms. Fischer – Mostly children without siblings or without women influences around them.
- Wes gave information update from Home & School :
 - Hot Lunch (Trying to work something with Subway).
 - Trying to come with idea for Spring type fundraiser between Jan & End of school.
 - Budgeting money for teachers gift cards.
 - Looking at organizing a Christmas social with class parents.
 - Christmas basket ideas ~ Janet suggested to ask class parents to donate one item each, specific to the type of baskets they wish to have. This was done last year at DATL, and there were a number of gift baskets produced.

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