

Hampton Elementary School – PSSC Meeting Minutes

Location: HES Library

Date: **December 17, 2012**

Present: Mary Nagle [principal]
Jamie Gamble [chair]
Trudy Kelly-Forsythe [vice-chair]
Dyson Regular
Sue Teakles [teacher representative]
Wes Bennett [HES Home&School]

Absent: Tracey Marshall
Janet Brown

Next Meeting: **December 10th, 6:30pm, HES Library**

Proposed Agenda: Welcome & minutes approval, communication, school review date change, school improvement plan

I. Announcements

Welcome those in attendance. Approval of previous meeting minutes for October and November meetings – moved by Trudy; seconded by Dyson.

II. Discussion Items

COMMUNICATION

PSSC discussed importance of information transfer especially with Grade 3 students. Mary is communicating with Lisa Jardine, principal at Dr. A. T. Leatherbarrow about improving this. Talked about a possible parent night for parents of Grade 2 students entering HES grade 3 coming to school for an evening tour to help transition Grade 2 parents. Would not be a meet the teacher event.

*** Action Item (carried over from Nov. minutes) - Mary - Add Math strategy examples to Website and Newsletter. There are also videos that can be added.*

SCHOOL REVIEW DATE

Mary reported the school review date has been moved from end of January to March 12 to 14. She will provide more information on the process at the January PSSC meeting.

SCHOOL IMPROVEMENT PLAN - literacy

Susan spoke about the Daily 5 and how teachers are implementing this in their day with students. Then Mary spoke about Professional Learning Communities (PLCs) and the use of Grade level rubrics. Other initiatives under literacy discussed were school generated examples, school wide celebration of WOW (work on writing) which is starting in January, and Writers in School also starting in January.

HOME AND SCHOOL REPORT

Wes reported that Subway is on board to provide hot lunch for Thursdays beginning last week in January; the Home and School bought \$50 gift cards from Staples for each of the teachers to purchase items needed for classrooms; looked at skates school has – only 4 helmets; 21 pairs of figure skates and 14 pairs of hockey skates; hoping to get some furniture for the library, did well on fundraiser with Christmas basket – tickets sold at Christmas concerts – Home and School is going to send thank you cards to those who donated to the basket.

PSSC BUDGET

Mary reported the budget has been released and the PSSC has a budget of \$543.81. \$43.92 spent on ice cream sandwiches for literacy night. School is signed up for Synervoice and in past PSSC has put funds toward that. Some discussion followed on where to put funds.

III. Roundtable

- Mary noted she is posting a.m. announcements on the website but due to right to information act is not able to include students' names.
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Next Meeting ~ January 14th, 6:30pm, HES Library
